

# BUDGET MESSAGE

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Presented: May 5, 2015  
(Revised June 10, 2015)

Honorable Mayor  
Council Members  
Town of Apex, North Carolina

## INTRODUCTION

In accordance with the Local Government Budget and Fiscal Control Act and N.C. General Statute 159-11, the proposed Annual Budget for Fiscal Year beginning July 1, 2015 and ending June 30, 2016 is balanced and hereby submitted for your consideration.

As you read this message, you will note that even while maintaining a progressive posture relative to maintaining infrastructure, providing competitive compensation for our staff, and maintaining sufficient reserves, we are able to propose a budget that reflects no increases in the tax rate or water and sewer rates, a small decrease in electric rates, and only modest changes in development related fees.

The annual budget process is influenced by external factors including the condition of the national, state, and local economies, the emergent and pre-emergent needs identified in our community by the elected body, staff, and advisory boards. All these factors are considered in this budget, and armed with the knowledge that this document represents a significant amount of careful consideration and study, we are confident that it will allow the Town to meet its obligations, fulfill its goals, and remain fiscally strong.

## OVERVIEW

The total operating budget for the three major funds are:

General Fund	\$43,167,675
Electric Fund	\$35,569,973
Water & Sewer Fund	<u>\$18,175,072</u>
Total Major Funds	\$96,912,720

## **BUDGET MESSAGE**

### **GENERAL FUND**

The General Fund is used to account for resources traditionally associated with government which are not required legally or by sound financial management to be accounted for in another fund. This fund is established at the inception of a government and exists throughout the government's life. Expenditures are divided into functional departments in order to present a clear understanding of the costs of providing certain services. Personnel assigned to a specific functional area are paid from that department.

### **EXPENDITURES**

While our capital needs continue to grow, the demands for service to a growing community result in a higher cost of operations due to meeting some of the capital needs, meeting the needs for additional personnel (as covered later in this document) and keeping pace with increases in the costs of goods and services we acquire in order to provide services to the town.

We attempt to maintain a responsible budget with each expenditure scrutinized to assure public value for the resources expended. The table on the following page summarizes the expenditures in the General Fund and reflects an increase in expenditures of 4.97% when comparing the recommended budget to the FY 14-15 budget as amended. This rate of growth compares well to the rate of population growth in the last year (4.1%) and the rate of growth in the taxable value of property (5.2%).

**BUDGET MESSAGE**

<b>General Fund Expenditures</b>			
	<b>FY 13-14</b>	<b>FY 14-15</b>	<b>FY 15-16</b>
	<b>Actual</b>	<b>Amended Budget</b>	<b>Manager Recommended</b>
Governing Body	200,772	156,018	205,133
Administration	403,582	473,512	474,961
Human Resources	752,756	743,652	872,622
Information Technology	1,155,564	1,072,949	1,250,111
Legal Services	237,851	266,366	310,706
Economic Development	0	300,534	250,419
Finance	871,259	750,323	817,260
Planning	1,262,340	1,547,294	1,591,574
Facility Services	1,090,081	1,341,041	973,164
Police	7,739,572	9,146,506	9,763,063
Fire	5,476,415	5,769,956	6,787,165
EMS	1,203,885	1,447,283	1,594,272
Public Works	247,179	327,663	359,594
Streets	1,081,702	1,549,024	1,533,312
Powell Bill	345,185	2,343,733	1,443,348
Environmental Services	3,697,085	3,899,588	4,112,955
Fleet Services	326,904	361,093	386,622
Construction Management	2,287,830	2,504,943	2,729,049
Recreation	3,641,577	3,455,115	3,806,178
Cultural Arts Center	394,702	448,025	477,758
Cemetery	22,001	21,900	23,000
Special Appropriations	24,578	30,000	30,000
Debt Service	2,949,315	2,919,014	3,269,238
Other Financing Uses			
Contingency		249,229	106,171
<b>TOTAL</b>	<b>35,412,136</b>	<b>41,124,761</b>	<b>43,167,675</b>

**BUDGET MESSAGE**

**CAPITAL EXPENDITURES**

General Fund revenues continue to improve, but available funds are insufficient to address all of the Town’s identified capital equipment and improvement needs.

Many of the vehicles and equipment currently in use have been in service for several years, have high mileage, and/or require more frequent maintenance. All 350 + vehicles / equipment are analyzed in terms of operating and maintenance cost life-to-date as a basis for considering replacement under our replacement policy. Utilization of vehicles and equipment beyond recommended life expectancy will not only increase operating and maintenance costs, but decrease the return on resale.

General Vehicle Replacement Policy

- General purpose vehicles (including sedans, sport utility vehicles, and pickup trucks limited to 1.5 tons Gross Vehicle Weight) should be replaced at 8 years or 75,000 miles whichever comes first.
- Police vehicles (sedans or sport utility vehicles) replaced every four years or 90,000 miles whichever comes first. Unmarked vehicles replaced at eight years or 72,000 miles whichever comes first.
- Fire trucks / vehicles replaced every 10-12 years. Operating and maintenance costs increase significantly after this time frame.

Specialized Vehicle Replacement Policy

- Dump trucks replaced every ten years or 150,000 miles.
- Street sweepers / leaf collection trucks should be replaced every 5-10 years dependent upon operating and maintenance costs life-to-date
- Bucket / electrical line trucks replaced every ten years or 150,000 miles

Even considering our policy, as in the past, the Town will continue to maintain some of the aging equipment for another year. The table to the right summarizes the vehicle needs presented for consideration in all three major funds and those recommended as part of this budget.

Vehicles		
	Number	Cost
Vehicles meeting replacement criteria	96	5,565,000
Requested for replacement	17	1,025,925
Recommended for replacement	7	708,000
Fleet Addition Requests	24	1,436,000
Recommended for addition	11	880,000
<b>Total Not Recommended (Rep. + Add.)</b>	<b>23</b>	<b>873,925</b>
<b>Total Recommended (Repl. + Add.)</b>	<b>18</b>	<b>1,588,000</b>

There are also identified needs for facilities maintenance and improvements that have been deferred in the past, and will continue to be deferred in the proposed budget. The tables in Addendum A show the total General Fund, Electric Fund, and Water & Sewer fund capital requests for FY 15-16. Those items listed in black are included in this budget, those in red were not included, and those in blue reflect a reduction from the amount originally requested.

**BUDGET MESSAGE**

**FUND BALANCE**

Fund Balance is, simply explained, the amount of assets in excess of liabilities in a given fund. The North Carolina Local Government Commission (LGC) monitors the level of unreserved Fund Balance each locality maintains as a sign of their relative financial strength. The benchmark the LGC uses is 8% of total expenditures, below which they express concern to the locality and direct action to increase the balance. The target set by the Town Council is to maintain an unrestricted Fund Balance of greater than 25%. Having such a balance enables us to meet our financial obligations without interruptions due to cash flow, generates investment income, eliminates the need for short-term borrowing, and provides a reserve of funds to respond to emergencies or opportunities. The Town currently has Fund Balance in excess of the Council’s policy and has planned to use these funds in past years. However, due to conservative budgeting and good stewardship of public funds, we added to the balance for the past two years.

One of the appropriate uses of Fund Balance is to allow us to make one-time purchases or complete capital projects without affecting the resource stream for normal operations. Using Fund Balance for recurring expenditures, including debt service, is unwise as it does not reflect sustainable financial management. For fiscal year 2015-16 we propose to use \$1,010,000 of Fund Balance as follows:

Purchase Fire Engine – Station 5 (CIP\*) \$385,000

Once Public Safety Station 5 is constructed, a new fire engine will be required to operate from this location. The purchase of an engine with all necessary equipment will reduce the response times to fire and medical calls to the western side of Apex. The amount shown is the cost of the apparatus. Equipment costs (\$35,000) are included in the budget, but not paid for from fund balance.

Heavy Rescue - Replacement (CIP\*) \$361,000

Apex Rescue 4 serves as the fire district’s Heavy Rescue unit operating out of our station on East Williams Street. The current truck, which is nearly 20 years old, carries all types of rescue equipment to include Confined Space Rescue, Trench Rescue, Vehicle Extrication and High-Angle Rope Rescue. The total cost of this truck is \$445,000. Of this, \$84,000 will be paid by a Wake County fire apparatus replacement grant.

Lake Pine Drive Improvements – Construction (CIP\*) \$34,000

The project consists of the widening of Lake Pine Drive to a three-lane section with ten-foot asphalt multi-use path on the east side, five-foot concrete sidewalk on the west side, and a high-visibility crosswalk with refuge area at Versailles Drive. The project will provide a turn lane for Apex Community Park and fill gaps in the pedestrian network along Lake Pine Drive between Apex and Cary town limits. The total cost of this project is \$835,000. Of this, 80% or \$668,000 will be paid by a federal transportation grant, the Town of Cary will pay \$133,000 and the Town of Apex will pay \$34,000.

## BUDGET MESSAGE

### School Zone Warning Lights

\$230,000<sup>(1)</sup>

This project will install warning beacons in each of the public school zones in Apex similar to the lights installed for Baucom Elementary School on Hunter Street. These lights will feature a wireless interface that will allow our staff to program their activation remotely to account for changes in school schedules. These lights have been called for by residents desiring to enhance the safety of our school zones, especially for schools in high traffic areas.

<sup>(1)</sup> The first draft of this budget message showed a total cost of \$190,000 while the total from fund balance for this project is \$230,000. The additional \$40,000 is to provide for a centralized control system for all the lights. The total amount shown from fund balance in the original draft was correct at \$1,010,000.

*\*CIP refers to our Capital Improvement Plan. This five year plan contains more details on the projects described above and information on future projects in the three major funds.*

## REVENUES

For Fiscal Year 2015-16, the ad valorem tax rate is recommended to remain at \$0.39 per \$100 of valuation. This tax rate would be applied to a new estimated total tax base of \$5,257,465,000 yielding an estimated \$20,544,244 in revenue. This new valuation indicates a one year growth rate of 5.2% or an approximate \$259,704,213 increase in the tax base from the current FY2014-15 estimate. One cent of the tax rate now yields \$525,747.

This level of total tax base growth translates into collecting approximately \$1,574,000 more in ad valorem taxes over the previous budget year as a part of the General Fund's revenues. The projected increase in property tax collections is complemented by a few other revenue improvements. First, the sales tax distribution from the State is projected to increase by \$1,052,174 or 14% from last year's projection. The Powell Bill funding is projected to grow by \$40,000. Permit and inspection fees are expected to increase by approximately \$643,000 or 39%. Other revenue sectors are generally static. Across all revenue sources, and exclusive of debt proceeds, total revenue growth for the General Fund is \$1,478,864, a 3.5% increase from the last budget year.

Apex EMS is a contracted agency to Wake County to provide services within the Wake County EMS network. This year the amount of the subsidy inclusive of salary and benefits for Apex EMS is \$1,291,933. The Town of Apex does not get County reimbursement for the salaries and benefits of the EMS Director and Administrative Assistant because Wake County has taken the stance that these positions would be redundant to their service, if they were providing it themselves. We attempted again this year to reverse this County policy but were not successful.

**BUDGET MESSAGE**

**FEES & CHARGES**

***Solid Waste Fees***

The contract for solid waste and recycling services calls for an adjustment to the collection portion of the rate each year based upon the change in the Consumer Price Index, with the adjustment taking place on July 1<sup>st</sup> based upon the May CPI data. Due to the relatively low rate of inflation, there will be no adjustment for the coming year. This means that there will be no change in the rates our customers pay for trash and recycling. See the review of solid waste charges to the right.

***Development Fees***

Each year the departments that have fees contained in the Development Fee Schedule review the current fees to determine if they are adequate to fund the service demands associated with different development activities. This year, as in the past, we are recommending changes to some fees to keep pace with increase service costs and with fees in other area municipalities.

Service	\$ / Month
<b>Garbage</b>	
Residential	9.92
Commercial	15.84
<b>Dumpster Service</b>	
4 CU YD	113.50
6 CU YD	151.24
8 CU YD	196.96
<b>Recycling</b>	
Residential	2.41
Commercial	2.41
<b>Yard Waste</b>	4.00

The Development Fee Schedule, as proposed, is included with this document as Addendum B, and shows the proposed changes in red text and the current fees in black text. Where there is no red text and no “strikethrough” of the current fee, there is no fee change proposed.

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### ENTERPRISE FUNDS

In addition to the General Fund, covering all typical government operations, the Town of Apex operates two enterprises: the electric utility and the water and sewer utility. These two enterprises are operated as businesses by having all revenues and expenditures accounted for separately from other functions of the Town and by having rates established that cover all expenditures of the enterprise.

### ELECTRIC FUND

It is anticipated that in July of this year, the North Carolina Eastern Municipal Power Agency will close a deal to sell the electric generation assets it owns to Duke Energy Progress. For each of the thirty-two members of NCEMPA, this will result in a decrease in the amount of shared debt owned by each, and a decrease in the cost of buying power. Apex, unlike other members of NCEMPA, will not see a substantial reduction in the cost of buying power. Due to the current rate structure and the growth experienced in Apex since joining NCEMPA, our rates have historically been considerably lower than the other cities in the agency. We expect our wholesale rate to decrease by approximately two percent shortly after the deal with Duke Progress closes. Once we know the actual decrease in our cost to purchase power, we will be able to provide the Town Council with customer rates that are similarly adjusted for their consideration.

We continue to experience growth in the number of customers we serve, increasing 3.6% in the last calendar year to over 16,300. The resulting growth in revenue, and some use of available fund balance in the electric fund, is being used to fund the expansion of the system and increases in the cost of providing this service.

Part of providing quality service to our customers is providing sufficient numbers of well trained professional staff, making improvements to our system, and providing reliable equipment for our staff to use to maintain the system. Addendum C to this Budget Message contains the rationale to support adding a Power Line Right of Way Technician to our staff. The following are two capital projects included in this budget. Both are included in our five-year Capital Improvement Plan (CIP).

Mt. Zion Substation – Add Transformer

\$1,500,000

One of our substations, located in the Mt. Zion area, was designed with an ultimate capacity that would serve this area of town when fully developed. When constructed, this substation was sized for the current level of need in the area with the understanding that its planned expansion would be constructed when the load in the area justified the additional expense. Included in this budget is \$1.5 million to add a second transformer to this substation to effectively double its capacity. The budgeted funds will be placed in a capital project fund to be used over the 18 months it will take to complete this project.

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Electric Utility Line Truck – Replacement

\$230,000

The second capital item in the electric fund is \$230,000 to replace a line truck; an essential piece of equipment for use in our daily operations. This truck is unique in the utility industry in that it is the only piece of equipment that can drill holes large enough and deep enough to set electrical distribution poles which can be more than 65 feet tall and weigh more than 5,000 pounds. It also needed to tow the extremely heavy loads of equipment and supplies that can be in excess of 25,000 pounds that are necessary to maintain an electric utility distribution system.

The table below summarizes revenue and expenditures for the electric fund. The total for Fiscal Year 2015-16 is 8.49% greater than the amended budget in Fiscal Year 2014-15, due mainly to the major capital improvement project described above.

<b>Electric Fund Summary</b>			
<b>Description</b>	<b>2014 Actual 6/30/2014</b>	<b>2015 Amended Budget</b>	<b>2016 Manager Recommended</b>
<b>Revenue</b>			
Investment Earnings	4,532	10,000	5,000
Miscellaneous	712,596	30,000	40,000
Charges for Services	29,149,805	29,894,000	31,004,000
Other Operating Revenues	1,688,159	2,612,473	2,681,973
Other Financing Sources	50,000	111,203	1,839,000
<b>TOTAL</b>	31,605,092	32,657,676	35,569,973
<b>Expenditure</b>			
Personnel Services	3,237,862	3,410,782	3,556,364
Operations	1,751,384	3,252,750	3,452,465
Purchases for Resale	22,619,529	23,400,000	24,263,000
Capital Outlay	1,720,807	1,954,863	2,155,000
Debt Service	638,919	639,281	639,064
Transfer to Electric Substation Project	0	108,363	1,500,000
Contingency	0	19,936	4,080
<b>TOTAL</b>	29,968,501	32,785,975	35,569,973

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**WATER / SEWER FUND**

The Water & Sewer Fund shows modest growth in revenues as water demand has trended flat while our customer base has increased by 4% over the past year. We are not proposing any increase in water or sewer rates for the coming year, but will need to thoroughly study the need for a small rate increase in the following year so revenue keeps pace with the increased costs of providing these services. The table to the right shows our current rates.

Service	Present Rate
<b><i>Inside Town Limits</i></b>	
Water Base Charge per Month	\$5.50
Water per 1,000 gallons	\$4.46
Sewer Base Charge per Month	\$8.35
Sewer per 1,000 gallons	\$5.95
Irrigation per 1,000 gallons	\$6.39
<b><i>Outside Town Limits</i></b>	
Water Base Charge per Month	\$11.00
Water per 1,000 gallons	\$8.52
Irrigation per 1,000 gallons	\$12.78

Rates have been raised in small increments during most years beginning in FY04-05 but have remained steady since they were changed in FY13-14. These rate increases were necessary to fund the financing plan for the construction of Apex’s share of the projected cost of the Regional Water Reclamation Facility, and were planned with the goal of accumulating a cash reserve for the project. This cash reserve is combined with a June 2012 bond issue of \$35 million, that was approved in the May 2005 Bond Referendum, to provide the funding to pay for the project and service the debt associated with the project.

This year’s Water & Sewer Fund includes approximately \$4 million for debt service payments, a figure which includes \$8 million in borrowing for improvements to the Cary/Apex Water Treatment Plant. We plan to transfer money from capacity fees collected on new development to the operating fund to offset these debt service expenses and use capital reserve funds for capital projects as described below.

Part of providing quality service to our customers is providing sufficient numbers of well trained professional staff and making improvements to our systems. Addendum C to this Budget Message contains the rationale to support adding two Utility Maintenance Workers to our staff. The following capital projects included in the water and sewer budget this year. All are included in our five-year Capital Improvement Plan (CIP).

Highway 55 Water Line \$1,000,000

This project is to replace and upgrade the existing 12" asbestos cement (AC) water main that is along Highway 55 with a new 16" water line that will tie in at Marco Drive and run east until it connects to an existing 10" water line at Lufkin Road. There will be a casing bored under US 1 that is aligned with the utility easement on the east side of US 1. The water line on the east side of US 1 was replaced when NCDOT did a road widening project several years back. This new water line will improve flow and volume which benefits firefighting and customer service, and most importantly removes an AC water line from our system which will improve water quality.

