

TREE REMOVAL PLAN APPLICATION

Town of Apex, North Carolina



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TREE REMOVAL PLAN: Applications are accepted during regular business hours.
TREE REMOVAL PLAN FEE: \$500.00

Application #: _____ Submittal Date: _____
Fee Paid \$ _____ Check # _____

Hard Copy Submittal Requirements: Submit to Planning Department

- One (1) copy of Tree Removal Plan Application
- Existing conditions plan sheet
- Agent Authorization Form
- Tree removal plan sheet
- Tree Removal Plan Submittal fee

Project Information

Address: _____
Property PIN: _____
Acreage: _____ Zoning _____
Jurisdiction: Inside corporate limits In ETJ Outside corporate limits and ETJ
Is the site inside a Primary or Secondary Watershed Protection Overlay District? Yes No
Does the site contain a FEMA designated 100-year floodplain? Yes No
Does the site have an historic structure on it? Yes No

Applicant Information

Owner/Applicant: _____
Address: _____
City: _____ State: _____ ZIP: _____
Phone: _____ Email: _____
Plans prepared by: _____
Contact: _____
Address: _____
City: _____ State: _____ ZIP: _____
Phone: _____ Email: _____
Tree removal company: _____
Contact: _____
Address: _____
City: _____ State: _____ ZIP: _____
Phone: _____ Email: _____

TREE REMOVAL PLAN APPLICATION

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Existing Conditions Plan

1.	<input type="checkbox"/>	Vicinity map showing the location of the property and adjacent streets within a maximum of a ½ mile radius.
2.	<input type="checkbox"/>	Provide tree survey locating all trees 8" caliper and larger on site. An aerial photograph which shows property lines and locations of trees 8" caliper and larger is acceptable. (UDO Sec. 2.3.15.D.2.b)
3.	<input type="checkbox"/>	Show riparian buffers using latest version of USDA Soil Survey and/or USGS Topographic Map (50' buffer on each side of all intermittent streams and 100' buffer on each side of all perennial streams).
4.	<input type="checkbox"/>	Show location of the 100 year floodplain and 100 year floodway based upon the FIRM maps, the FEMA detailed study, and field measurements. If not applicable, certify that there is no FEMA floodplain on the subject property by giving FIRM map # and date.
5.	<input type="checkbox"/>	Show all protected wetlands.

Tree Removal Plan

1.	<input type="checkbox"/>	Provide boundaries of the site in metes and bounds (recorded survey is acceptable).
2.	<input type="checkbox"/>	Identify which existing trees will be saved and which will be removed.
3.	<input type="checkbox"/>	Indicate location of tree protection fencing or flagging. Fencing must be 1 foot away from the tree trunk for every 1 inch caliper of the tree.
4.	<input type="checkbox"/>	Location and type of soil and erosion control measures for access roads.

Please note:

- A. The grubbing or removal of stumps is prohibited (any proposed grading will require a full site plan to be submitted and approved).
- B. The burning of debris is prohibited.
- C. The burial of trees, limbs, and debris on site is prohibited.

AGENT AUTHORIZATION FORM

Application #: _____ Submittal Date: _____

_____ is the owner* of the property for which the attached application is being submitted:

- Land Use Amendment
- Rezoning: For Conditional Zoning and Planned Development rezoning applications, this authorization includes express consent to zoning conditions that are agreed to by the Agent which will apply if the application is approved.
- Site Plan
- Subdivision
- Variance
- Other: _____

The property address is: _____

The agent for this project is: _____

- I am the owner of the property and will be acting as my own agent

Agent Name: _____

Address: _____

Telephone Number: _____

E-Mail Address: _____

Signature(s) of Owner(s)*

_____ Type or print name

_____ Date

_____ Type or print name

_____ Date

Attach additional sheets if there are additional owners.

*Owner of record as shown on the latest equalized assessment rolls of Wake County. An option to purchase does not constitute ownership. If ownership has been recently transferred, a copy of the deed must accompany this authorization.

Pursuant to Article 40 of Chapter 66 of the North Carolina General Statutes (the Uniform Electronic Transactions Act) this application and all documents related hereto containing an electronic or digitized signature are legally binding in the same manner as are hard copy documents executed by hand signature. The parties hereby consent to use electronic or digitized signatures in accordance with the Town's Electronic Signature Policy and intend to be bound by the application and any related documents. If electronic signatures are used the application shall be delivered in an electronic record capable of retention by the recipient at the time of receipt.

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PLANNING APPROVAL

This plan has been reviewed by Town of Apex staff and, to the best of our knowledge and belief, meets the Town of Apex Unified Development Ordinance and does not increase any existing non-conformity. This signature does not constitute a variance from any requirements of an originally approved subdivision or site plan, or any federal, state or local code, law, specification, rule, guideline, or ordinance, such as but not limited to grading and building permits. It is the sole responsibility of the owner/developer, or any of his agents or contract professionals to ensure that this plan meets all the aforementioned requirements.

Planning Staff Signature

Date

Comments or Conditions:

The applicant will sign below after Planning Staff approval to acknowledge receipt of Town Staff conditions (if any).

Applicant Signature

Date