



2026 PLANNED UNIT DEVELOPMENT SCHEDULE

Town of Apex, North Carolina

Parks & Recreation Advisory Board meeting dates after June are based on the 2025 calendar until those dates are approved.

(1) TRC Pre-application Meeting & Neighborhood Meeting Required	(2) Initial Submittal Date <i>Due 12:00 pm</i>	(3) Staff Reviews Submittal for Completeness	(4) Meeting with EAB 6:00 pm	(5) Meeting with Parks & Rec Adv Board 6:00 pm	(6) TRC Comments Forwarded to Applicant	(7) TRC Meeting Date <i>By Appointment</i>	(8) Re-submittal Date for Revised Plans <i>Due 12:00 pm</i>	(9) TRC Comments Forwarded to Applicant	(10) TRC Meeting Date <i>By Appointment</i>	(11) Re-submittal Date for Revised Plans <i>Due 12:00 pm</i>	(12) Submit Report of Second Required Neighborhood Meeting <i>Due 12:00 pm</i>	(13) TRC Meeting Date; Decision to go to Public Hearings or Back Through TRC <i>By Appointment</i>	(14) Published Notice Posted to Town's Website Planning Board (PB) & Town Council (TC)	(15) Written Notification Mailed Planning Board (PB) & Town Council (TC)	(16) Planning Board Meeting 4:30 pm	(17) Town Council Meeting 6:00 pm
See #1 below	Jan 2*	Jan 2*-3	Jan 15 or Feb 19	By Mar 25	Feb 20	Feb 26 or 27	Mar 6	Mar 20	Mar 26 or 27	Apr 2*	Apr 22	Apr 23 or 24	PB: Apr 24- May 11 TC: May 4- May 28*	PB: Apr 24 TC: May 4	May 11	May 28
See #1 below	Feb 2	Feb 2-3	Feb 19 or Mar 19	By Apr 29	Mar 20	Mar 26 or 27	Apr 2*	Apr 17	Apr 23 or 24	May 1	May 21	May 28 or 29**	PB: May 22- June 8 TC: May 29- June 23	PB: May 22 TC: May 29	June 8	June 23
See #1 below	Mar 2	Mar 2-3	Mar 19 or Apr 16	By May 27	Apr 17	Apr 23 or 24	May 1	May 22	May 28 or 29	June 5	June 24	June 25 or 26	PB: June 26- July 13 TC: July 17- Aug 11*	PB: June 26 TC: July 17	July 13	Aug 11*
See #1 below	Apr 1	Apr 1-2	Apr 16 or May 21	By Jun 24	May 22	May 28 or 29	June 5	June 18*	June 25 or 26	July 2*	July 22	July 23 or 24	PB: July 24- Aug 10 TC: July 31- Aug 25	PB: July 24 TC: July 31	Aug 10	Aug 25
See #1 below	May 1	May 1-4	May 21 or June 18	By Jun 24*	June 18*	June 25 or 26	July 2*	July 17	July 23 or 24	Aug 7	Aug 26	Aug 27 or 28	PB: Aug 28-Sept 14 TC: Aug 28- Sept 22	PB/TC: Aug 28	Sept 14	Sept 22
See #1 below	June 1	June 1-2	June 18 or July 16	By Aug 26	July 17	July 23 or 24	Aug 7	Aug 21	Aug 27 or 28	Sept 4	Sept 23	Sept 24 or 25	PB: Sept 25- Oct 12 TC: Oct 2- Oct 27	PB: Sept 25 TC: Oct 2	Oct 12	Oct 27
See #1 below	July 1	July 1-2	July 16 or Aug 20	By Sept 30	Aug 21	Aug 27 or 28	Sept 4	Sept 18	Sept 24 or 25	Oct 2	Oct 21	Oct 22 or 23	PB: Oct 23- Nov 9 TC: Nov 13- Dec 8*	PB: Oct 23 TC: Nov 13	Nov 9	Dec 8*
See #1 below	Aug 3	Aug 3-4	Aug 20 or Sept 17	By Oct 28	Sept 18	Sept 24 or 25	Oct 2	Oct 16	Oct 22 or 23	Nov 2*	Nov 18	Nov 19 or 20	PB: Nov 20- Dec 14 TC: Dec 18- Jan 12*	PB: Nov 20 TC: Dec 18	Dec 14	Jan 12*
See #1 below	Sept 1	Sept 1-2	Sept 17 or Oct 15	By Oct 28	Oct 16	Oct 22 or 23	Nov 2*	Dec 14***	No TRC***	Dec 1*	Dec 16	No TRC****	PB: Dec 18- Jan 11 TC: Jan 4- Jan 26	PB: Dec 18 TC: Jan 4	Jan 11	Jan 26
See #1 below	Oct 1	Oct 1-2	Oct 15 or Nov 19	By Dec 9	Nov 13*	Nov 19* or 20*	Dec 1*or Jan 8	Dec 14 or Jan 25***	No TRC*** or Jan 28 or 29**	Jan 8 or Feb 5	Jan 20 or Feb 17	Jan 28 or 29 or Feb 25 or 26**	PB: Jan 22- Feb 8 TC: Jan 29- Feb 23	PB: Jan 22 TC: Jan 29	Feb 8	Feb 23
See #1 below	Nov 2	Nov 2-3	Nov 19 or Dec 17	Jan 27	Dec 14*	No TRC****	Jan 8 or Feb 5	Jan 22 or Feb 19	Jan 28 or 29 or Feb 25 or 26	Feb 5 or Mar 5	Feb 17 or Mar 23*	Feb 25 or 26** or Mar 25	PB: Feb 19- Mar 8 TC: Feb 26- Mar 23	PB: Feb 19 TC: Feb 26	Mar 8	Mar 23
See #1 below	Dec 1	Dec 1-2	Dec 17 or Jan 21	Feb 4	Jan 22	Jan 28 or 29	Feb 5	Feb 19	Feb 25 or 26	Mar 5	Mar 23*	Mar 25	PB: Mar 25*- Apr 12 TC: Apr 2-Apr 27	PB: Mar 25* TC: Apr 2	Apr 12	Apr 27