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Highway 55 Water Line - Public Works to Jaycee Park \$240,000

Proposed connection of the existing 12-inch water main along Highway 55 from the Jaycee Park entrance to the Town Purchasing and Inventory Building. The project calls for the installation of approximately 800 linear feet of 12-inch ductile iron pipe, and directionally bore 225 linear feet of fusible C-900 HDD pipe (to minimize and avoid stream, wetland and buffer impacts). Currently, there are two dead end points along the water main between Jaycee Park and the Town Purchasing and Inventory Building that adversely impact water quality and increase maintenance costs. This connection would provide redundancy to the water system, balance pressure variations during high demand or fire flow situations, and loop the water system to improve conditions south of Jaycee Park.

Lake Aeration Mixing System – Source Water \$850,000

The Cary/Apex Water Treatment Plant Lake Aeration Mixing System project provides for aeration improvements to enhance the existing raw water supply at Jordan Lake. Proposed aeration improvements at Jordan Lake located near the raw water intake can prevent lake stratification that typically occurs during the summer months and enhance raw water quality, thereby reducing treatment costs. The aeration system could provide for more reliable supply during droughts or periods of lake drawdown (for example when peak water demand increases in the future and lake level fluctuations are more common) by providing a more stable supply of "treatable" source water such that droughts and routine lower lake levels would not be as detrimental to water quality. As with all Cary/Apex Water Treatment Plant Projects, the Town of Apex is responsible for 23% of the project cost while the Town of Cary addresses the remaining 77%.

The table on the following page summarizes the revenue and expenditures for the water & sewer fund. The total for Fiscal Year 2015-16 is 20.2% greater than the amended budget in Fiscal Year 2014-15, due mainly to the major capital improvement projects described above.

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<b>Description</b>	<b>Actual 6/30/2014</b>	<b>Amended Budget</b>	<b>Manager Recommended</b>
<b>Revenue</b>			
Investment Earnings	9,042	15,000	6,000
Charges for Services	12,333,959	12,260,000	12,750,000
Other Operating Revenues	132,888	110,000	120,000
Miscellaneous	49,809	34,374	28,000
Other Financing Sources	28,037	2,706,187	5,271,072
<b>TOTAL REVENUE</b>	<b>12,553,735</b>	<b>15,125,561</b>	<b>18,175,072</b>
<b>Expenditure</b>			
<b>Water Treatment</b>			
Operations	373,476	423,714	267,800
Purchases for Resale	1,280,337	1,250,000	1,350,000
Capital Outlay	0	0	1,005,000
Debt Service	0	0	858,093
<b>Water Treatment Total</b>	<b>1,653,813</b>	<b>1,673,714</b>	<b>3,480,893</b>
<b>Water Maintenance</b>			
Personnel Services	1,453,180	1,576,175	1,532,241
Operations	544,965	618,687	1,067,734
Capital Outlay	502,846	617,886	1,777,500
<b>Water Maintenance Total</b>	<b>2,500,991</b>	<b>2,812,748</b>	<b>4,377,475</b>
<b>Sewer Treatment</b>			
Personnel Services	792,299	864,049	873,856
Operations	1,381,971	1,185,438	1,105,000
Purchases for Resale	328,851	1,100,000	1,000,000
Debt Service	1,144,235	4,000,000	3,194,433
Capital Outlay	92,259	100,000	0
Other Financing Uses	235,113	0	0
<b>Sewer Treatment Total</b>	<b>3,974,728</b>	<b>7,249,487</b>	<b>6,173,289</b>
<b>Sewer Maintenance</b>			
Personnel Services	1,548,148	1,678,450	1,908,482
Operations	653,826	1,334,734	1,402,433
Capital Outlay	160,201	376,428	832,500
<b>Sewer Maintenance Total</b>	<b>2,362,175</b>	<b>3,389,612</b>	<b>4,143,415</b>
<b>Other Financing Uses</b>	<b>0</b>	<b>108,363</b>	<b>0</b>
<b>TOTAL WATER &amp; SEWER EXPENDITURE</b>	<b>10,491,707</b>	<b>15,125,561</b>	<b>18,175,072</b>

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### PERSONNEL REQUESTS

This recommended budget contains a total of 30 new positions. There are 13 new positions in the General Fund beginning July 1, 2015, along with funding to add 12 new firefighters effective June 8, 2016 in advance of the opening of Fire Station #5. In addition, there are two new positions recommended in the Water/Sewer fund, and one new position in the Electric fund. EMS also anticipates adding two new Paramedic positions during FY15-16 that will be 100% reimbursed by Wake County and are needed due to the conversion of a second ambulance to 12-hour shifts. (The EMS positions and associated revenue will require a budget amendment when these positions are added in FY15-16.)

The new positions included in the budget were prioritized from an initial request of 54 new positions, including 48 in the General Fund and six in the Utility funds. While the Town will increase its workforce approximately 8% in FY15-16, it should be noted that the opening of Fire Station #5, due to the pent up demand for fire service in this area of Apex, requires adding twelve positions. Even with the addition of 30 new positions (to include the Paramedics) Apex's position to population ratio will remain below 9 per 1,000 residents at 8.86. This is a remarkable ratio given the services that the Town provides (EMS and Electric) that many other municipalities do not. It is notable, that without the 12 Firefighters (which will not happen on a regular basis) and considering the two additional EMS personnel that are provided by Wake County at no additional cost to Apex, the number of Town staff will grow by only 4.96%, which is fairly proportionate with the Town's current growth rate of 4.1%. It is also important to note that the Town's tax base grew by 5.2% in the last year.

Although justification exists for all 53 positions requested, only 30 positions are recommended. This allows for modest growth in the workforce to serve the Town's ever expanding population, and to maintain aging infrastructure. Addendum C to this Message contains information presented to the Council's Personnel Committee providing detailed information to justify each of the positions recommended in this budget.

The table on the following page shows the initial requests and indicates which are included in this budget. The Total Cost column shows the cost of the positions in Fiscal Year 2015-16 and the Annual Cost column reflects the total annual cost for the positions. The Code Enforcement Officer position in the coming year will only be filled for 9 months and the 12 new firefighter positions will only be filled for one month this year due to the timing of the opening of Public Safety Station 5. The true annual cost of staffing the station, included in the Annual Cost column, includes promotions to fill three Fire Engineer, and three Lieutenant positions.

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Department	Position	FTE Req.	Cost per Position	FTE Rec. by Manager	Total Cost	Estimated Annual Cost
<b>General Fund</b>						
Construction Mgmt	Code Enforcement Officer (10/1/15)	1	46,994	1	46,994	58,742
Construction Mgmt	Traffic Engineering Analyst	1	70,228	0	0	0
Construction Mgmt	Administrative Specialist	1	52,130	1	52,130	52,130
EMS*	Paramedics (Wake Co. to reimburse)	2	0	2	0	0
Facility & Fleet Services	Facility Maintenance Mechanic	1	54,018	1	54,018	54,018
Fire	Fire Inspector	1	62,777	0	0	0
Fire	Firefighter (to comply with NFPA)	12	57,881	0	0	0
Fire**	Firefighter (effective 6-1-16)	12	1,872	12	22,464	646,824
Information Technology	IT Specialist	1	66,649	1	66,649	66,649
Parks & Recreation	Parks Planner/Land Acquisition Spec	1	70,717	1	70,717	70,717
Parks & Recreation***	Parks Maintenance Worker	1	45,195	1	45,195	45,195
Police	Police Lieutenants (1Patrol; 1 Investigations)	2	84,781	0	0	0
Police	Police Officer (4 Patrol, 2 Traffic, 1 Detect).	7	62,888	3	188,664	188,664
Police	Telecommunicator	1	52,126	1	52,126	52,126
Public Works	Environmental Specialist	1	73,273	1	73,273	73,273
Public Works	Street Maintenance Worker	2	49,730	1	49,730	49,730
Public Works	Solid Waste Equipment Operator	1	53,858	1	53,858	53,858
<b>General Fund Total</b>		<b>48</b>		<b>27</b>	<b>775,818</b>	<b>1,411,926</b>
<b>Water &amp; Sewer Fund</b>						
	Water Quality Technician	1	51,184	0	0	0
	Utility Maintenance Workers	2	49,071	2	98,142	98,142
<b>Water &amp; Sewer Fund Total</b>		<b>3</b>		<b>2</b>	<b>98,142</b>	<b>98,142</b>
<b>Electric Fund</b>						
	Power line Right of Way Technician	1	53,273	1	53,273	53,273
	Electric Systems Specialist	1	71,012	0	0	0
<b>Electric Fund Total</b>		<b>2</b>		<b>1</b>	<b>53,273</b>	<b>53,273</b>
<b>TOTAL ALL FUNDS</b>		<b>53</b>		<b>30</b>	<b>927,233</b>	<b>1,563,341</b>
* EMS Paramedics not included in budget since they will be reimbursed 100% by Wake Co. when truck moves to 12-hr shifts.						
** Estimated annual cost for Firefighters includes cost of promotions for 3 Engineers and 3 Lieutenants needed to open a new station.						
*** Parks Maintenance Worker and new Parks Maintenance LSE will take over existing contracted work.						

## BUDGET MESSAGE

### OTHER PERSONNEL RELATED RECOMMENDATIONS

#### *Employee Merit Pay Recommendations*

The Manager's recommended budget contains merit pay budgeted at an average 3.6% increase that will be based off of the midpoint of the employee's salary range, or actual salary, depending on which is higher. This will be the 3rd consecutive year that merit pay is budgeted at this same level. Merit pay is awarded in October, following the annual employee performance reviews conducted between July 1, 2015 and August 31, 2015. Projections from local municipal employers suggest that this funding is not significantly higher or lower than what others are planning.

#### *Recommendation to Provide 1.5% Market Increase to Pay Ranges*

Each year staff evaluates the Town's salary ranges and positions compared to the local labor market to ensure that they remain competitive. A review of the consumer price index (CPI) is included as part of this analysis. The CPI increased 1.69% in 2014, although currently the one year change is -.1% over the last 12 months. In FY14-15 the Town adjusted pay ranges 1% while some of our neighboring municipalities adjusted theirs by 1.5% or 2%. Again this year, some of our municipal counterparts will be adjusting their ranges, so in order to remain competitive with our hiring rates, staff is recommending a 1.5% market adjustment to the Town's pay ranges. This will not result in any actual pay change for employees unless they were recently hired and are making the minimum pay rate. In these rare cases, the employee would receive a 1.5% increase to the new hiring rate. Staff recommends making the market adjustment to the Town's salary ranges effective October 1<sup>st</sup> to be consistent with when annual merit pay increases are awarded to employees.

The proposed salary increases and market range adjustments for local municipalities as of April 17, 2015, are shown in the table above.

#### *Health and Dental Insurance Funding*

The Town remains self-funded for health and dental insurance with a \$100,000 stop loss limit for health insurance claims. Based on the Town's claims experience and projected increases in health insurance costs, the Town's health insurance consultant recommended a 13% increase in funding for health insurance. The Town increased the deductibles and out of pocket maximums in the health plan in FY14, and because of the funding requirements for FY16, staff recommended another increase to the deductibles and out of pocket maximums this year. However, after discussion with the Town Council, they directed to keep the insurance deductibles at \$1000/\$3000 and the out of pocket maximums at \$3000/\$6000. Deductibles apply to services that are not performed in a doctor's office. Co-payments for office visits and prescriptions will remain the same.

FY14-15 was the first full year of implementation for the preferred and non-preferred premium rate structure for health insurance. This rate structure incentivizes employees who are pro-active about their health and meet wellness goals and is premised on the basis that employees who are not proactive with their health care and lead unhealthy lifestyles are more likely to generate costly

## BUDGET MESSAGE

health claims. This year, 72% of employees met wellness goals and qualified for the preferred premium rate, and 28% paid a non-preferred rate of \$40 per month. For FY16, staff recommends increasing the non-preferred rate to \$50 per month to further incentivize employees to maintain a healthy lifestyle.

### *Vision Coverage*

A survey of local municipalities revealed that the majority of cities in Wake County include a separate vision policy in the benefits package offered to employees, but Apex does not currently have this benefit. Prospective employees inquiring about benefits frequently ask about vision coverage. Staff recommends that vision coverage be added to the Town's benefit package, and that some of the anticipated non-preferred premium income pay for this coverage. The cost to add the vision plan is approximately \$32,000 but will create much positive feedback at a time when the Town is shifting more of the costs of health coverage to its employees. (The estimated non-preferred premium revenue is projected to be around \$54,000.)

### *Dental Insurance*

The Town's self-funded dental insurance plan costs are running slightly lower than projected, but staff recommends keeping the dental rates the same as the current year to avoid decreasing rates one year, and increasing them in the following year.

### *Position Reclassifications*

The Town contracts with the MAPS Group, an HR consulting group, to study approximately one-third of the Town positions each year to determine if the positions are correctly classified, and if the salary ranges assigned to the positions are appropriate based on area labor market data. This year the MAPS consultant (Pat Thomas) evaluated all positions in the Police and Fire Departments, and evaluated the Town's salary range structure in comparison to other organizations. The "Recommendations for Changes in Position Classification FY15-16", included as part of Addendum D provides a summary of the recommended classification changes by position. In addition, the "MAPS Salary Structure Recommendations" memo, included with this Message as part of Addendum D, includes further recommendations for changes in the Town's salary range structure.

## **PUBLIC HEARING**

The proposed FY2015-16 Annual Budget was available for public inspection on the Town's website and in the Town Clerk's Office prior to the Public Hearing that was held before its adoption. The Public Hearing date was held before the Town Council on June 2, 2015. The Budget Ordinance which is scheduled for adoption on June 16, 2015 must be adopted by the Town Council before July 1, 2015.

## BUDGET MESSAGE

### CONCLUSION

The economic times in which we all live made it more important than ever to concentrate our budgeting efforts on maintenance of current services, Town-owned property and infrastructure while attempting to keep rates and fees reasonable. The budget being presented for your consideration allows us to continue to provide exceptional service to our citizens by employing adequate numbers of well trained and highly motivated staff and funding necessary improvements to our infrastructure. This budget reflects our commitment to maintaining and improving this community and positioning it to be financially sound in the future. I believe it to be worthy of your consideration and approval.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "BRAD", is centered on the page.

Bruce A. Radford  
Town Manager

**Fiscal Year 2015-16  
Budget Message**

**Addendum A**

Department	Item	Requested	Manager Rec.	Savings
Planning	1/2 Ton 4WD Truck (replace 2006 Ford P/U, 76,523 miles)	29,000	0	29,000
Planning	Mid-size SUV- Explorer (replace 2001 Blazer, 23,623 miles)	29,000	0	29,000
Planning	Plotter	12,000	12,000	
Information Services	Replacement computers, tablets, peripherals for employees	115,000	90,000	25,000
Information Services	IT Infrastructure Improvements (Data Storage )	60,000	60,000	0
Information Services	Switch/WiFi-Aps/Controllers/Appliance	50,000	50,000	0
Information Services	Cameras	8,000	8,000	0
Information Services	Council Chamber Room and Training Rooms A/V upgrades	20,000	0	20,000
Facilities Services	Canopy Roof Replacements @ FS3	13,998	0	13,998
Facilities Services	PSS4 Driveway Repair / Replacement Work	134,003	7,500	126,503
Facilities Services	FS3 Driveway / Parking Apron Repair Work	140,000	7,500	132,500
Facilities Services	Complete rework of landscape area at PW Operations Bldg	16,495	0	16,495
Facilities Services	Design/const services Fleet Services office areas	200,000	50,000	150,000
Facilities Services	Fire Station 1 Roof Replacement	82,850	0	82,850
Facilities Services	Soffit Replacement/Repair at Chamber of Commerce	19,463	19,463	0
Facilities Services	Design/construction for TH dumpster reloc./expansion	50,000	0	50,000
Facilities Services	Replacement Chairs for Town Council Dias Area	11,000	0	11,000
Facilities Services	Generator replacement at Public Works - Operations Building	38,320	0	38,320
Facilities Services	Window lentils painting at TH & CC	8,500	8,500	0
Facilities Services	Parking Lot Remediation and Repairs at Town Hall	15,211	10,000	5,211
Facilities Services	Lighting panel replacements-TH (Council Chamber)	6,879	0	6,879
Facilities Services	Generator replacement at Fire Station 2	39,410	0	39,410
Facilities Services	Seal coating of roof at Apex EMS	7,899	0	7,899
Facilities Services	Corrosion Inhibitor Application-Town Campus Fire Loop	10,855	0	10,855
Facilities Services	Street Landscaping Enhancements and Maintenance	41,875	41,875	0
Facilities Services	Modular Building Controller Panel Upgrade at TH	12,000	12,000	0
Facilities Services	Modular Building Controller Panel Upgrade at CAC	15,000	15,000	0
Facilities Services	Replace ATS at Public Works Operations Building	18,816	18,816	0
Facilities Services	Enclosing Cubicle Workspace in Planning	22,861	22,861	0
Facilities Services	Create two additional walled offices on 3rd floor TH	73,474	0	73,474
Facilities Services	Renovation of Training Rm 1 - Finance Expansion	103,108	0	103,108
Facilities Services	Depot Courtyard Renovation	20,000	20,000	0

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**Fiscal Year 2015-16  
Budget Message**

**Addendum A**

Department	Item	Requested	Manager Rec.	Savings
Facilities Services	Ford F150 Truck (addition)	33,000	0	33,000
Police	New Marked Patrol Vehicles (10 requested, 9 funded)	460,000	414,000	46,000
Police	New Marked Canine Vehicle	49,000	0	49,000
Police	Replacement Vehicles (3)	138,000	138,000	0
Police	New Marked Vehicles (for 7 new positions, only 2 funded )	322,000	92,000	230,000
Police	New Unmarked Vehicles (2)	92,000	0	92,000
Police	Mobile Camera Systems for new vehicles (12 requested, 11 funded)	69,600	63,800	5,800
Police	Crystal Report Server & Software	21,300	21,300	0
Police	Canine	10,000	0	10,000
Police	Lobby Guard	5,540	5,540	0
Police	Server & Software for NCIC Security Authentication	27,710	27,710	0
Police	Laptops (20 replacements)	22,000	22,000	0
Police	Golden Eagle Radar Units (8 replacements)	16,616	16,616	0
Police	Segways (2)	15,000	0	15,000
Police	Taser X26P (10 replacements w/batteries, cartridges)	12,800	12,800	0
Police	EOC Radio System	11,850	11,850	0
Police	Sig Sauer 5.56 Rifles (7)	7,000	7,000	0
Police	SRT Ballistic Gear (2 sets)	5,500	5,500	0
Police	Traffic Analyzers (2)	5,200	5,200	0
Police	Civil Disturbance Gear	5,000	5,000	0
Fire	Engine for Station 5 (engine 385,000, equipment 35,000) [CIP]	420,000	420,000	0
Fire	Rescue 4 Replacement [CIP]	445,000	445,000	0
Fire	SCBA Replacement [CIP]	170,400	170,400	0
Fire	SCAB Voice Amplifiers	11,400	11,400	0
Fire	Radio Replacement [CIP]	42,380	42,380	0
Fire	Full-Sized SUV 4WD (Replace '05 Expedition, 114K)	38,000	38,000	0
Public Works	Mid-Sized SUV (addition)	30,000	0	30,000
Streets	Sidewalk grinding & repair	43,000	43,000	0
Streets	School Zone Flashing Beacons (20)	230,000	230,000	0
Streets	Culvert Maintenance in Buckingham	70,000	70,000	0
Streets	Loading Stand for Swenson Spreader	5,000	5,000	0

