

**COMMERCIAL PLAN
MODIFICATION**



To Permit # _____ - _____

**Town of Apex Building Inspections and Permitting
Phone: 919-249-3418 Email: ePermit.Notify@ApexNC.org**

THE PURPOSE OF THIS APPLICATION IS FOR MODIFICATIONS TO APPROVED PLANS ONLY. NEW WORK WILL REQUIRE A NEW PERMIT APPLICATION.

Application Date: _____
Applicant Name _____ Phone _____
Project Address _____ Suite _____ Apex, NC Zip _____
Subdivision or Project Name _____ Lot # _____
Project Contact _____ Phone _____
Email _____

Review Fee is \$50/trade required at time of submittal

Description: _____

**Provide completed Plan Modification application and the pages to be revised -- (1) PDF per trade. Do not submit the complete approved plans.
If a resubmittal is required, re-upload Plan Modification application and all pages that are to be modified -- (1) PDF per trade.

Result of the Modification (Required - enter NA if not applicable)

The modification results in a change of square footage. The following square footage is Added Deleted: _____
Note: The addition of square footage will require an additional permit fee. The fee will be computed based upon the base square foot price by occupancy classification per the current Fee Schedule.

The modification results in a change of construction cost. The original cost is Increased Decreased by: \$ _____

Check one:

- This is a new modification.
- This plan mod is to legalize modifications performed without a permit, inspections or approvals. I understand that all work must be uncovered and inspected before an approval can be granted that I cannot self-perform work subject to the NC Plumbing, Mechanical or Electrical codes if I do not intend to occupy the space for (12) months from the date of permit final inspection approval. Work done without a permit is charged double permit fee.

I hereby certify that I have the authority to make the necessary application; that all information in this application is correct and all work will comply with the State Building Code and all other applicable State and local laws and ordinances and regulations or private building restrictions, if any, which may be imposed by deed. The Inspection Department will be notified of any changes in the approved plans and specifications for the project herein.

Applicant Name (print) _____ Signature _____ Date _____