



## REGULAR TOWN COUNCIL MEETING

February 08, 2022 at 6:00 PM

Council Chambers - Apex Town Hall, 73 Hunter Street

The meeting will adjourn when all business is concluded or 10:00 PM, whichever comes first

### Town Council and Administration

Mayor: Jacques K. Gilbert | Mayor Pro Tem: Audra Killingworth  
Council Members: Brett D. Gantt; Cheryl F. Stallings; Terry Mahaffey; Edward Gray  
Town Manager: Catherine Crosby | Assistant Town Managers: Shawn Purvis and Marty Stone  
Deputy Town Clerk: Tesa Silver | Town Attorney: Laurie L. Hohe

### COMMENCEMENT

Mayor Gilbert called the meeting to order and welcomed those in attendance. Council Member Stallings led the invocation, and Mayor Gilbert led the pledge.

### PRESENTATIONS

PR1 Vance Holloman, Finance Director

Presentation of an Update on the Town's Customer Assistance Program as of December 31, 2021.

Staff provided the quarterly updated on the Town's Customer Assistance Program as of December 31, 2021.

PR2 Jacques K. Gilbert, Mayor

Presentation of the Mayor's Substance Misuse Task Force

Mayor Gilbert stated that an update would be given on the Mayor's Substance Misuse Task Force. He introduced Brenda Steen, member of the Mayor's Substance Misuse Task Force. Mrs. Steen explained how she became a part of the Task force, and provided the mission and goals for the task force. Mrs. Steen explained how the task force has implemented, and will continue to maintain their mission, goals, and objectives. Council thanked Mrs. Steen for her presentation, her hard work and efforts, and for sharing her personal story. William Stevenson Jr. and Diane Stevenson, shared how opioids have affected their personal lives. The Stevenson's stated that they are willing to help in anyway that they can to help save lives.

CONSENT AGENDA

- CN1 Amanda Bunce, Current Planning Manager  
Set the Public Hearing for the February 22, 2022 Town Council meeting regarding various amendments to the Unified Development Ordinance (UDO).
- CN2 Dianne Khin, Director of Planning and Community Development  
Resolution Directing the Town Clerk to Investigate Petition Received, to accept the Certificate of Sufficiency by the Town Clerk and to adopt a Resolution Setting Date of Public Hearing for February 22, 2022 on the Question of Annexation - Apex Town Council's intent to annex The William T. Mills Testamentary Trust-David G. Mills, Trustee (Wake County EMS Main) property containing 5.40 acres located at 0 Apex Barbecue Road, Annexation #721 into the Town's corporate limits.
- CN3 Dianne Khin, Director of Planning and Community Development  
Resolution Directing the Town Clerk to Investigate Petition Received, to accept the Certificate of Sufficiency by the Town Clerk and to adopt a Resolution Setting Date of Public Hearing for February 22, 2022 on the Question of Annexation - Apex Town Council's intent to annex Bruce L. Thomas property containing 1.13± acres located at 7700 Humie Olive Road Annexation #725 into the Town's corporate limits.
- CN4 Shelly Mayo, Planner II  
Resolution Directing the Town Clerk to Investigate Petition Received, to accept the Certificate of Sufficiency by the Town Clerk and to adopt a Resolution Setting Date of Public Hearing for February 22, 2022 on the Question of Annexation - Apex Town Council's intent to annex Stanley Martin Homes, LLC (Williams Grove) property containing 63.224 acres located at 4525 Green Level West Road, Annexation #724 into the Town's corporate limits.
- CN5 Liz Loftin, Senior Planner  
Statement of the Town Council and Ordinance for Rezoning Case #21CZ19, 1016 N. Salem, Courtney Landoll, WithersRavenel, petitioner, for the property located at 1016 N. Salem Street (portion of PIN 0742457443).
- CN6 Shelly Mayo, Planner II  
Statement of the Town Council and Ordinance for Rezoning Case #21CZ20 3075 Lufkin Road Self-Storage. Al Goodrich of Wigeon Capital, LLC, petitioner, for the property located at 3075 Lufkin Road.