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**Fiscal Year 2015-16  
Budget Message**

**Addendum A**

Department	Item	Requested	Manager Rec.	Savings
Streets	Utility Trailer	2,000	2,000	0
Streets	Lake Pine Drive Improvements [CIP]	34,000	34,000	0
Streets (Powell Bill)	8' Snow Plow	8,500	8,500	0
Streets (Powell Bill)	Varitech 1620 gal Anti-icing tank	12,000	12,000	0
Streets (Powell Bill)	Varitech 535 gal. Anti-icing tank	7,000	7,000	0
Streets (Powell Bill)	Road Salt	50,000	50,000	0
Streets (Powell Bill)	Resurfacing	1,000,000	1,000,000	0
Environmental Services	Replacement Chipper (#510, 2003 model)	55,000	55,000	0
Environmental Services	Mid-Sized Suv (Replace 2001 model, 66K)	28,000	0	28,000
Fleet Services	Mid-Sized Sedan (Replace 2005 Crown Victoria 107,080)	17,925	0	17,925
Fleet Services	Industrial Floor Cleaner for New Shop Floor	9,600	9,600	0
Fleet Services	New Heavy Duty Oil Filter Crusher	8,800	8,800	0
Construction Management	Full-Sized Pick-up Truck (2001 Blazer, 20,215 miles)	30,000	0	30,000
Construction Management	Full-Sized Pick-up Truck (addition)	30,000	30,000	0
Parks & Recreation	Greenway Signage / Way finding (Phase II)	12,000	12,000	0
Parks & Recreation	52" Toro Mower (Park Maint Takeover)	8,500	8,500	0
Parks & Recreation	Ven-Trac Mower Attach (Park Maint Takeover)	35,000	35,000	0
Parks & Recreation	John Deere Field Conditioner	12,000	12,000	0
Parks & Recreation	Vermeer S725TX Mini Skid Steer (bad weather)	36,000	0	36,000
Parks & Recreation	Full-Sized Pick-up Truck (Replace 2003 Ford, 89,579 miles)	28,000	0	28,000
Parks & Recreation	3/4 Ton Pick-up Truck (Replace 2003 Ford, 130,453 miles)	33,000	33,000	0
Parks & Recreation	Pre-Fab Restroom Lake Pine	142,203	142,203	0
Parks & Recreation	Pipe Dog Park Drainage Control (done in FY 2015)	30,000	0	30,000
Parks & Recreation	Cover Spectator Areas	45,500	0	45,500
Parks & Recreation	Swings at Seagroves Farm	20,000	20,000	0
Parks & Recreation	Repair greenways / trails (Phase II)	30,000	30,000	0
Parks & Recreation	Lake Pine Parking Lot (patch only - overlay add 17,000)	23,500	40,500	-17,000
Parks & Recreation	Kelly Road to Nature Park G-way design	28,000	28,000	0
Parks & Recreation	Middle Creek Greenway Design	28,000	28,000	0
Parks & Recreation	Haddon Hall Greenway Design (Brittley/Blackburn)	15,000	15,000	0

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**Fiscal Year 2015-16  
Budget Message**

**Addendum A**

Department	Item	Requested	Manager Rec.	Savings
Parks & Recreation	Seagroves Farm Dam Inspection	3,000	3,000	0
Parks & Recreation	<b>Community Park (Lake Pine) Dam Inspection</b>	<b>75,000</b>	<b>0</b>	<b>75,000</b>
Cultural Resources	Replace Tables	5,775	5,775	0
Cultural Resources	Replace Chairs	13,200	13,200	0
Cultural Resources	Door counter equipment	720	720	0
Cultural Resources	Digital display and stand	6,460	6,460	0
<b>TOTAL - GENERAL FUND</b>		<b>6,182,996</b>	<b>4,427,269</b>	<b>1,755,727</b>
Electric	Residential System Expansion	815,000	815,000	0
Electric	Commercial System Expansion	665,000	665,000	0
Electric	Miscellaneous Improvements	200,000	200,000	0
Electric	Replace 2003 Backhoe	95,000	95,000	0
Electric	Replace Line Truck (2001 International) [CIP]	230,000	230,000	0
Electric	Mt. Zion Transformer Addition [CIP]	1,500,000	1,500,000	0
<b>TOTAL ELECTRIC</b>		<b>3,505,000</b>	<b>3,505,000</b>	<b>0</b>
Water	Van (repl. 2004 Sprinter, 107,000 mi)	45,000	45,000	0
Water	<b>Van (repl. 2006 Sprinter, 100,800 mi)</b>	<b>45,000</b>	<b>0</b>	<b>45,000</b>
Water	Water chemical analyzer - Green Level entry point	55,000	55,000	0
Water	Water chemical analyzer - Hwy 55 & Jenks Rd entry point	55,000	55,000	0
Water	Lake Aeration Mixing System - our share of cost [CIP]	850,000	850,000	0
Water	Radio Read Meter Change out Program	200,000	200,000	0
Water	Shang ri la Mobile Home Park BFP	13,500	13,500	0
Water	Hwy 55 & US 1 Water Line Project [CIP]	1,000,000	1,000,000	0
Water	New Meter Installs	150,000	150,000	0
Water	Waterline - Purchasing Bldg Jaycee Park [CIP]	240,000	240,000	0
Water	Itron Leak Detection Equipment	74,000	74,000	0
Water	Volumetric Meter Test Bench	50,000	50,000	0
Water	<b>Pick-up truck (repl 2007 F-250D, 113,000)</b>	<b>40,000</b>	<b>0</b>	<b>40,000</b>
Water	Pick-up truck (repl 2006 F-350D, 162,000)	40,000	40,000	0
<b>TOTAL WATER</b>		<b>2,857,500</b>	<b>2,772,500</b>	<b>85,000</b>

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**Fiscal Year 2015-16  
Budget Message**

**Addendum A**

Department	Item	Requested	Manager Rec.	Savings
Sewer	Sewer Rehab Downtown District	405,000	405,000	0
Sewer	Buckingham PS upgrade & recoating wetwell	50,000	50,000	0
Sewer	Aquavx Monitoring Units for PS	85,000	85,000	0
Sewer	Outfall Cutting Equipment	90,000	90,000	0
Sewer	Pick-up truck (repl 2002 Ranger, 112,000 mi)	40,000	40,000	0
Sewer	Service Camera (new - equips addtl team)	11,500	11,500	0
Sewer	Sewer/Storm drain Outfall Camera System	98,000	98,000	0
Sewer	ATV (for camera system #5)	20,000	20,000	0
Sewer	Flow Monitors	23,000	23,000	0
<b>TOTAL SEWER</b>		<b>822,500</b>	<b>822,500</b>	<b>0</b>
<b>TOTAL Water &amp; Sewer</b>		<b>3,680,000</b>	<b>3,595,000</b>	<b>85,000</b>

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# DEVELOPMENT FEE SCHEDULE

*Effective 7/1/2015 to 6/30/2016*

Schedule subject to change upon approval by Town Council

DEVELOPMENT SUBMITTAL FEES			
<i>For Zoning/Subdivision/Site Activity</i>			
<i>Calculated and collected by the Planning Department</i>			
Administrative Adjustment	\$150	Pond Drainage Plan	\$100
Administrative Approval (Small Town Character Overlay)	No Charge	Quasi-Judicial Hearing	\$300
Annexation Petition	\$200	Re-submittal Fees – Site Plans and Subdivision Plans (3rd submittal)	½ Original Fee
Appeal (Board of Adjustment)	Lesser of \$300 or ½ Original Fee	Rezoning/Conditional Zoning	\$600/\$900
Certificate of Zoning Compliance (CZC)	\$100 *	Sign, Master Plan	\$100
Consultant Fees	As required	Sign, Permanent	\$75 + \$5/add'l sign
Development Name Change	\$500	Sign, Temporary	\$25
Exempt Site Plan - enlargement of a structure	\$200	Site Inspections (Non-residential/lot)	\$500
Exempt Site Plan - all other exempt site plans	\$100	Site Inspections (Residential lot)	\$35
Home Occupation	\$25	Site Plan, Major	\$1000 + \$5/acre
Land Use Map Amendment	\$700	Site Plan, Minor	\$800
Late Fee – Site Plan/Subdivision Plan Submittal and Resubmittal	\$300.00	Special Use Permit	\$600
Master Subdivision Plan (Non-residential and Residential)	\$700 + \$10/lot	Temporary Use Permit	\$50
Planned Unit Development	\$1500 + \$10/acre	Text Amendments (UDO)	\$600
Planned Unit Development (not requiring full TRC review)	\$500	Tree Protection Fencing Inspection	\$35
Plat, Easement	\$100	Tree Removal	\$100
Plat, Exempt	\$100	Variance Application	\$350
Plat, Major Subdivision	\$200 + \$10/lot	Zoning Letter	\$100
Plat, Minor Subdivision	\$800		
Plat, Recombination	\$100		
Plat, Site Plan	\$250		

\*No charge for the first tenant in a new building

DOCUMENT FEES			
<i>Collected by all town departments.</i>			
Photocopying up to 11" x 17" (black and white)	\$0.10 per sheet	Printed 24" x 36" maps	\$20 per sheet
Photocopying larger than 11" x 17" (black and white)	\$5 per sheet	Printed 11" x 17" maps	\$0.40 per sheet
Photocopying up to 11" x 17" (color)	\$0.40 per sheet	3 ring or spiral bound documents and plans	\$35
Photocopying larger than 11" x 17" (color)	\$20 per sheet	Unified Development Ordinance	\$40
Printed 36" x 48" maps	\$40 per sheet	Design and Development Manual	\$15

ACREAGE FEES (WATER & SEWER SERVICES)					
The purpose of acreage fees for water and sewer service is to recover the cost of previous capital investments in the water and sewer systems and to build capital reserve funds for future investment in water and sewer collection, distribution, and treatment facilities. Each year acreage fees may be adjusted by the Town Council. In addition, the acreage fees (Water and Sewer Services) shall automatically be adjusted in correlation with the inflation rate in the previous year as reported by the US Department of Commerce Consumer Price Index. Adjustments shall be rounded to the nearest 10 dollars. <i>Calculated and collected by the Planning Department with required plat approval.</i>					
Zoning District	Per Gross Acre		Zoning District	Per Gross Acre	
CB (Conservation Buffer)	\$2,540	<b>\$2,560</b>	B1 (Neighborhood Business)	\$4,820	<b>\$4,850</b>
RA (Residential Agricultural)	\$2,540	<b>\$2,860</b>	B2 (Downtown Business)	\$5,280	<b>\$5,310</b>
RR (Rural Residential)	\$2,540	<b>\$2,860</b>	PC (Planned Commercial)	\$4,820	<b>\$4,850</b>
LD (Low Density Residential)	\$2,840	<b>\$3,160</b>	MORR (Mixed Office, Residential, Retail)	\$4,820	<b>\$5,150</b>
MD (Medium Density Residential)	\$3,490	<b>\$3,810</b>	MEC (Major Employment Center)	\$4,820	<b>\$4,850</b>
HDSF (High Density Residential Single-Family)	\$4,140	<b>\$4,460</b>	LI (Light Industrial)	\$5,820	<b>\$5,850</b>
HDMF (High Density Residential Multi-Family)	\$4,140	<b>\$4,560</b>	TF (Tech/Flex)	\$5,050	<b>\$5,080</b>
MH (Manufactured Housing Residential)	\$3,490	<b>\$3,810</b>	PUD (Planned Unit Development)	\$4,140	<b>\$4,460</b>
MHP (Mobile Home Park)	\$3,490	<b>\$3,810</b>	SD (Sustainable Development)	\$5,050	<b>\$5,380</b>
O&I (Office & Institutional)	\$4,820	<b>\$4,850</b>	TND (Traditional Neighborhood District)	\$4,140	<b>\$4,460</b>

RECREATION FEES			
<i>For New Residential Developments Assessed after 1/1/2015-Collected by the Planning Department</i>			
Housing Type	Fee Per Unit	Acreage Per Unit	Decimal Multiplier
Single Family Detached	\$3,206.19	1/30 acre	0.03329
Single Family Attached	\$2,146.92	1/45 acre	0.0223
Multi-Family Attached	\$1,890.29	1/51 acre	0.01964
Existing Town ordinances require either the dedication of open space for public recreation or the payment of a fee in lieu per unit. The requirement regarding land dedication or fee in lieu will be based, in large part, on the Town's adopted Parks, Recreation, Greenways, and Open Space Master Plan. Recommendations regarding the acceptance of land or fee in lieu are made to the Town Council by the Parks, Recreation, and Cultural Resources Advisory Commission. For more information, contact John M. Brown, Director of Parks, Recreation and Cultural Resources Department @ 249-3344.			

TRANSPORTATION DEVELOPMENT FEES		
<i>Calculated and collected by the Planning Department</i>		
The purpose of Transportation Development Fees is to recover a portion of the costs associated with building major road improvements in the Apex Planning Area. These planned road improvements will be required to service new residential and commercial developments as these same developments create additional demands on the road systems. The fee schedule provides for new developments to pay a prorated share of future road construction costs proportional to the projected impact of that particular type of development.		
LAND USE CATEGORY	CRITERIA	FEE
<b>Residential</b>		
Single Family	Units	\$ 295.00*
Multi-Family	Units	\$ 200.00*
Mobile Homes	Units	\$ 148.00*
Congregate Care	Units	\$ 66.00
Hotel/Motel	Rooms	\$ 268.00
<i>*Fee collected at permit by Building Inspections and Permits</i>		
<b>Recreation</b>		
Stadiums/Racetracks	Acre	\$1,177.00
Racquet Clubs	Courts	\$1,323.00
Golf Courses	Holes	\$1,159.00
Parks	Parking Spaces	\$ 47.00
General Outdoor Recreation	Acre	\$2,292.00
Indoor Recreation	1000 sq. ft.	\$ 617.00
<b>Industrial</b>		
Manufacturing, Warehousing/Storage	1000 sq. ft.	\$ 119.00
Wholesale/Distribution	1000 sq. ft.	\$ 151.00
Truck Terminal	1000 sq. ft.	\$ 304.00
Mini Warehousing	1000 sq. ft.	\$ 81.00

<b>Institutional</b>			
Church	1000 sq. ft.	\$ 288.00	
Hospital	1000 sq. ft.	\$ 518.00	
Daycare	Students	\$ 84.00	
Elem. & Middle Schools	Students	\$ 34.00	
High School	Students	\$ 43.00	
Junior College	Students	\$ 41.00	
College	Students	\$ 73.00	
<b>Retail</b>			
<50,000 sq. ft.	1000 sq. ft.	\$1,616.00	
50,000 to 99,999 sq. ft.	1000 sq. ft.	\$1,262.00	
100,000 to 199,999 sq. ft.	1000 sq. ft.	\$1,067.00	
>200,000 sq. ft.	1000 sq. ft.	\$ 833.00	
<b>Office</b>			
<100,000 sq. ft.	1000 sq. ft.	\$ 433.00	
100,000 to 199,999 sq. ft.	1000 sq. ft.	\$ 366.00	
>200,000 sq. ft.	1000 sq. ft.	\$ 332.00	
<b>ENGINEERING FEES/BONDS</b>			
<i>Calculated and collected by the Engineering Division</i>			
Construction Plan Submittal Fees	\$ 500.00 + \$10.00/Sheet (electronic submittal)		
Re-submittal Fees – Construction Plans (3 <sup>rd</sup> submittal and every other subsequent submittal (3 <sup>rd</sup> , 5 <sup>th</sup> , 7 <sup>th</sup> , etc.))	½ Original Fee		
Late Fee – Construction Plan Submittal and Resubmittal	\$300.00		
Water Extension Permit Application	\$ 200.00		
Sewer Extension Permit Application	\$ 200.00		
<b>Engineering Inspection Fees:</b>			
Water Lines	\$1.30 per linear foot	Fire Lanes	\$ .75 per square yard
Sewer Lines	\$1.30 per linear foot	Sidewalks	\$ 1.80 per square yard
New Streets (public)	\$ .75 per square yard	Infill/Outparcel Lots	\$ 350.00/lot
Curb & Gutter (public)	\$ 1.50 per linear foot	Driveway, residential	\$75.00 Inspection fee – includes 1 re-inspection
Storm Drains (public)	\$ 1.30 per linear foot		
Maintenance Bonds	25% of cost of installed and approved Infrastructure		
Performance Bonds	125% of cost of uninstalled Improvements		

<b>STORMWATER PLAN REVIEW FEES/BONDS</b>	
<i>Submit to the Engineering Division</i>	
Project Size (disturbed acres)	Stormwater Plan Review Fee
< 1 acre	\$ -0-
1-5 acres	\$500.00
5- 50 acres	\$500.00 + \$50.00 per additional disturbed acre
<p>\$500 base review fee for projects disturbing up to 5 acres. Add \$50 per additional disturbed acre beyond 5 acres. Development projects that disturb less than 1 acre of land are <u>not</u> subject to the stormwater plan review fees since they are exempt from stormwater controls. The stormwater plan review fee will be limited to a maximum of 50 acres.</p>	
<b>BMP Maintenance Bond</b>	25% of cost of installed and approved Infrastructure
<b>BMP Performance Bond</b>	125% of cost of uninstalled Improvements

SOIL AND EROSION CONTROL FEES/GUARANTEES	
<i>Submit to the Engineering Division</i>	
Application for S&E Plan Approval	\$500.00 per disturbed acre
Future Lot Grading*	\$50.00 per acre of remaining building lot acreage
S&E Performance Guarantee**	\$2,500.00 per disturbed acre
*The future lot grading fee provides coverage under an erosion control permit and ensures compliance with NPDES stormwater regulations. Only the additional land disturbance associated with future building lots needs to be included.	
**Performance guarantee must be in the form of a certified check, cash, or irrevocable letter of credit approved by the Town. The performance guarantee is due prior to the Town issuing a Letter of S&E Plan Approval and may be fully refunded after the issuance of the certificate of completion.	