*Date changed due to holidays/scheduling.

**Decision whether application is ready to go to public hearings is made before TRC meeting date.

***Due to the very short review schedule in 2026, all November new submittals and resubmittals will receive comments in December and all December new submittals and resubmittals will receive comments in January. Depending on the number of comments and number of plans in review, comments for resubmittals may be issued in the month of resubmittal.

- (1) A pre-application meeting with TRC members is required prior to mailing notices for the 1st Neighborhood Meeting. Please submit the [Rezoning Pre-Application Meeting Request Form](#) & supporting documents to the Planning Department no later than 5 working days prior to the meeting date.
- (2) Applicant submits PUD-CZ application & PD Plan for PUD as indicated in the application by **12:00 p.m.**
- (3) Staff reviews petition for completeness. Incomplete applications are returned to applicant.
- (4) Meeting must occur at least one (1) month prior to 1st public hearing notification date. Applicants must contact Environmental Programs Coordinator Nora Skinner (nora.skinner@apexnc.org) at least 5 working days prior to the desired meeting. See UDO Sec. 2.1.9.
- (5) Meeting must occur at least one (1) month prior to 1st public hearing notification date. Applicants must contact PRCR staff (Tyler.Gumpright@apexnc.org & Angela.Reincke@apexnc.org) by 5pm on the Wednesday before the desired meeting. See UDO Sec. 14.1.
- (6) TRC Coordinator compiles TRC member comments and forwards to applicant via e-mail.
- (7) TRC meeting with applicant. Applicant notified in advance of date and time of appointment.
- (8) Applicant re-submits revised application and/or PD Plan for PUD in response to TRC comments.
- (9) TRC Coordinator compiles TRC member comments and forwards to applicant via e-mail.
- (10) 2nd TRC meeting with applicant. Applicant notified in advance of date and time of appointment.

- (11) Applicant re-submits revised PD Plan for PUD and responses to TRC comments.
- (12) 2nd Neighborhood Meeting is required to be held in the month preceding the anticipated public hearing date.
- (13) 3rd TRC meeting with applicant. Applicant notified in advance of date and time of appointment. Decision made to proceed to public hearing or require resubmittal.
- (14) Planning staff prepares and posts legal advertisement on the Town's website for the public hearing before the Planning Board and Town Council.
- (15) Planning staff prepares and mails written notifications to all property owners, tenants, and neighborhood associations within 300 feet of the subject site.
- (16) Planning Board holds a public hearing and reviews petition in order to make a recommendation to the Town Council.
- (17) Town Council holds a public hearing and also considers recommendations from the Planning Board and Planning Staff to make a final decision. **After the public hearing, the Town Council will either vote to continue action on the petition to a subsequent meeting or vote to approve, approve with conditions, or disapprove the rezoning.** Town Council holds a public hearing and will consider recommendations from the Planning Board and Planning Staff in order to make a final decision.