- CN7 Shelly Mayo, Planner II  
Statement of the Town Council and Ordinance for Rezoning Case #21CZ28 Retreat at Cedar Crossing PUD Amendment. Toll Southeast LP Company, Inc., petitioner, for the properties located at: 433 New Hill Olive Chapel Road; 0, 1310, 1311, 1314, 1315, 1318, 1319, 1322, 1323, 1328, 1332, 1336, 1340, 1346, 1350, 1354, 1358, 1362, 1366, 1361, 1357, 1353, 1349, 1345, 1341, 1335, & 1329 Mascoma Drive; 1212, 1220, 1216, 1208, 1204, 1201, 1205, & 1209 Blue Mist Court; 0, 0, 0, 3528, 3524, 3520, 3516, 3512, 3508, 3504, 3525, 3521, 3517, & 3500 Olive Glen Drive; & 0, 0, & 3510 Tuftonboro Lane.
- CN8 Adam Stephenson, Transportation Engineering Manager  
Awarded a construction contract upon NCDOT concurrence and authorize the Town Manager to execute same for TM-0026 GoApex Route 1 Bus Stop Improvements
- CN9 Shelly Mayo, Planner II  
Set the Public Hearing for the February 22, 2022 Town Council meeting regarding Rezoning Application #21CZ30 Williams Farm PUD Amendment. The applicant, Jessie Hardesty for McAdams Co., seeks to rezone approximately 1.304 acres from Wake Co. R-40W to Planned Unit Development-Conditional Zoning (PUD-CZ). The proposed rezoning is located at 4525 Green Level West Road.
- CN10 Samantha Ewens, Building Plans Supervisor and Jenna Shouse, Senior Long Range Planner  
Fee schedule for the Electric Vehicle Parking Permit.
- CN11 Marty Stone, PE, Assistant Town Manager  
Contract with Power System Engineering, Inc. and authorize town manager to execute the same.
- CN12 Steve Adams, Real Estate & Public Utilities  
Resolution authorizing the sale (donation) of 0.031 acres of land as Right-of-Way and 0.075 acres of Temporary Construction Easement to NCDOT to facilitate the construction of a turn lane extension on the east side of Apex Peakway at intersection of Old Raleigh Road, authorize the donation of the land and easements.
- CN13 Tesa Silver, Deputy Town Clerk  
Minutes of the January 24, 2022 Special Town Council Meeting and the January 25, 2022 Regular Town Council Meeting.
- CN14 Shawn Purvis, Assistant Town Manager

Town of Apex ADA Transition Plan

Mayor Gilbert called for a motion to approve the Consent Agenda.

Council Member Gray made the motion to approve the agenda;

Council Member Stallings seconded the motion.

The motion carried by a 5-0 roll call vote.

REGULAR MEETING AGENDA

Mayor Gilbert called for a motion to approve the Regular Agenda.

Council Member Gantt made the motion to

approve the agenda;

Mayor Pro Tem Killingsworth seconded the motion.

The motion carried by a 5-0 roll call vote.

PUBLIC FORUM

Kassie Langdon expressed why she felt the site plan for Felton Grove High School should be denied and asked for Council support in denying the plan.

PUBLIC HEARINGS

There were no Public Hearings.

OLD BUSINESS

There were no Old Business items.

UNFINISHED BUSINESS

There were no Unfinished Business items.

NEW BUSINESS

There were no New Business items.

UPDATES BY TOWN MANAGER

Town Manager Crosby stated that on February 17, 2022 Mike Wiley would be performing Tired Souls at the Halle Cultural Arts Center. The Town is asking for submissions from women led businesses and women owned businesses to be showcased for Women History Month. The survey for ThinkApex is available to submit nominations for non-profits organizations and youths. Town Manager Crosby stated that residents should be on the lookout for information on their utility bills for an electric survey. The annual flushing of the water system will occur from February 25<sup>th</sup> through April 13<sup>th</sup>, during this time the Town will also flush hydrants. The Vision Zero survey is currently open and will remain open until the end of February. Town Manager Crosby recognized Assistant Town Manager Purvis for being named the Assistant Town Managers of the year by the NCCCMA.

CLOSED SESSION

CS1 Steve Adams, Real Estate & Public Utilities

Possible motion to go into closed session pursuant to NCGS 143-318.11(a)(5) to discuss the town's negotiating position with respect to acquisition of real property.

Mayor Gilbert called for a motion to go into closed session.

Mayor Pro Tem Killingsworth made the motion;

Council Member Gantt seconded the motion.

The motion carried by a 5-0 roll call vote.

Mayor Gilbert called for a motion to return to open session.

Mayor Pro Tem Killingsworth made the motion;

Council Member Stallings seconded the motion.

The motion carried by a 5-0 roll call vote.

WORK SESSION

There was no Work Session.

ADJOURNMENT

With no further business and with no objections from Council, Mayor Gilbert adjourned the meeting.

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Tesa Silver, CMC, Deputy Town Clerk

ATTEST:

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Jacques K. Gilbert, Mayor