ELECTRICAL UNDERGROUND AND SERVICE LATERAL FEES	
<i>Calculated by Public Works - Electric Division</i>	
Primary Facilities: <i>Collected by Public Works - Electric Division</i>  Based on cost difference of normal overhead facilities and the requested underground facilities.	Service Laterals: <i>Collected by Building Inspections and Permits.</i>  Charges are for the first 100 feet of service length. An excess footage charge, if applicable, is billed separately by the Electric Utilities Division at \$3.00/foot over 100 feet.
Single-Family     \$ 420.00/lot	Single-Family     \$ 450.00/service lateral
Townhomes         \$ 420.00/unit	Townhomes         \$ 450.00/service lateral
Apartments         \$ 420.00/point of delivery	Apartments         Apartments are typically served with multiple meter bases at approved locations; service laterals are usually installed in conjunction with the primary facilities and service lateral charges do not apply.

WATER TAPS AND METER FEES				
Fees are based on 60 foot right-of-way roads and lateral lengths less than 100 feet. Special cases, wider rights-of-way, special or complex boring and items not shown shall be at cost.				
Size	Base Cost	Add Bore	Add Street Cut	Meter Only
¾ inch	<del>\$1,500.00</del> <b>\$ 1,550.00</b>	<del>\$500.00</del> <b>\$ 550.00</b>	<del>\$750.00</del> <b>\$ 800.00</b>	\$ 215.00
1 inch	<del>\$1,750.00</del> <b>\$ 1,750.00</b>	<del>\$500.00</del> <b>\$ 550.00</b>	<del>\$750.00</del> <b>\$ 800.00</b>	\$ 325.00
1 ½ inch	N/A	N/A	N/A	\$ 650.00
2 inch	N/A	N/A	N/A	\$ 830.00
3 inch	N/A	N/A	N/A	\$ 3,255.00
4 inch	N/A	N/A	N/A	\$ 4,265.00

WATER BACTERIOLOGICAL SAMPLE FEE	
<b>Sample and fee collected by Public Works</b>	
\$75.00	

SEWER TAPS			
Size	Base Cost	Add Bore	Add Street Cut
4 inch	<del>\$1,400.00</del> <b>\$ 1,450.00</b>	Not available	<del>\$750.00</del> <b>\$ 800.00</b>

SEWER AND STORMWATER RE-INSPECTION FEES	
<i>Submit to Public Works</i>	
<b>Sewer and Storm drain re-inspection fee</b>	
\$325 remobilization fee plus \$0.25 per linear foot over 1000'	

IRRIGATION METERS						
<b>Single-Family Residential</b> - Includes duplex and townhomes (Irrigation meter <i>required</i> )						
Irrigation Meter Size	System Demand Basis	Rate	Capacity	Meter	Permit	Total
¾ "	200 gallons per day	\$10.36	\$2,072.00	\$600	\$40.00	\$2,712.00
		<b>\$10.42/gallon</b>	<b>\$2,084.00</b>			<b>\$2,724.00</b>
<b>Multi-Family and Commercial</b> (Irrigation meter <i>required</i> )						
Irrigation Meter Size	System Demand Basis	Rate	Capacity	Meter	Permit	Total
¾ "	500 gallons per day	\$10.36	\$5,180.00	\$215.00	\$50.00	\$5,445.00
		<b>\$10.42/gallon</b>	<b>\$ 5,210.00</b>			<b>\$ 5,475.00</b>
1"	850 gallons per day	\$10.36	\$8,806.00	\$325.00	\$50.00	\$9,181.00
		<b>\$10.42/gallon</b>	<b>\$ 8,857.00</b>			<b>\$ 9,232.00</b>
1 ½ "	1370 gallons per day	\$10.36	\$14,193.20	\$650.00	\$50.00	\$14,893.20
		<b>\$10.42/gallon</b>	<b>\$14,275.40</b>			<b>\$14,975.40</b>
2"	1975 gallons per day	\$10.36	\$20,461.00	\$830.00	\$50.00	\$21,341.00
		<b>\$10.42/gallon</b>	<b>\$20,579.50</b>			<b>\$21,459.50</b>
<b>Conditions:</b>						
1. All irrigation meters will require payment of capacity fees.						
2. All in-ground irrigation systems shall be protected by an approved backflow preventer.						
3. A plumbing permit is required for installation of the system from the meter to the backflow preventer.						
4. A notarized encroachment agreement is required with each permit application.						
5. All associated fees will be collected by the Building Inspection Division prior to issuance of a permit.						
6. N.C.G.S. requires a second meter for irrigation systems.						
7. All other non-single family customers (subdivision entrances and commercial sites) require a second meter.						
8. The Public Works and Utilities Department will only install the tap for meters for existing single-family customers; all other taps must be installed by a private contractor and inspected by the Engineering Division.						
9. Fees are based upon current rates and are subject to change.						
10. Single family meter charge includes Town installing a split tap at an existing meter.						

COMMERCIAL BUILDING PERMIT FEES						
<i>Calculated and collected by Building Inspections and Permits</i>						
<b>NEW STRUCTURES, ADDITIONS AND ALTERATIONS (Base Fee) 1,2,3</b>						
<b>Total Gross Building Floor Area of Construction</b>	<b>Fee Computation</b>	<ol style="list-style-type: none"> <li>Alterations to existing structures, with no footprint increase, are charged at a rate of .60 of the Permit Fee or the minimum per trade fee based upon the Single Trade Fee Schedule, whichever is greater.</li> <li>Permits for "shell" buildings are charged at a rate of .60 of the Permit Fee, based upon a Business Occupancy, or the minimum per trade fee based upon the Single Trade Fee Schedule, whichever is greater. Area within the building shell, which is intended to be occupied, will have the permit fees for the occupied area computed per footnote #1 above.</li> <li>Additional Miscellaneous Fees, listed below, will be added to the permit fees as applicable.</li> </ol>				
0 - 500	Per Trade (see schedule below)					
501 - 5,000	A x B = Permit Fees					
5,001 - 10,000	(A x B X .80) + (1,000 X B) = Permit Fee					
10,001 - 15,000	(A x B X .70) + (3,000 X B) = Permit Fee					
15,001 - 20,000	(A x B X .60) + (4,500 X B) = Permit Fee					
20,001 - above	(A x B X .50) + (6,500 X B) = Permit Fee					
<b>A=Total Gross Building Floor Area B= Fee Per Square Foot Based Upon Occupancy</b>						
<b>Single Trade Fee Schedule</b>			<b>Fee Per Square Foot of Floor Area Based on Occupancy</b>			
Building	\$105.00	<b>\$ 160.00</b>	<b>Occupancy</b>	<b>Fee</b>	<b>Occupancy</b>	<b>Fee</b>
Electrical	50.00	<b>75.00</b>	Assembly	0.55	Institutional	0.60
Mechanical	50.00	<b>75.00</b>	Business	0.60	Mercantile	0.50
Plumbing	—50.00	<b>75.00</b>	Educational	0.60	Residential	0.55
			Factory/Industrial	0.40	Storage/Utility	0.30
			Hazardous	0.50		
<b>MISCELLANEOUS FEES</b>						
Conditional Electrical Power Inspection			Per Single Trade Fee Schedule			
Conditional Mechanical Systems Inspection			Per Single Trade Fee Schedule			

Demolition (All Trades)	<del>\$75.00</del> <b>\$ 120.00</b>
Elevator	\$ 50.00 Plus Associated Single Trade Fees
Fire Pumps, each	\$ 250.00
Fire Sprinkler System	<del>\$.04</del> <b>\$.03 per square feet</b>
Fire Suppression	\$ 50.00
Grease/Oil Interceptor	\$ 50.00
Irrigation System	Per Single Trade Fee Schedule
Occupancy Change of Use	<del>\$50.00</del> <b>\$ 160.00</b>
Re-inspection/Additional Trip Fee, Per Trade	\$ 50.00
Sales/Construction Trailer/Modular Classroom	Per Single Trade Fee Schedule
Spray Paint Booth, each	\$ 150.00
Stop Work Order	May Require Additional Trip Inspection Fees
Storage Tank, each	\$ 50.00 Plus Associated Single Trade Fees
Swimming Pool	\$ 50.00 <b>Plus Associated Single Trade Fees</b>
Water and Sewer Capacity Fees and Water Meters	Refer to Capacity Fee Schedule
Work Without a Permit	Double Fees ( <del>\$ 500.00</del> <del>\$1,000.00</del> maximum)
<b>PLAN REVIEW FEES (Non-refundable)</b>	
Per Trade- (Not applied toward cost of permit)	<del>\$50.00</del> <b>\$ 100.00</b>
Plan Modification (Not applied toward cost of permit)	<del>\$50.00 per trade</del> <b>½ Review Fee</b>
Re-review fee (Not applied toward cost of permit)	<del>\$50.00 per trade</del> <b>½ Review Fee</b>
Re-stamp Plans, Per Trade	<del>\$50.00</del> <b>\$ 75.00</b>
<b>EXPRESS PLAN REVIEW</b>	
First Hour	\$600.00 \$150.00 each additional 15 minutes
Cancellation Fee (3 days prior notice)	\$200.00
<b>ADMINISTRATIVE FEES</b>	
Duplicate Building Record Card	\$ 10.00
General Records Research, Archive Files	\$ 3.00/page
General Records Research, Current Files over 10 pages	\$ .50/page
<b>INSPECTION FEES</b>	
Standard re-inspection fee	\$ 75.00
Job not ready for inspection	\$150.00
Eight or more code violations, <b>Per Trade</b>	\$150.00

ONE AND TWO FAMILY DWELLING PERMIT FEES				
<i>Calculated and collected by Building Inspections and Permits</i>				
NEW STRUCTURES (Single Family/Duplex/Townhomes)			\$/SQ.FT	MIN/ \$/UNIT
3,000 Gross SF and Less			0.32	\$500.00
>3,000 Gross SF: (3000SFx\$0.32/SF)+(Additional SFx \$0.32/SF x.75) = Permit Fee			Per Formula	
ADDITIONS /ALTERATIONS 800 SQUARE FEET AND GREATER			ADDITIONS /ALTERATION LESS THAN 800 SQUARE FEET	
	\$/SQ.FT	MIN/ \$/UNIT		MIN/ \$/UNIT
Building	\$0.13	\$150.00	Building	\$ 100.00
Electrical	\$0.04	\$ 60.00	Electrical	\$ 50.00
Plumbing	\$0.04	\$ 60.00	Plumbing	\$ 50.00
Mechanical	\$0.04	\$ 60.00	Mechanical	\$ 50.00
ACCESSORY STRUCTURES			SINGLE TRADE FEE SCHEDULE	
Decks, 400 sq. ft. or less		\$ 60.00	<b>Building</b>	<b>\$ 160.00</b>
Decks, > 400 sq. ft.	0.13	\$ 90.00	<b>Electrical</b>	<b>\$ 75.00</b>
Roof Addition	0.13	\$ 60.00	<b>Mechanical</b>	<b>\$ 75.00</b>
Screened Decks	0.13	\$ 90.00	<b>Plumbing</b>	<b>\$ 75.00</b>
Trellis (Attached to a structure)	0.13	\$ 40.00		

<b>MISCELLANEOUS</b>		
Conditional Electrical/Mechanical, Per Trade	No Charge	
Construction Trailer	Per Single Trades @ \$ 40.00 each	
Demolition (All Trades)	<del>\$75.00</del>	<b>\$ 120.00</b>
House Moved	\$ 279.00	
Irrigation	<del>\$40.00</del>	<b>\$ 60.00</b>
Mobile Home (All Trades)	\$ 100.00	
Modular Home (All Trades)	\$ 279.00	
Stop Work Order	May Require Additional Trip Fee	
Temporary Power (Town of Apex Only)	\$ 125.00	
Transportation Impact Fee	\$ 295.00	
Work Without Permit	Double Fees (\$ 200.00 Maximum)	
<b>PLAN REVIEW FEES (Non-refundable)</b>		
Initial Fee (Not applied toward cost of permit)	<del>\$60.00</del>	<b>\$ 100.00</b>
Plan Modification Fee (Not applied toward cost of permit)	<del>\$40.00</del>	<b>½ Review Fee</b>
Re-review Fee (Not applied toward cost of permit)	<del>\$40.00</del>	<b>½ Review Fee @ 3<sup>rd</sup>, 5<sup>th</sup>, 7<sup>th</sup>, etc.</b>
Re-stamp Plans	<del>40.00</del>	<b>\$ 60.00</b>
<b>EXPRESS PLAN REVIEW</b>		
First hour	\$600.00	\$150.00 each additional 15 minutes
Cancellation Fee (3 days prior notice)	\$200.00	
<b>ADMINISTRATIVE FEES</b>		
Duplicate Building Record Card	\$ 10.00	
General Records Research, Current Files Over 10 Pages	.50/page	
General Records Research, Archive Files	\$3.00/page	
<b>INSPECTION FEES</b>		
Standard re-inspection fee	\$75.00	
Job not ready for inspection	\$150.00	
Eight or more code violations, <b>Per Trade</b>	\$150.00	

**WATER AND SEWER CAPACITY FEES**

*Calculated and collected by Building Inspections and Permits*

The purpose of Capacity Fees is to recover a portion of the costs associated with building water and wastewater treatment facilities. These treatment facilities provide the system capacity that each new development will demand when connected to the water and sewer systems. Additional capacity fee assessments shall be required of nonresidential customers who, after paying a capacity fee, expand their service requirements.

A 75% grant **may be** available in the Central Business District. [\[details\]](#)

**Combined water and sewer service: ~~\$20.72~~ \$20.84 per GPD For water only or sewer only: ~~\$40.36~~ \$10.42 per GPD**

LAND USE CATEGORY	GALLONS PER DAY	COST UNIT X <del>\$20.72</del> <b>\$20.84</b>	
Airports (no food service)	5 GPD/passenger	\$103.60	<b>\$104.30</b> /passenger
Auditoriums	5 GPD/seat	\$103.60	<b>\$104.30</b> /seat
Barber Shops	50 GPD/chair	\$1,036.00	<b>\$1,043.00</b> /chair
Bars, cocktail lounges (no food service)	20 GPD/seat	\$414.40	<b>\$417.20</b> /seat
Beauty Shops	50 GPD/chair	\$1,036.00	<b>\$1,043.00</b> /chair
Bowling Alleys	50 GPD/lane	\$1,036.00	<b>\$1,043.00</b> /lane
Bus Terminal (no food service)	5 GPD/passenger	\$103.60	<b>\$104.30</b> /passenger
Business (Not listed in this table)	25 GPD/employee	\$518.00	<b>\$521.50</b> /employee
Camps - Construction or Work	60 GPD/person	\$1,243.20	<b>\$1,251.60</b> /person
Camps - Summer	60 GPD/person	\$1,242.20	<b>\$1,251.60</b> /person
Camps - Campgrounds w/out water/sewer	100 GPD/campsite	\$2,072.00	<b>\$2,086.00</b> /campsite
Camps-Travel Trailer, RV Parks, with water/sewer	120 GPD/campsite	\$2,486.40	<b>\$2,503.20</b> /campsite
Car Washes	3000 GPD/site	\$62,160.00	<b>\$62,580.00</b> /site
Churches (No food service, day care, or camps)	3 GPD/seat	\$62.16	<b>\$62.58</b> /seat
Country Clubs – Resident Members	60 GPD/person	\$1,243.10	<b>\$1,251.60</b> /person
Country Clubs – Non-resident members	20 GPD/person	\$414.40	<b>\$417.20</b> /person
Day Care Facilities	15 GPD/person	\$310.80	<b>\$312.90</b> /person
Factories – per shift (no industrial waste)	25 GPD/employee	\$518.00	<b>\$521.50</b> /employee
Factories – per shift with showers	35 GPD/employee	\$725.20	<b>\$730.10</b> /employee
Food Service (restaurants)	25 GPD/seat	\$518.00	<b>\$521.50</b> /seat
Hospitals	300 GPD/bed	\$6,216.00	<b>\$6,258.00</b> /bed
Laundries – self service	500 GPD/machine	\$10,360.00	<b>\$10,430.00</b> /machine
Marinas – with bathhouses	30 GPD/boat slip	\$621.60	<b>\$625.80</b> /boat slip
Marinas – without bathhouses	10 GPD/boat slip	\$207.20	<b>\$208.60</b> /boat slip
Meat Markets	50 GPD/100 sq. ft. + 25 GPD/employee	\$1,036.00	<b>\$1,043.00</b> /100 sq. ft. + <del>\$518.00</del> <b>\$521.50</b> /employee
Motels/Hotels – with cooking facilities	175 GPD/room	\$3,626.00	<b>\$3,650.50</b> /room
Motels/Hotels – without cooking facilities	120 GPD/room	\$2,486.40	<b>\$2,503.20</b> /room
Multi-family (Apartments, condos)	250 GPD/unit	\$5,180.00	<b>\$5,215.00</b> /unit
Nursing/Rest Homes – with laundry	120 GPD/bed	\$2,486.40	<b>\$2,503.20</b> /bed
Nursing Rest Homes – without laundry	60 GPD/bed	\$1,243.20	<b>\$1,251.60</b> /bed
Offices (per shift)	25 GPD/person	\$518.00	<b>\$521.50</b> /person
Rail Terminal (no food service)	5 GPD/person	\$103.60	<b>\$104.30</b> /person
Residential Care Facilities	60 GPD/person	\$1,243.20	<b>\$1,251.60</b> /person
Resorts	200 GPD/room	\$4,144.00	<b>\$4,172.00</b> /room
Schools - Day	10 GPD/student	\$207.20	<b>\$208.60</b> /student
Schools - Day (with cafeteria)	12 GPD/student	\$248.64	<b>\$250.32</b> /student
Schools - Day (with cafeteria, gym & showers)	15 GPD/student	\$310.80	<b>\$312.90</b> /student
Schools - Boarding	60 GPD/student	\$1,243.20	<b>\$1,251.60</b> /student
Service Stations – vehicles	250 GPD/water closet	\$5,180.00	<b>\$5,215.00</b> /water closet
Single-Family (1 & 2 family dwellings, townhomes, duplexes, mobile homes)	300 GPD/dwelling unit	\$6,216.00	<b>\$6,258.00</b> /dwelling unit
Stadiums/auditoriums/theaters/drive-ins	5 GPD/seat or space	\$103.60	<b>\$104.30</b> /seat or space
Swimming Pools & Bathhouses	10 GPD/person specified by Health Dept.	\$207.20	<b>\$208.60</b> /person specified by Health Dept.

**Personnel Committee Meeting  
May 4, 2015  
New Personnel Justifications**

**New Positions included in FY15-16 Budget**

The Manager’s recommended budget contains a total of 28 new positions. There are 13 new positions in the General Fund beginning July 1, 2015, along with funding to add 12 new firefighters effective June 8, 2016 in advance of the opening of Fire Station #5. In addition, there are two new positions recommended in the Water/Sewer fund, and one new position in the Electric fund. EMS also anticipates adding two new Paramedic positions during FY15-16 that will be 100% reimbursed by Wake County and are needed due to the conversion of a second ambulance to 12-hour shifts. (The EMS positions and associated revenue will require a budget amendment when these positions are added in FY15-16.)

The new positions included in the budget were prioritized from an initial request of 54 new positions, including 48 in the General Fund and six in the Utility funds. While the Town will increase its workforce approximately 8% in FY15-16, it should be noted that the opening of Fire Station #5, due to the pent up demand for fire service in this area of Apex, requires adding twelve positions. Even with the addition of 30 new positions (to include the Paramedics) Apex’s position to population ratio will remain below 9 per 1,000 residents at 8.86. This is a remarkable ratio given the services that the Town provides (EMS and Electric) that many others do not. It is notable, that without the 12 Firefighters (which will not happen on a regular basis) and considering the two additional EMS personnel that are provided by Wake County at no additional cost to Apex, the Town’s staff will grow by only 4.96%, which is fairly proportionate with the Town’s current growth rate of 4.1%. It is also important to note that the Town’s tax base grew by 5.2% in the last year. A brief justification for the new positions is provided in the summaries below. Staff will be present at the Personnel Committee meeting to answer questions about the new positions.

**Construction Management**

<b>Position</b>	<b>Cost FY15-16</b>	<b>Annual Cost</b>
Administrative Specialist	\$52,130	\$52,130
Code Enforcement Officer	\$46,994	\$58,742

**Administrative Specialist**

During the past two years, construction plan submittals have increased by 83% and 125%, respectively over the previous year. Based on the number of projects currently in the review process and the number of pre-application submittals, FY 15-16 is expected to be even busier. The Engineering Division does not currently have any administrative support staff to assist with general office operations, front desk customer interface, and development submittal processing. In order to maintain a very high level of customer service and personalized assistance to the development community, it has become necessary to hire administrative support.

This position will assist the Development Projects Coordinator with plan intake and distribution, general administrative support for the office, and provide a front desk customer interface. Adding this position will allow more time for the Development Projects Coordinator to assist the development community through the approvals process, to work on enhancing the customer service program for the department, and work on special projects to assist the Director. The Construction Plan Activity report provided as an attachment visually demonstrates the increased work requirements in this area.

Code Enforcement Officer

The Construction Management Department anticipates another spike in building in FY15-16. During calendar year 2014, the Town experienced a temporary leveling off of new residential building activity as existing lot inventories were consumed and new lots were in the approval stage. New subdivision construction plan submittals for FY14-15 are trending higher than FY13-14 and are projected to be 30% higher by the end of the current fiscal year based on

Fiscal Year	Inspector FTEs	Inspections Completed	Inspections/Day/FTE	UNC Benchmark Average
2010-2011	3	13,966	19.7	11.9
2011-2012	4	15,427	16.4	12.2
2012-2013	5	25,798	21.9	13.0
2013-2014	5	29,353	25	14.0
2014-2015	6	22,851 thru 4/23/15	20	TBD

current TRC reviews and pre-submittals. This activity points to a return to higher volumes of residential building permits in the year ahead as new subdivisions are constructed. The Inspections staff continue to work very efficiently as is shown through the preliminary results of the FY13-14 School of Government Benchmarking project study where the Town’s inspection program continues to be the most productive in the study group with an efficiency of 25 inspections per day/per inspector as compared to the study average of 14 inspections per day/per inspector.

Additionally, the cost recovery of inspection costs for FY13-14 was 77.4%. The position is being recommended for funding beginning October 1, 2015.

**Facility and Fleet Services**

Position	Cost FY15-16
Facility Maintenance Mechanic	\$54,018

Since 2004 there have been two positions authorized in the Facility Services department, and over the past 10 years, the Town of Apex building square footage footprint has increased 71.33% from 144,559 to 247,678. Total work orders have increased over time and are currently averaging 281 per month, up from 238 in FY14. Building automation systems along with the complexity of new lighting controls, HVAC systems and intricate wiring associated with these require a significant skill set to be able to troubleshoot and diagnose all building components daily.

As the Town continues to add facilities, another Facility Maintenance Mechanic will allow current staff to adequately perform preventive maintenance tasks for all of the Town’s buildings while also responding to the increasing number of calls for service.

**Fire**

Position	Cost FY15-16	Annual Cost
12 Firefighters	\$22,464	\$646,824

The addition of Fire Station #5, which is slated to open in July 2016, requires the addition of 12 new personnel to staff the station. A Fire Station is typically staffed with three Fire Officers (Lt. or Captain), three Fire Engineers, and six Firefighters. It is anticipated that current Firefighters and Engineers will be able to promote into the higher level positions of Engineer and Lieutenant respectively, so the new personnel request reflects the need to backfill these positions with Firefighters. Since it will be important to have the new staff through Apex-specific training and orientation before the station opens, and also to allow time to effectively integrate new personnel in with current personnel, staff recommends adding the new positions June 8, 2016. Promotions to the higher level positions will likely be effective July 2016. Any significant delay of the Fire Station building project may push back the hiring date of these positions

**Information Technology**

Position	Cost FY15-16
IT Technician	\$66,649

The IT Department’s workload continues to increase as the Town grows and technology evolves. The IT Department continues to provide the IT and phone support for all Town departments. Over the past several years IT has helped departments implement new technologies such as tablets, smartphones and apps, digital signage, smart boards, and web conferencing which require additional staff time to configure, maintain, and train and assist users.

Over the past year, the IT Department has helped to implement technologies to benefit Town citizens such as cameras, IVR system applications and ePermits, with the expectations that customer-facing technology will only continue to grow. The Town’s new automated work order system, Cityworks, has created a great deal of automation for the Public Works staff, but has also increased the workload of the IT Department who are called on to troubleshoot issues, perform system upgrades and assist end users. Staff recommends adding the position of IT Technician to provide basic help desk support to the Town’s IT users. This position would also allow the IT Specialists, who spend a majority of their time on the help desk, to respond to more complex issues and complete IT projects in a more timely manner.

The IT Department last added a position to the helpdesk staff in 2004, and since that time the number of fulltime Town employees has increased 75% and the use of technology in all Town functions has exploded. Helpdesk tickets have increased almost 100% in the past two years, going from an average of 300 tickets per month last year to an average of 585 per month this year.

**Police**

<b>Position</b>	<b>Cost Per Position</b>	<b>Cost FY15-16</b>
2 Police Officers (Patrol) 1 Police Officer (CID)	\$62,888	\$188,669
Telecommunicator	\$52,126	\$52,126

**Police Officers, (Patrol- 2 positions; Investigations – 1 position)**

The Police Department 's initial request included adding ten new sworn positions to the department including adding four patrol officers (one per squad) two traffic safety officers to the Patrol division to complement the department's current capabilities and reduce the current and expected workloads. The Manager's recommended budget funds only two of the requested patrol positions, and one position that will be assigned to the Criminal Investigations division as a Detective.

In 2014 patrol officers responded to almost 36,000 calls for service; dispatched calls increased by 6% and motor vehicle wrecks increased by 17%. Since dispatched calls generally take more time to complete, the increase generally means a reduced amount of time officers have for preventative patrol and community outreach. There were 2,048 reports taken, which is a slight increase from 2013, for an average of 170 reports each month, resulting in many more hours of out of service time. When taking into account all of the duties required by the officers assigned to the Patrol Division and applying that data to the North Carolina Justice Academy staffing model, the Patrol Division is short eleven (11) sworn positions.

The two new patrol positions funded in the budget will be assigned to two of the four patrol shifts where they are most needed. This will enhance the department's ability to respond to calls for service and/or prevent crime from happening while providing citizens with the level of customer service they deserve even as calls for service are increasing.

The current structure of the Criminal Investigations Division contains two units; Persons Crimes and Property Crimes. The Property Crimes Unit investigates property crimes, frauds, white collar crime and crimes such as street level drug sales, possession and trafficking, prescription drug crimes, marijuana grow operations, manufacturing of methamphetamines, and vice type crimes which include gang related crimes and activities, liquor violations, prostitution complaints, gambling and other similar type crimes. The Department has one Detective who works all frauds and white collar crimes, one drug/vice crime Detective and one Detective who splits his time between property crimes and drugs/vice crimes.

The addition of this Detective will allow the Department to have two Detectives who work drug/vice crimes fulltime and two Detectives who work with Persons and Property crimes fulltime. Drug/Vice cases are complex in their investigation and dangerous by nature. The complexity of the investigations includes surveillance, undercover buys, search warrants, interviews and the use of informants as well as coordinating with other local, state and federal law enforcement agencies. These crimes are not ones that should be conducted by one Detective. Under the current structure, with one Detective splitting time between drug/vice cases and property crimes, the drug/vice crimes are not getting the full investigative efforts they need because the Detective who assists in this area is needed to investigate reported property crimes. Since many property crimes have a nexus to drugs, a focus on drug trafficking and related crimes should have a positive impact on property and other crimes as well.

In 2014 the department investigated approximately 1,124 reported property crimes and over 380 drug crimes. With this volume, staff recommends adding another fulltime position to focus on property crimes, which would thereby enhance the efforts of the dangerous drug/vice investigations by assigning a Detective to be solely focused in this area.

Telecommunicator

There are currently ten positions authorized within the Communications Center. One Communications Supervisor and nine Telecommunicators. Eight of the Telecommunicators are assigned to four shifts identical to the patrol shifts (working 6 am – 6 pm) and one is assigned to work a “power shift” rotating hours from 12pm to 12am. During the power shift there are three Telecommunicators during normal staffing when call volumes are highest, and this helps to ensure there are at least two staff in the communication center during critical times and in periods of short-staffing.

An additional Telecommunicator position will enhance the power shift by assigning a second Telecommunicator to the 12 pm to 12 am shift thereby providing this overlapping coverage seven days per week. The addition of this position and the coverage it helps provide in the communications center will reduce the need for overtime and reduce the disruption currently caused to employee work schedules when someone is out of work for any reason.

**Parks, Recreation and Cultural Resources**

Position	Cost FY15-16
Parks Planner/ Land Acquisition Specialist	\$70,717
Parks Maintenance Worker	\$45,195

Parks Maintenance Worker

The addition of a Parks Maintenance Worker position will not require an increase in expenditures, since it will be fully funded from a reduction in the cost of the Town’s existing landscape contract. Moving some of the maintenance from an outside contractor to in-house staff will allow the Town to have better control over the maintenance of some of their parks and athletic fields. The reduction in the contract costs will also cover the one-time equipment costs required for the new position, fund additional limited service employees to work in peak season, and help with the maintenance work. With the funding of this position, staff will take over the maintenance for the following parks and reduce the parks maintenance contract accordingly:

- Jaycee Park - \$30,580 reduction
  - Nature Park / Seymour Athletic Fields - \$71,050 reduction
  - Kelly Road Park - \$18,473 reduction
- \$120,103 reduction in contract costs**

Parks Planner/Land Acquisition Specialist

The new position of Parks Planner/Land Acquisition Specialist (LAS) was discussed briefly during the Town Council retreat. The primary job of the Parks Planner will be to participate in the Town’s development process to ensure that Parks and Recreation master plan is implemented, greenway connections are made, and land or fees for parks are obtained. Currently, the Director of Parks, Recreation, and Cultural Resources is the only department head who serves on the Technical Review Committee and this position will assume that role. Currently staff from the Planning and Construction Management departments cover many of the duties (producing maps, gathering construction estimates, and making site visits) that are associated with park planning and design. However, increasing workloads and lack of knowledge specific to park planning make this difficult and takes time away from the staff’s primary duties. The Parks Planner will be able perform the duties that do not require a certified

engineer or construction specialist, and will also be able to devote time working with local developers, the department director, and real estate professionals to identify suitable sites for future parks and greenways.

Once new parks, greenways and facilities are approved for construction, the Parks Planner/LAS will help serve as a project manager during the construction phase. This role has previously been filled by the Department Director. With the Town’s growth in its recreation and athletic programs and facilities, the Director no longer has adequate time to effectively manage these projects as well as manage the daily operations of the department. This position will also play a key role in helping the Director search out and prepare grants for land acquisition, park construction, and program development and will be instrumental in helping prepare necessary information for a future park bond and helping to educate the general public on potential bond components.

**Public Works and Utilities – General Fund**

<b>Position</b>	<b>Cost FY15-16</b>
Environmental Specialist	\$73,273
Solid Waste Equipment Operator	\$53,858
Street Maintenance Worker	\$49,730

**Environmental Specialist**

The Environmental Programs (EP) division oversees and supports many functions within the Public Works & Utilities Department including technical review of new development plans through the Technical Review Committee (TRC); NPDES Phase II stormwater permit compliance; riparian buffer and other watershed protection programs; drainage complaint investigation, capital improvement project design and oversight; solid waste & recycling program administration; cross-connection control program implementation, and water conservation, utility locating and GPS mapping. As development has increased in Apex so has the workload of this division. The Town’s Development Report continues to document significant growth and with the new Western Wake Water Reclamation Facility on line, this trend can only be expected to continue.

Currently, EP staff works to ensure compliance with the watershed protection programs; however, with increased development in Apex, current staff is spending more time in meetings with the development community and performing detailed plan review. Much like planning staff, members of the EP division attend numerous pre-application meetings, review site, subdivision and construction plans, review plats and attend all monthly TRC meetings. Once development is approved, most (if not all) of the approved development projects require numerous erosion control inspections, BMP as-built reviews and BMP final inspections. Once development is complete, staff is also responsible for administering the annual operation and maintenance inspection program for over 215 privately owned BMPs as well as 18 Town-owned BMPs. In addition, EP staff provide design and project management for various capital improvement projects, administer the Town’s cross-connection control program and its 3,000 plus backflow preventers, respond to various citizen complaints and routinely meet regionally with other local governments on solid waste, recycling, stormwater and water resource matters.

Apex has 1.5 positions dedicated to the Town’s erosion control program which manages over ninety (90) active land disturbing projects throughout the corporate limits and ETJ. Existing staff average approximately 40 site inspections per month. While inspections are prioritized, the number of site inspections is less than ideal as many sites can go for weeks without proper inspection. In FY 2013-14, soil erosion and sedimentation control fees totaled over \$180,000 with fees received for FY 2014-15 already eclipsing the \$120,000 mark.

Apex is subject to a variety of watershed regulations including NPDES Phase II and Jordan Lake Watershed Rules. In addition, Swift Creek has been placed on the State's 303d list which resulted in the Swift Creek TMDL rules being implemented. All of these rules emphasize public education and outreach, illicit discharge detection and elimination, construction and post-construction runoff controls, and pollution prevention and good housekeeping for Town facilities. Since more staff time has been spent on development activities, including CIP engineering design and project management, there has been a reduction in public education and outreach, illicit discharge detection has been reactive and not pro-active, few Town facility inspections have been completed and there has been less BMP operation and maintenance oversight. The result has been that the Town's watershed protection programs are quickly falling behind and risking noncompliance.

The main purpose of the Environmental Specialist position will be to provide support to existing EP staff to help ensure compliance with the following stormwater and watershed protection programs: NPDES Phase II stormwater permit; Water Supply Watershed Protection; Jordan Lake Watershed Rules; Swift Creek TMDL; and State delegated Soil Erosion and Sedimentation Control programs. Specifically, the Environmental Specialist position will conduct erosion control compliance inspections, conduct dry weather flow inspections systematically throughout the Town's corporate limits, conduct riparian buffer calls in the field, inspect Town facilities for pollution prevention and good housekeeping, act as the main contact for illicit discharges and provide assistance with drainage complaints.

#### Solid Waste Equipment Operator

The Town has ten (10) employees devoted to the yard waste program. Seven of these employees are Solid Waste Equipment Operators who operate a vacuum or chipper truck and follow regular routes to remove yard debris from the curbsides throughout Town. Two employees work as a team member on the chipper crew, while the remaining employee supervises the unit, handles customer complaints, provides public education and acts as a fill-in driver. In addition to yard waste, this staff cleans and empties the downtown trash cans, picks up dead animal carcasses from the roadways, and assists other Public Works divisions with easement debris removal. Town residents pay a monthly fee (\$4/month) for the yard waste service and have come to expect a high level of service.

There is currently no redundancy in the yard waste program, and staff struggles every time an Equipment Operator is out of work. If the Equipment Operators use half of their vacation and sick leave accruals each year then that means 44% of the time the Town operates with only six drivers instead of seven. Because there are established routes that are followed each week, if one employee is not at work for any reason, the Solid Waste Supervisor becomes an Equipment Operator and handles a route. If more than one person is out of work, this makes the route coverage even more challenging, and extremely difficult during peak seasons. The Solid Waste Operators work well as a team, and are so committed to each other that many of them are hesitant to ask for a day of vacation or take time off to go to a doctor's appointment because of the added strain it puts on their coworkers to cover the routes. This level of job commitment is honorable, but the inability to take leave time, also impacts morale.

The division last added a Solid Waste Equipment Operator in FY08-09. Since that time, the Town has experienced significant residential growth with the addition of over 1,570 single-family units across Town, resulting in a 22% increase in the tons of yard waste we collect. The number of new homes and additional yard waste volume is eye opening but the bigger concern to staff is the extended route time that will result from servicing far reaching homes as Apex's boundaries expand. Approved subdivisions currently under construction which push our limits and extend far

away from the Town Center include Arcadia Ridge, Beckwith, Jordan Pointe and Lake Castleberry with continued development in the Bella Casa and Parkside area. The added workload, equipment maintenance issues, and the employee absences that will naturally occur in a workforce, have made it difficult to keep providing weekly yard waste service in a safe and efficient manner without over-taxing employees. Customer complaints are received when we have been unable to complete a route on schedule due to staffing shortages or equipment failure. An additional position in this work group will help sustain a high level of service in our yard waste program.

**Street Maintenance Worker**

Potholes and storm drains continue to be some of the top complaints fielded by the Public Works department. As the Town’s streets continue to age, there are more areas of concern that need attention. The Town’s street division has nine employees including the supervisor. Among other things, this group is responsible for all asphalt patching and pothole repairs, including the repaving that takes place after a water or sewer line repair. Most large patching jobs require the entire street division to be on-site to complete the asphalt repair. If an employee is out of work due to vacation or illness, employees are borrowed from the water and sewer divisions to assist with the task. When this occurs, other utility jobs often go undone.

The street division is also responsible for the maintenance and upkeep of the storm drain system. This system includes not only the storm drain pipes but the boxes which require regular cleaning and maintenance to the flared end sections where the runoff goes to the creeks and basins. The Public Works department fields a number of complaint calls about storm drains because they are clogged, unsightly or settled, and this work group responds to these calls and cleans the storm drain lines or replaces boxes as needed.

Employees in the street division are also in charge of the installation and replacement of the road signs throughout the Town, as well as installing and maintaining cross walks, curb and gutter, and sidewalks. These employees also mow and maintain road shoulders, ditches, and street rights of ways. During the growing season (March-November) significant staff effort is needed just to keep the vegetation in these areas minimally managed. The number of new streets, signs, sidewalks, curb and gutter and roadsides has increased as new projects are completed and subdivisions are added. An additional Street Maintenance Worker will help this work unit more efficiently perform its assigned tasks, and allow the Town to more effectively respond to resident complaints.

**Public Works and Utilities – Electric Fund**

<b>Position</b>	<b>Cost FY15-16</b>
Powerline Right of Way Technician	\$53,273

The Electric division is requesting a Powerline Right of Way Technician due to the increasing amounts of overhead power line rights of way. The position has been requested over the last several budget cycles in order to create two three-person tree trimming crews. There is currently one three-person tree crew, and one two-person tree crew. A two-person crew has one person on the ground, and one person in the bucket trimming. (Typically the Arborist is trimming and the ROW Technician is on the ground.) While the Arborist trims overhead, the ROW Technician watches what is happening in the bucket and checks the surrounding areas for safety. When the Arborist moves the truck to a new spot, the ROW Technician then rushes to gather and drag the limbs from the previous spot to put into the chipper. Many times the ROW Technician is trying to drag and chip limbs at the same time he is trying to observe the Arborist at work and keep the surrounding area safe. With a two-person crew, the trimming

process often moves faster than the chipping process, and then the Arborist has to stop trimming in order to assist with the dragging and chipping of limbs.

Adding another ROW Technician to the tree crew would create a more productive tree crew, by allowing for the third person to gather and drag debris and limbs while the trimming is occurring. In addition, in some areas when limbs are being cut in traffic areas, the crew has to call on a 3<sup>rd</sup> person from a line crew to assist, thereby pulling him off of his job and impacting the productivity of the line crew. A third person on the tree crew will also allow the Arborist the time to train the Right of Way Technicians to assist with trimming so that the Arborist can work more safely by having some rest periods from overhead trimming.

Over the past year, Town staff have installed over 104,558 feet of overhead primary wire that will need to be maintained. It is a credit to our tree trimming efforts that we have been able to reduce the number of outages on our electric system. A new ROW Technician will help staff keep up with the workload as the Electric system continues to grow.

**Public Works and Utilities – Water/Sewer Fund**

Position	Cost Per Position	Cost FY15-16
Utility Maintenance Worker – 2 positions	\$49,071	\$98,142

There are three work groups within the Public Works Operations Division that focus on maintenance of water and sewer utilities. Work crews are generally divided into the functions of water quality, water maintenance and repair, and sewer maintenance and repair. Two years ago, a Utility Maintenance Worker position from the water maintenance workgroup was re-assigned to assist with Water Quality because of the need to have more personnel focused on water quality tasks that help ensure the Town is meeting a variety of State regulations and requirements. The work in water quality involves collecting over 1,000 annual water samples to monitor for compliance on a variety of tests (bacteriological, disinfection by-products, lead and copper, and asbestos) as well as flushing dead end lines, setting hydrant meters and performing hydrant testing. The water quality staff also respond to citizen complaints of water quality. Since adding a second person to the water quality work group, the citizen complaints have been reduced, which is most likely the result of being able to keep the dead end lines flushed on a more consistent basis.

When the personnel re-assignment was made moving a Utility Maintenance Worker from the water repair and maintenance team to the water quality team, the duty of hydrant testing and setting hydrant meters was also transferred, but the staff also lost a person who was able to assist with other maintenance and repair duties. This has resulted in a backlog of work orders. As of this writing, the water maintenance crews have completed 3,929 work orders this fiscal year so far, and have 202 outstanding work orders to complete.

The sewer line maintenance and repair group is responsible for maintaining 170 miles of gravity sewer lines, and 5,000 manholes. This involves completing all of the CCTV inspections of the Town’s sewer lines, and completing the final sewer line inspection before a CO is issued. The camera crew has 30 outstanding work orders they have not been able to complete, some dating back several months due in part to the new construction activity. Staff in the sewer maintenance group are heavily focused on preventative maintenance and are responsible for cleaning 10% of the Town’s collection system every year to stay in compliance with state regulations. This year, the Town must clean 170,000 feet of line to be in compliance, and crews are being required to work overtime in order to meet the requirement by the State’s deadline.

There are other on-going maintenance and repair issues that being neglected due to the heavy workload this workgroup has been experiencing. There are currently 60 manholes that are in need of some type of repair since they are causing infiltration into the Town's collection system. Extra ground water in the system results in added costs to treating water that should not have been in the system to start with. While staff knows this is an issue, there have not been enough employees available to address the manhole concerns and they have been delayed in making needed repairs.

Adding two additional Utility Maintenance Workers to assist with the repair and maintenance work in the water and sewer system will help the staff catch up on the backlog of work which is only expected to continue to grow as the system grows and the infrastructure ages.



**Management and Personnel Services Group**  
Providing Human Resources Services to the Public and  
Non-Profit Sectors in North Carolina Since 1983

TO: Eleanor Green, Human Resources Director

FROM: Pat Thomas, Principal, The MAPS Group

SUBJECT: Recommendation for Salary Ranges for Exempt Positions and Department Directors

DATE: March 20, 2015

As a part of this year's review of 1/3 of the Town's position classifications you asked that I also look at compensation strategies for the Town's exempt positions and department director / managerial jobs. These were areas where you were noting a trend for different pay structures and compensation strategies. In addition, having recently recruited and selected several department head positions, you were aware of the need for flexibility and a broader range of salary needs for these positions.

This year's 1/3 position review was for Police and Fire positions. Information Technology, which would normally have been a part of this year's review, will be delayed until next year due to the potential changes in duty assignments after an external assessment of the Town's technology needs and resources. We reviewed salary data on the sworn Police and uniformed Fire positions, but also reviewed data on department heads and on salary range width (hiring rate to maximum salary).

Based on this review I have made recommendations:

- for increases in grade for the management and supervisory levels of the Police and Fire classifications; the officers and firefighters and related classifications remain competitive in the local market so no change is recommended.
- for a one grade increase in all of the department head / management team positions as well as related high level technical supervisory positions; and
- for a change to the salary range structure of the Town's position classification plan, adding 5% to the width of the salary range for all exempt positions. This is explained below.

Apex's current salary grade structure:

Currently Apex's salary range is 57% from the minimum / hiring rate to the maximum rate that a job in that category can be paid; all of the classifications have the same 57% range width.

I surveyed the 11 organizations that were also surveyed for their salaries in this study, with this result:

Range width, minimum to maximum:	Non-Exempt	Law Enforcement	Exempt	Department Directors
<b>Organization:</b>				
Carrboro	55%	55%	55%	55%
Cary	55%	55%	65%	(no ranges - salaries based on credentials, service / performance and market data)
Chapel Hill	62%	62%	62%	62%
Durham	60%	60%	60%	60%
Fuquay-Varina	60%	60%	60%	60%
Garner	55%	55%	55%	55%
Holly Springs	60%	60%	60%	60%
Morrisville	60%	60%	60%	60%
OWASA	54%	n.a.	54%	54%
Raleigh	61%	70%	77%	67%
<i>first LEO is PO, 2nd is Detective</i>		35%		
<i>3rd is Sergeant</i>		72%		
Wake Forest	63%	63%	63%	63%
<b>AVERAGES:</b>				
<b>This survey - average</b>	58.6%	58.9%	61.0%	59.6%
<b>This survey - median</b>	60.0%	60.0%	60.0%	60.0%
				(however, excludes Cary)
<b>Apex current:</b>	<b>57%</b>	<b>57%</b>	<b>57%</b>	<b>57%</b>
<b>Recommended</b>	<b>57%</b>	<b>57%</b>	<b>62%</b>	<b>62%</b>

This data shows that Apex’s 57% is slightly below the average and median of those 11 organizations, but is less competitive for the exempt and managerial ones than for non-exempt ones.

Based on market salary data I’ve recommended that managerial positions be increased by one salary grade, which is equivalent to a 5% increase in the ranges’ minimums and maximums.

However, in addition I recommend that the Town consider a change to your salary structure that would be more equivalent to the structure used in Cary. I recommend that the ranges for the Town’s 59 exempt classifications (listing attached) be increased in width. The minimum rates would remain the same as recommended in the classification review, but the maximum rate would increase by 5% to 62%, and the range midpoint increase by 2.5%. Your exempt ranges would be close to Cary’s 65% non-department director exempt range, while your non-exempt range would be higher than Cary’s 55% range width.

If adopted I believe this change in salary range would give additional room for hiring and retention of these positions which are mission critical, are often harder to fill and take longer to train.

Thank you for the opportunity to work with the Town and its many dedicated and interesting employees!

Apex Exempt Positions:

Accounting and Budget Manager	Parks, Recreation and Cultural Resources Director
Assistant Fire Chief	Planner II
Assistant Public Works & Utilities Director	Planning and Community Development Director
Assistant Town Attorney	Plans and Permits Supervisor
Assistant Town Manager	Police Captain
Code Enforcement Supervisor	Police Chief
Communications Manager	Police Communications and Technology Manager
Computer Systems Analyst	Police Lieutenant
Cultural Arts Center Manager	Principal Planner
Customer Service and Finance Manager	Public Works and Utilities Director
Development Projects Coordinator	Public Works and Utilities Operations Manager
Economic Development Director	Public Works Engineering Projects Coordinator
Electric Engineering and Technical Services Manager	Public Works Operations Program Supervisor
Electric Operations Manager	Pump Maintenance Supervisor
Electric Technical Services Supervisor	Recreation Program Manager
Electric Utilities Manager	Safety and Risk Manager
Emergency Medical Services Chief	Senior Computer Systems Analyst
Engineering and Construction Management Director	Senior Engineer
Engineering Field Services Supervisor	Senior Information Technology Specialist
Engineering Supervisor	Senior Planner
Environmental Programs Manager	Stormwater/Utility Engineer
Facility and Fleet Services Director	Street Maintenance Supervisor
Finance Director	Transportation Engineer
Fire Battalion Chief	Water Reclamation Facility Manager
Fire Chief	Zoning Compliance and Landscape Supervisor
Fire Marshal	
GIS Administrator	
Human Resources Analyst	
Human Resources Director	
Information Technology Director	
Information Technology Specialist	
Parks Maintenance Manager	

# GENERAL FUND REVENUES

## All General Fund Departments

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
AV - Ad Valorem Taxes						
31010	Current Year	17,791,872	17,475,000	17,762,242	17,800,000	18,745,034
31015	Vehicle Taxes	1,077,421	1,340,000	1,051,448	1,500,000	1,699,210
31020	Prior Years	123,158	120,000	49,876	60,000	60,000
31040	Penalties and Interest	48,842	35,000	27,032	40,000	40,000
<b>Account Classification Total: AV - Ad Valorem Taxes</b>		<b>19,041,293</b>	<b>18,970,000</b>	<b>18,890,598</b>	<b>19,400,000</b>	<b>20,544,244</b>
OT - Other Taxes and Licenses						
32010	Sales Taxes	7,218,751	7,550,000	4,049,512	7,900,000	8,602,174
32020	Motor Vehicle Licenses	210,725	170,000	116,089	175,000	185,300
32040	Rental Vehicle Taxes	46,941	45,000	29,584	48,000	49,050
<b>Account Classification Total: OT - Other Taxes and Licenses</b>		<b>7,476,417</b>	<b>7,765,000</b>	<b>4,195,185</b>	<b>8,123,000</b>	<b>8,836,524</b>
UI - Unrestricted Intergovernmental						
33110	Utility Franchise	1,839,512	1,840,000	1,136,195	1,950,000	2,162,400
33140	Beer and Wine	173,957	180,000	0	180,000	192,600
33160	Solid Waste Rebates - Wake Co	161,456	135,000	111,972	160,000	160,000
33170	Payment in Lieu of Taxes	1,281	1,000	654	1,000	1,010
<b>Account Classification Total: UI - Unrestricted Intergovernmental</b>		<b>2,176,206</b>	<b>2,156,000</b>	<b>1,248,821</b>	<b>2,291,000</b>	<b>2,516,010</b>
RI - Restricted Intergovernmental						
33210	Powell Bill	1,031,366	1,050,000	1,059,055	1,050,000	1,090,827
33220	Police Grants	111,594	149,287	71,763	228,570	145,237
33230	Wake County Grants	65,772	0	0	0	84,000
33240	State Grants	0	0	0	0	0
33241	Electronics Recycling Funds	2,630	0	3,153	2,800	2,800
33250	Federal Grants	9,484	0	0	0	0
33260	Fire District - Wake County	722,705	698,851	553,479	730,192	730,192
33270	Wake County EMS	1,038,646	1,275,239	780,850	1,260,697	1,291,933
<b>Account Classification Total: RI - Restricted Intergovernmental</b>		<b>2,982,197</b>	<b>3,173,377</b>	<b>2,468,300</b>	<b>3,272,259</b>	<b>3,344,989</b>
PF - Permits and Fees						
34100	Residential Permits	713,969	800,000	635,596	750,000	835,000
34101	Homeowner Recovery Fees	678	500	541	600	600
34102	Commercial Permits	171,118	150,000	192,510	180,000	265,000
34103	Other Permits	7,930	5,000	5,660	6,000	8,000
34104	Reinspection Fees	156,205	100,000	180,975	175,000	255,000
34105	Fire Inspections	4,335	3,000	5,279	5,000	5,000
34106	Driveway Inspection Fees	44,550	30,000	34,575	40,000	44,000
34200	Subdivision Inspections	372,270	250,000	408,613	280,000	455,000
34300	Erosion and Site Inspection	163,305	120,000	178,803	150,000	190,000
34400	Subdivision Approval Fees	100,174	80,000	85,007	60,000	105,000

# GENERAL FUND REVENUES

## All General Fund Departments

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
34501	Rezoning Application Fees	28,899	30,000	38,130	40,000	43,000
34503	Annexation Application Fees	4,600	3,000	3,600	5,000	5,000
34504	Water & Sewer Extension Fees	7,160	5,000	8,630	5,000	8,000
34505	Variance Application Fees	1,050	0	0	0	0
34507	Other Application Fees	58,925	50,000	44,010	50,000	55,000
34600	Fines and Penalties	2,000	0	500	0	0
34601	Soil Erosion Fines	0	4,000	2,075	3,000	0
<b>Account Classification Total: PF - Permits and Fees</b>		<b>1,837,168</b>	<b>1,630,500</b>	<b>1,824,504</b>	<b>1,749,600</b>	<b>2,273,600</b>
SS - Sales and Services						
35010	Refuse Collection Fees	2,302,143	2,425,000	1,694,120	2,500,000	2,550,000
35011	Refuse Bulk Pick-Up Fees	10,922	12,000	7,311	12,000	12,000
35020	Recycling Collection Fees	369,846	385,000	278,376	393,000	400,000
35030	Non-Athletic Programs	166,044	180,000	126,780	103,130	103,130
35031	Fishing & Boating Licenses	1,691	2,000	624	900	900
35032	Senior Programs	25,992	26,000	20,243	33,580	33,580
35033	Senior Trips	5,563	4,000	7,532	4,500	4,500
35034	Instructional Athletics	21,003	14,000	12,581	18,169	18,169
35035	Youth Leagues	138,492	141,000	95,805	202,267	202,267
35036	Adult Leagues	91,966	97,000	71,684	100,184	100,184
35037	Active Net/Turkey Trot	11,465	0	11,542	11,655	11,655
35038	Community Center Rentals	66,604	44,500	41,255	40,050	40,050
35039	Miscellaneous POS	3,186	5,000	207	1,800	1,800
35040	Planning Documents	3,105	2,000	926	1,200	1,200
35050	CAC Rentals	77,575	44,500	53,571	40,050	40,050
35051	E-Tickets	25,163	20,000	24,093	18,000	18,000
35054	Art/Sales Commissions	173	0	432	900	900
35055	CAC Programs	34,536	30,000	30,513	27,000	27,000
35056	Sponsorships	10,200	10,000	8,637	6,750	6,750
35057	Concessions	5,138	5,000	5,348	4,060	4,060
35058	Art Center Miscellaneous	1,764	0	604	0	0
35059	Dog Park Passes	23,242	27,000	21,619	22,500	22,500
35061	EMS Subscriptions	12,000	12,000	9,000	12,000	15,000
35062	EMS Special Events	1,875	0	1,163	1,500	1,500
<b>Account Classification Total: SS - Sales and Services</b>		<b>3,409,688</b>	<b>3,486,000</b>	<b>2,523,966</b>	<b>3,555,195</b>	<b>3,615,195</b>
IE - Investment Earnings						
36100	Interest Earned	18,771	30,000	8,961	10,000	15,000
36101	Powell Bill Interest	440	0	58	0	0
36107	Tricentennial Interest	5	0	2	0	0
36111	Appearance Interest	99	0	0	0	0
<b>Account Classification Total: IE - Investment Earnings</b>		<b>19,315</b>	<b>30,000</b>	<b>9,021</b>	<b>10,000</b>	<b>15,000</b>

# GENERAL FUND REVENUES

## All General Fund Departments

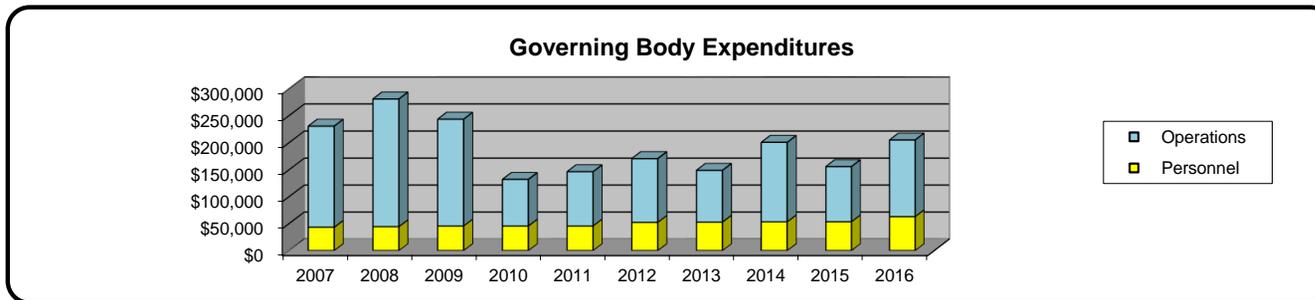
Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
37100	Miscellaneous Revenue	81,383	45,000	109,511	55,000	55,000
37300	ABC Revenues	141,622	150,000	132,893	160,000	157,500
37401	Court Costs and Officer Fees	14,498	14,000	11,041	14,500	14,280
37702	Recreation Donations	195	0	0	0	0
37707	Donations - 9/11 Memorial	13,300	0	300	0	0
37800	Insurance Refunds	11,143	30,983	30,983	0	0
37403	Parking Fines	6,395	6,000	0	0	0
37808	Letter of Credit	195,000	0	0	0	0
<b>Account Classification Total: MI - Miscellaneous</b>		<b>463,536</b>	<b>245,983</b>	<b>284,728</b>	<b>229,500</b>	<b>226,780</b>
OFS - Other Financing Sources						
39101	Sale of Capital Assets	6,318	30,000	14,470	30,000	30,000
39102	Bond Proceeds	0	6,424,000	6,424,000	0	0
39777	Transfer from Rec Cap Reserve Fund	0	0	0	613,130	755,333
39901	Fund Balance Appropriated - Budget	0	1,484,500	0	0	1,010,000
39902	Fund Balance Appropriated - Amend	0	822,360	0	0	0
39905	Fund Bal App - PO Carryover	0	1,895,091	0	0	0
<b>Account Classification Total: OFS - Other Financing Sources</b>		<b>\$6,318</b>	<b>\$10,655,951</b>	<b>\$6,438,470</b>	<b>\$643,130</b>	<b>\$1,795,333</b>
<b>Department Total: 0000 - Other</b>		<b>\$37,412,138</b>	<b>\$48,112,811</b>	<b>\$37,883,593</b>	<b>\$39,273,684</b>	<b>\$43,167,675</b>
<b>Total General Fund Revenues</b>		<b>\$37,412,138</b>	<b>\$48,112,811</b>	<b>\$37,883,593</b>	<b>\$39,273,684</b>	<b>\$43,167,675</b>

# GENERAL FUND EXPENDITURES

## Governing Body - 4100

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
PS - Personnel Services						
40200	Salaries	48,682	49,706	36,745	58,473	58,473
40500	FICA	4,746	3,805	3,355	4,476	4,476
40801	Workers Comp	89	107	91	182	182
<b>Account Classification Total: PS - Personnel Services</b>		<b>53,517</b>	<b>53,618</b>	<b>40,191</b>	<b>63,131</b>	<b>63,131</b>
OP - Operations						
41100	Telephone and Postage	0	500	0	150	150
41400	Travel and Training	14,039	14,200	14,467	15,000	15,000
41402	Subsistence	6,880	6,600	4,770	6,700	6,700
43300	Supplies and Materials	3,171	1,200	1,190	1,500	1,500
43304	Miscellaneous Purchases	16,198	19,000	1,672	9,000	9,000
43400	Election Expense	23,244	0	0	46,652	46,652
44600	Professional Services	13,829	10,000	11,780	12,500	12,500
44604	Prof Svc - Economic Development	10,656	0	0	0	0
45300	Dues and Subscriptions	59,238	50,900	50,233	50,500	50,500
<b>Account Classification Total: OP - Operations</b>		<b>147,255</b>	<b>102,400</b>	<b>84,112</b>	<b>142,002</b>	<b>142,002</b>
<b>Department Total: 4100 - Governing Body</b>		<b>\$200,772</b>	<b>\$156,018</b>	<b>\$124,303</b>	<b>\$205,133</b>	<b>\$205,133</b>

<u>Professional Services</u>	<u>Cost</u>	<u>Dues &amp; Subscriptions (Significant)</u>	<u>Cost</u>
1. UNC School of Government (Benchmarking)	10,000	1. NCLM	27,000
2. Miscellaneous Services	2,500	2. Wake Mayor's Association	500
	12,500	3. Triangle Council of Governments	15,508
<u>Travel &amp; Training</u>		4. Triangle Business Journal	308
1. NCLM Conference	4,000	5. School of Government Foundation (Dues)	4,808
2. ElectriCities Annual Conference	4,000	6. Apex Chamber of Commerce	1,205
3. Other NCLM, UNC-SOG, & Misc. Events	7,000	7. Apex Downtown Business Association	50
	15,000	8. News & Observer	200



# GENERAL FUND EXPENDITURES

## Administration - 4200

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
PS - Personnel Services						
40200	Salaries	259,576	276,655	229,126	347,870	325,470
40500	FICA	17,264	19,644	15,253	24,173	22,460
40600	Group Insurance	21,800	32,153	23,129	31,282	30,200
40701	General Retirement	17,581	19,839	16,199	22,685	21,178
40705	401K General	12,895	13,837	11,457	16,855	15,735
40801	Workers Comp	470	584	504	1,048	978
<b>Account Classification Total: PS - Personnel Services</b>		<b>329,586</b>	<b>362,712</b>	<b>295,668</b>	<b>443,913</b>	<b>416,021</b>
OP - Operations						
41100	Telephone and Postage	490	500	623	1,500	1,500
41200	Printing	1,549	5,000	116	3,000	3,000
41400	Travel and Training	5,992	11,500	6,283	12,250	12,250
41600	Equipment Maintenance and Repair	0	700	0	500	500
42600	Advertising	20	1,000	0	1,000	1,000
43300	Supplies and Materials	9,968	13,000	3,870	10,000	10,000
44500	Contracted Services	14,376	9,800	6,839	9,800	9,800
44600	Professional Services	11,802	67,000	31,482	13,240	17,840
45300	Dues and Subscriptions	2,514	2,300	2,475	3,100	3,050
<b>Account Classification Total: OP - Operations</b>		<b>46,711</b>	<b>110,800</b>	<b>51,688</b>	<b>54,390</b>	<b>58,940</b>
CO - Capital Outlay						
47400	Capital Outlay - Equipment	27,284	0	713	0	0
<b>Account Classification Total: CO - Capital Outlay</b>		<b>27,284</b>	<b>0</b>	<b>713</b>	<b>0</b>	<b>0</b>
<b>Department Total: 4200 - Administration</b>		<b>\$403,581</b>	<b>\$473,512</b>	<b>\$348,069</b>	<b>\$498,303</b>	<b>\$474,961</b>

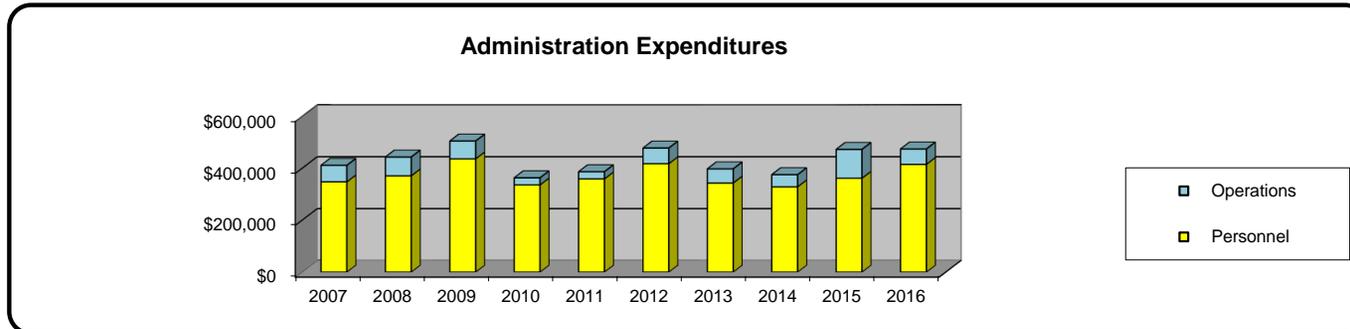
# GENERAL FUND EXPENDITURES

## Administration - 4200 (Continued)

### Budget Notes: Administration

<u>Professional Services</u>	<u>Cost</u>
1. Code Update	4,000
2. Managed/Hosted Website (CivicPlus)	5,800
3. Achieve Social (Social Media Archiving)	1,200
4. Qualtrics (Survey Software)	2,500
5. RTI (Time & Temperature)	240
5. e-Civis (grant research and application)	4,000
6. Dropbox (Sharing)	100
	<hr/>
	17,840
 <u>Dues &amp; Subscriptions</u>	
1. Rotary (Manager)	600
2. Apex Historical	50
3. City/County Manager's Assn & ICMA	1,600
4. Clerk's Associations (state & national)	300
5. PIO Association	500
	<hr/>
	3,050

<u>Travel &amp; Training</u>	<u>Cost</u>
1. City/County Manager's Association	1,000
2. BAR: Expenses	2,000
3. ElectriCities Annual Conference	1,500
4. NCLM Annual Conference	1,500
5. Clerks Training	3,000
6. Manager/Assistant Manager Training	1,250
7. PIO Training	2,000
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	12,250



# GENERAL FUND EXPENDITURES

## Human Resources - 4210

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
PS - Personnel Services						
40200	Salaries	237,342	244,632	179,117	254,382	254,382
40300	Part-time Salaries	0	12,090	4,725	11,822	11,822
40500	FICA	17,109	19,645	13,257	20,372	20,372
40600	Group Insurance	24,120	25,832	19,065	28,625	29,757
40701	General Retirement	16,753	17,543	12,663	17,123	17,123
40705	401K General	11,848	12,234	8,956	12,721	12,721
40801	Workers Comp	1,017	1,072	952	1,669	1,669
<b>Account Classification Total: PS - Personnel Services</b>		<b>308,189</b>	<b>333,048</b>	<b>238,735</b>	<b>346,714</b>	<b>347,846</b>
OP - Operations						
41100	Telephone and Postage	1,285	1,000	766	1,200	1,200
41200	Printing	0	3,000	2,775	4,000	4,000
41400	Travel and Training	16,210	19,535	2,213	19,350	19,350
42600	Advertising	9,587	10,000	4,550	10,000	10,000
42601	Employee Recruitment	4,952	2,000	7,209	2,000	2,000
43300	Supplies and Materials	4,863	5,000	1,915	5,000	5,000
43302	Safety Supplies	1,075	1,000	722	1,000	1,000
43303	Wellness Supplies	3,901	4,700	1,538	3,500	3,500
43501	Safety Awards	0	1,420	0	1,420	1,420
43507	Employee Recognition	38,518	29,900	20,315	31,300	31,300
43508	Tuition Reimbursement	6,750	12,000	10,501	15,000	15,000
44500	Contracted Services	40,171	54,145	40,371	64,095	64,095
44600	Professional Services	16,171	15,804	9,564	16,236	16,236
45300	Dues and Subscriptions	519	1,100	281	675	675
45401	Insurance	138,637	170,000	152,803	170,000	170,000
45402	Insurance Deductibles	161,927	80,000	186,924	180,000	180,000
<b>Account Classification Total: OP - Operations</b>		<b>444,566</b>	<b>410,604</b>	<b>442,447</b>	<b>524,776</b>	<b>524,776</b>
<b>Department Total: 4210 - Human Resources</b>		<b>\$752,755</b>	<b>\$743,652</b>	<b>\$681,182</b>	<b>\$871,490</b>	<b>\$872,622</b>

# GENERAL FUND EXPENDITURES

## Human Resources - 4210 (Continued)

### Budget Notes: Human Resources

<u>Contracted Services</u>	<u>Cost</u>
1. Drug Testing / Background Checks	5,200
2. Hepatitis B Shots	500
3. Copier Lease	4,800
4. Wellness Program Activities	8,125
5. Audiograms - OSHA requirement	2,200
6. Verizon phone for Mark	450
7. Insurance Broker - Property / Liability	15,000
8. P & A Cobra Administration	500
9. FSA Admin / Debit Card	14,820
10. NeoGov (previously in IT Budget)	7,500
11. Job Ready Services for Pre-hire screening	5,000
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	64,095

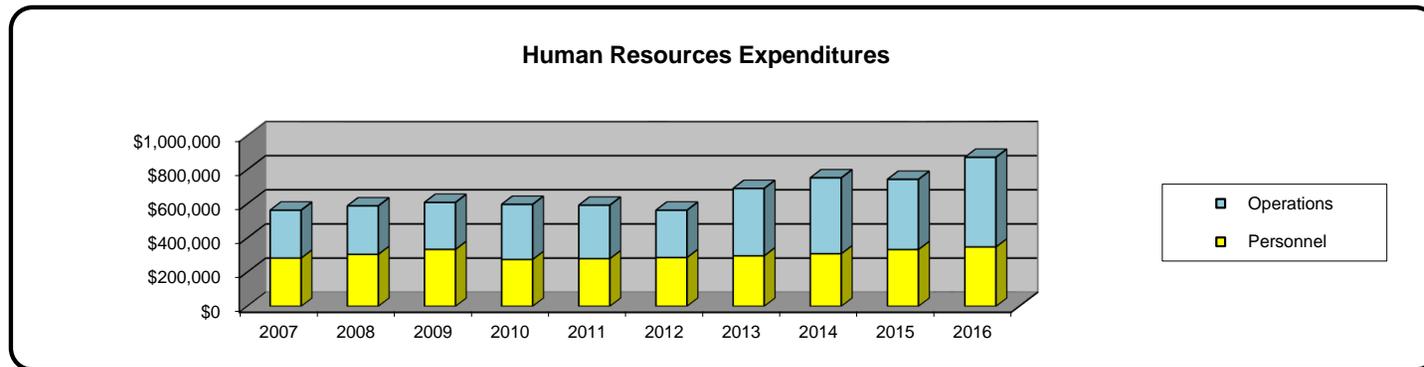
  

<u>New Personnel</u>	<u>Cost</u>
1. LSE - HR Admin / Intern @ 15 hours/week	2,917

<u>Employee Recognition Programs</u>	<u>Cost</u>
1. Service Awards / Retirement Gifts	5,500
2. Birthday Cards / Vouchers	4,000
3. Safety Recognition	1,420
4. Employee Recognition Event	800
5. Core / Gotcha / Emp. of Year	580
6. Workgroup Recognition	8,740
7. On the Spot Recognition	10,260
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	31,300

<u>Professional Services</u>	<u>Cost</u>
1. Classification Study	7,500
2. EAP Program (\$24/year/employee)	8,736
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	16,236



# GENERAL FUND EXPENDITURES

## Information Services - 4220

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
PS - Personnel Services						
40200	Salaries	355,664	363,685	233,629	413,880	413,880
40500	FICA	26,306	27,676	17,129	31,671	31,286
40600	Group Insurance	38,683	41,417	27,396	52,733	54,549
40701	General Retirement	25,119	26,081	16,518	27,860	27,860
40705	401K General	17,764	18,189	11,682	20,698	20,698
40801	Workers Comp	624	749	511	1,288	1,288
<b>Account Classification Total: PS - Personnel Services</b>		<b>464,160</b>	<b>477,797</b>	<b>306,865</b>	<b>548,130</b>	<b>549,561</b>
OP - Operations						
41100	Telephone and Postage	82,342	77,697	53,326	65,000	65,000
41200	Printing	0	250	0	250	250
41400	Travel and Training	13,801	41,775	10,278	24,300	22,400
41600	Equipment Maintenance and Repair	7,465	0	(38)	0	0
41601	Equipment Maintenance and Repair - Software	165,016	144,600	143,554	185,000	197,000
41602	Equipment Maintenance and Repair - Hardware	81,118	67,000	27,112	42,000	42,000
41603	Equipment Maintenance and Repair - Repairs	8,711	17,500	225	30,000	30,000
41700	Vehicle Maintenance and Repair	343	250	9	250	250
43100	Automotive Supplies	500	400	223	400	400
43300	Supplies and Materials	38,255	31,000	28,938	30,000	30,000
43301	Small Equipment	138,184	108,000	104,695	258,000	208,000
44500	Contracted Services	67,323	74,000	45,647	75,000	75,000
44600	Professional Services	32,254	32,430	3,098	30,000	30,000
45300	Dues and Subscriptions	0	250	0	250	250
<b>Account Classification Total: OP - Operations</b>		<b>635,312</b>	<b>595,152</b>	<b>417,067</b>	<b>740,450</b>	<b>700,550</b>
CO - Capital Outlay						
47400	Capital Outlay - Equipment	56,093	0	0	0	0
<b>Account Classification Total: CO - Capital Outlay</b>		<b>56,093</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Department Total: 4220 - Information Systems</b>		<b>\$1,155,565</b>	<b>\$1,072,949</b>	<b>\$723,932</b>	<b>\$1,288,580</b>	<b>\$1,250,111</b>

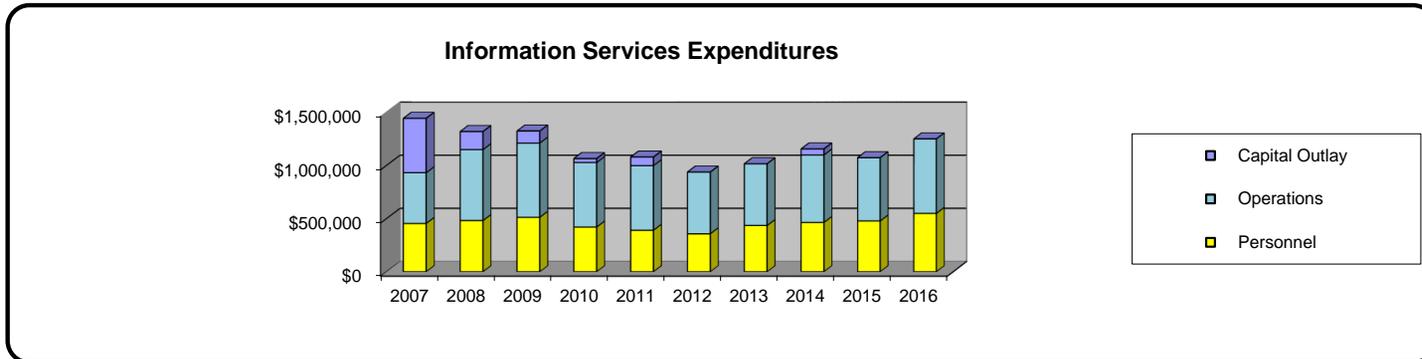
# GENERAL FUND EXPENDITURES

## Information Services - 4220 (Continued)

### Budget Notes: Information Services

<u>Small Equipment</u>	<u>Cost</u>
1. Computers, tablets, peripherals (new & replaceme	90,000
2. Storage (LF,Itron,camera/media,VM,SEIM)	60,000
3. Switch/WiFi-Aps/Controllers/Apliance	50,000
4. Cameras	8,000
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	208,000
 <u>Equipment Maintenance and Repair - Software</u>	
1. New World/new license	147,000
2. Solar Winds Web Help Desk/Monitor	7,500
3. Symantec End Point Protect	5,500
4. Microsoft License/upgrades	22,000
5. Crystal Reports 2011	7,000
6. Adobe Standard and Pro	8,000
	<hr/>
	197,000

<u>Personnel</u>	<u>Cost</u>
1. IT Specialist	66,649
 <u>Equipment Maintenance and Repair - Hardware</u>	
1. SmartNet Network/Security Gear	6,500
2. Avaya/Nortel Telephony & VM	18,000
3. Unitrends DR/BU	8,000
4. 4500 warranties	3,000
5. Server warranties	6,500
	<hr/>
	42,000
 <u>Equipment Maintenance and Repair - Repairs</u>	
1. Fiber Cuts	16,000
2. Small Servers and Switch replacements	8,000
3. Camera's/DD	6,000
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	30,000



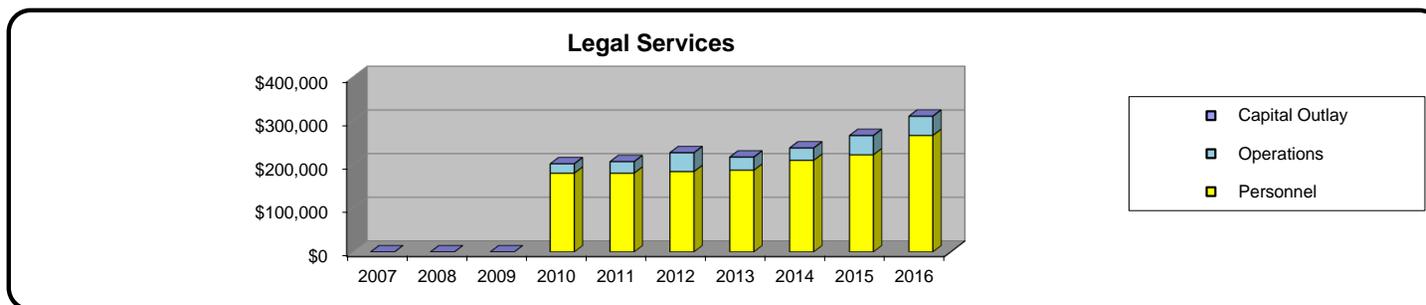
# GENERAL FUND EXPENDITURES

## Legal Services - 4230

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
<b>PS - Personnel Services</b>						
40200	Salaries	166,560	176,500	118,085	211,557	213,557
40500	FICA	11,994	13,012	8,208	16,114	16,267
40600	Group Insurance	10,841	11,176	6,307	4,681	11,382
40701	General Retirement	11,762	12,656	8,348	14,240	14,375
40705	401K General	8,319	8,791	5,904	10,580	10,680
40801	Workers Comp	194	231	171	391	395
<b>Account Classification Total: PS - Personnel Services</b>		<b>209,670</b>	<b>222,366</b>	<b>147,023</b>	<b>257,563</b>	<b>266,656</b>
<b>OP - Operations</b>						
41100	Telephone and Postage	516	700	297	700	700
41200	Printing	0	500	83	300	300
41400	Travel and Training	3,141	4,500	300	4,500	4,500
43300	Supplies and Materials	4,347	7,000	3,288	7,000	7,000
44500	Contracted Services	4,660	5,000	3,233	5,250	5,250
44506	Court Costs	0	2,500	0	0	0
44600	Professional Services	0	7,500	51,254	10,000	10,000
45300	Dues and Subscriptions	15,517	16,300	9,468	16,300	16,300
<b>Account Classification Total: OP - Operations</b>		<b>28,181</b>	<b>44,000</b>	<b>67,923</b>	<b>44,050</b>	<b>44,050</b>
<b>Department Total: 4230 - Legal Services</b>		<b>\$237,851</b>	<b>\$266,366</b>	<b>\$214,946</b>	<b>\$301,613</b>	<b>\$310,706</b>

### Budget Notes: Legal Services

<u>Dues and Subscriptions</u>	<u>Cost</u>
1. Westlaw (online subscription)	8,400
2. West Digest	1,780
3. LexisNexis (updates Gen. Stats, Civil Procedure,)	2,860
4. Bar Dues (NC State, NC Bar Assoc., 10th Judicial District)	2,700
5. Periodicals (Lawyers Weekly, Practical Real Estate Lawyer)	560
	<hr/> 16,300



# GENERAL FUND EXPENDITURES

## Economic Development - 4240

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
PS - Personnel Services						
40200	Salaries	0	140,494	66,692	142,001	142,001
40500	FICA	0	10,749	5,101	10,863	10,863
40600	Group Insurance	0	15,396	5,039	17,855	17,855
40701	General Retirement	0	10,074	4,715	9,558	9,558
40705	401K General	0	7,025	3,335	7,100	7,100
40801	Workers Comp	0	296	147	442	442
<b>Account Classification Total: PS - Personnel Services</b>		<b>0</b>	<b>184,034</b>	<b>85,029</b>	<b>187,819</b>	<b>187,819</b>
OP - Operations						
41100	Telephone and Postage	0	500	0	500	500
41200	Printing	0	5,000	0	5,000	5,000
41400	Travel and Training	0	12,000	1,145	12,000	10,000
41600	Equipment Maintenance	0	1,000	0	1,000	100
42600	Advertising	0	1,000	1,349	6,000	2,000
43300	Supplies and Materials	0	15,000	2,398	15,000	15,000
44500	Contracted Services	0	20,000	196	20,000	21,000
44600	Professional Services	0	10,000	3,912	10,000	5,000
45300	Dues and Subscriptions	0	2,000	1,240	4,000	4,000
<b>Account Classification Total: OP - Operations</b>		<b>0</b>	<b>66,500</b>	<b>10,240</b>	<b>73,500</b>	<b>62,600</b>
Downtown Merchants						
49300	Downtown Development	0	50,000	31,080	50,000	0
<b>Account Classification Total: CO - Capital Outlay</b>		<b>0</b>	<b>50,000</b>	<b>31,080</b>	<b>50,000</b>	<b>0</b>
<b>Department Total: 4240 - Economic Development</b>		<b>\$0</b>	<b>\$300,534</b>	<b>\$126,349</b>	<b>\$311,319</b>	<b>\$250,419</b>

# GENERAL FUND EXPENDITURES

## Budget Notes: Economic Development

<u>Contracted Services</u>	<u>Cost</u>
1. SHEDC Study (Re: Entrepreneurial Growth)	10,000
2. Creative EDC Site Assessments	5,000
3. Website	1,000
4. Surveys, Soil Testing, Etc.	5,000
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	21,000

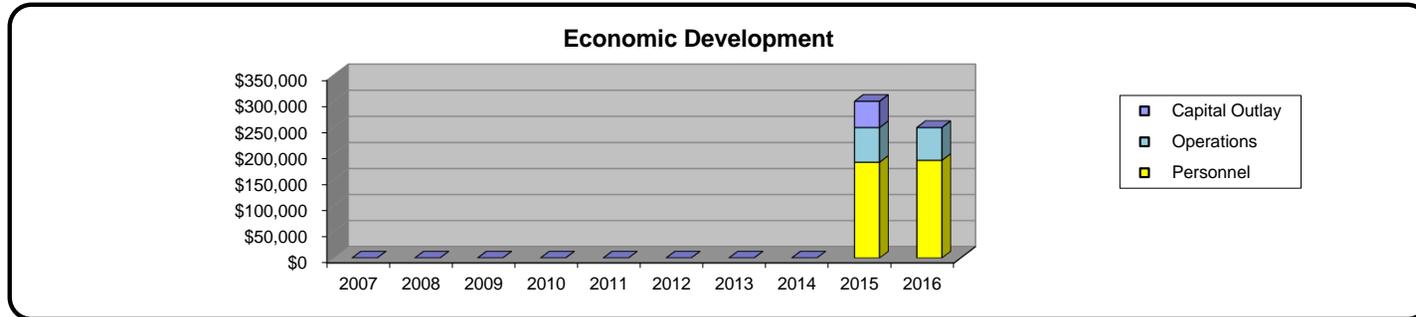
  

<u>Travel &amp; Training</u>	<u>Cost</u>
1. Conferences	3,000
2. Basic ED Course (Admin. Asst.)	3,000
3. Meetings, Seminars, Receptions	1,000
4. Prospect/Consultant Trips	1,500
5. Trade Shows	1,500
	<hr/>
	10,000

<u>Supplies &amp; Materials</u>	<u>Cost</u>
1. Printed Marketing Materials	7,000
2. Office Supplies	2,000
3. RFP Materials	1,000
4. Promotional Items	5,000
	<hr/>
	15,000

<u>Professional Services</u>	<u>Cost</u>
1. Consultants	5,000
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	5,000



# GENERAL FUND EXPENDITURES

## Finance - 4400

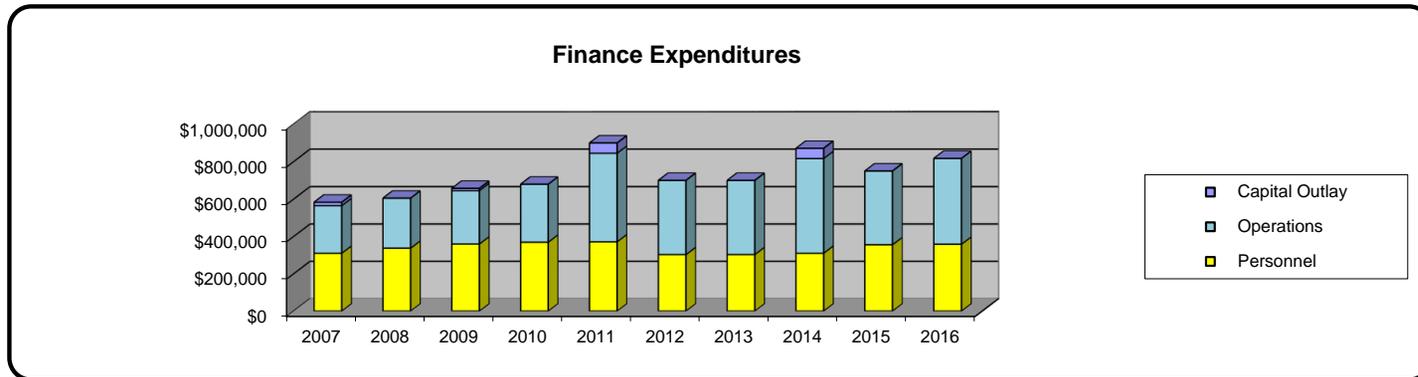
Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
PS - Personnel Services						
40200	Salaries	231,218	261,621	148,485	271,085	271,085
40500	FICA	16,102	19,989	10,528	20,036	20,036
40600	Group Insurance	34,734	41,670	24,561	34,519	35,646
40701	General Retirement	16,285	18,766	10,479	17,618	17,618
40705	401K General	11,517	13,089	7,450	13,093	13,093
40801	Workers Comp	596	788	497	1,082	1,082
<b>Account Classification Total: PS - Personnel Services</b>		<b>310,452</b>	<b>355,923</b>	<b>202,000</b>	<b>357,433</b>	<b>358,560</b>
OP - Operations						
40803	Unemployment	103,007	35,000	17,741	20,000	12,000
41100	Telephone and Postage	97,069	90,000	67,902	95,000	95,000
41200	Printing	2,964	5,000	2,964	5,000	5,000
41400	Travel and Training	9,247	6,700	4,636	9,000	9,000
41600	Equipment Maintenance and Repair	7,658	11,000	5,018	12,000	12,000
41700	Vehicle Maintenance and Repair	105	1,000	73	1,000	1,000
43100	Automotive Supplies	1,754	3,000	1,134	2,000	2,000
43300	Supplies and Materials	28,180	38,000	23,079	39,000	33,000
44500	Contracted Services	201,666	150,200	161,892	210,000	229,700
44600	Professional Services	49,729	50,000	34,002	55,000	55,000
45300	Dues and Subscriptions	4,720	4,500	4,790	5,000	5,000
<b>Account Classification Total: OP - Operations</b>		<b>506,099</b>	<b>394,400</b>	<b>323,231</b>	<b>453,000</b>	<b>458,700</b>
CO - Capital Outlay						
47400	Capital Outlay - Equipment	54,709	0	0	0	0
<b>Account Classification Total: CO - Capital Outlay</b>		<b>54,709</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Department Total: 4400 - Finance</b>		<b>\$871,260</b>	<b>\$750,323</b>	<b>\$525,231</b>	<b>\$810,433</b>	<b>\$817,260</b>

# GENERAL FUND EXPENDITURES

## Finance - 4400 (Continued)

### Budget Notes: Finance

<u>Contracted Services</u>	<u>Cost</u>	<u>Travel and Training</u>	
1. Utility Payment Processing	60,000	1. Continuing Professional Education	2,500
2. Tax Collection - Wake County	76,500	2. NC Finance Officers Conference	500
3. Utility Collections / Credit Checks	22,000	3. Purchasing Training Conferences	1,500
4. Mailing Service	41,000	4. New World Conference / Advisory Committee	4,000
5. Bank Deposits - Armored Car Service	6,000	5. Electricities / Other Training	500
6. Radios	3,200		<hr/> 9,000
7. Copier Lease / Maintenance	12,000		
8. Record Storage / Disposal	7,000		
9. Other	2,000		
	<hr/> 229,700		



# GENERAL FUND EXPENDITURES

## Planning - 4900

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
PS - Personnel Services						
40200	Salaries	842,490	938,935	688,861	1,020,986	1,020,986
40300	Part-time Salaries	30,034	49,920	17,940	20,280	20,280
40500	FICA	63,871	75,666	51,764	79,511	79,511
40600	Group Insurance	107,975	127,877	93,377	158,880	163,261
40701	General Retirement	59,449	67,280	48,703	68,446	68,446
40705	401K General	42,149	46,954	34,571	50,721	50,721
40801	Workers Comp	3,486	3,819	3,433	6,436	6,436
<b>Account Classification Total: PS - Personnel Services</b>		<b>1,149,454</b>	<b>1,310,451</b>	<b>938,649</b>	<b>1,405,260</b>	<b>1,409,641</b>
OP - Operations						
41100	Telephone and Postage	1,868	2,500	1,013	4,300	4,300
41200	Printing	3,334	3,500	40	2,500	2,500
41400	Travel and Training	7,642	11,650	5,758	11,650	11,650
41700	Vehicle Maintenance and Repair	626	2,400	553	3,200	3,200
42600	Advertising	0	2,000	150	1,000	1,000
43100	Automotive Supplies	4,793	6,000	2,349	6,000	6,000
43300	Supplies and Materials	11,267	16,550	22,496	30,400	18,400
44500	Contracted Services	40,240	62,500	26,257	64,055	64,055
44600	Professional Services	14,605	74,690	1,433	4,000	4,000
44900	Lease Payments	9,402	12,000	8,472	12,000	12,000
45300	Dues and Subscriptions	19,110	28,053	17,464	27,828	27,828
<b>Account Classification Total: OP - Operations</b>		<b>112,887</b>	<b>221,843</b>	<b>85,985</b>	<b>166,933</b>	<b>154,933</b>
CO - Capital Outlay						
47400	Capital Outlay - Equipment	0	0	0	58,000	12,000
47501	Appearance Commission	0	0	0	0	0
49300	Downtown Development	14,578	15,000	10,939	35,000	15,000
<b>Account Classification Total: CO - Capital Outlay</b>		<b>14,578</b>	<b>15,000</b>	<b>10,939</b>	<b>93,000</b>	<b>27,000</b>
<b>Department Total: 4900 - Planning</b>		<b>\$1,276,919</b>	<b>\$1,547,294</b>	<b>\$1,035,573</b>	<b>\$1,665,193</b>	<b>\$1,591,574</b>

# GENERAL FUND EXPENDITURES

## Planning 4900 (Continued)

### Budget Notes: Planning

<u>Contracted Services</u>	<u>Cost</u>
1. Buffer re-vegetation-landscape improvements	13,000
2. Arboreal Services	12,000
3. Zoning compliance enforcement	3,000
4. Plotter service contract	2,000
5. Credit card fees (for payments received)	15,000
6. Capital Area Preservation	19,055
	<hr/>
	64,055

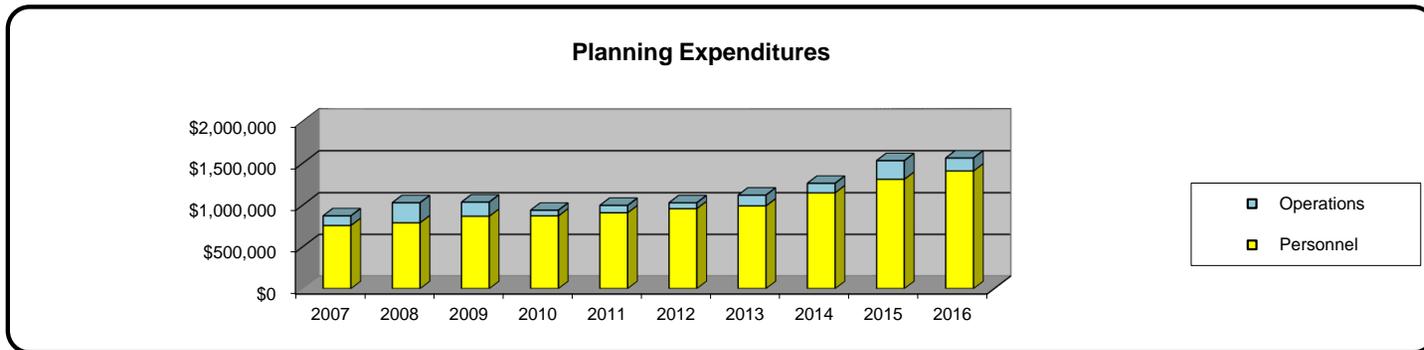
  

<u>Personnel</u>	<u>Cost</u>
1. LSE - GIS Technician (19 hours/week)	21,896

<u>Downtown Development</u>	<u>Cost</u>
1. Façade grants	5,000
2. Other downtown needs and improvements	10,000
	<hr/>
	15,000

<u>Capital Outlay - Equipment</u>	<u>Cost</u>
Plotter	12,000



# GENERAL FUND EXPENDITURES

## Facility Services - 5000

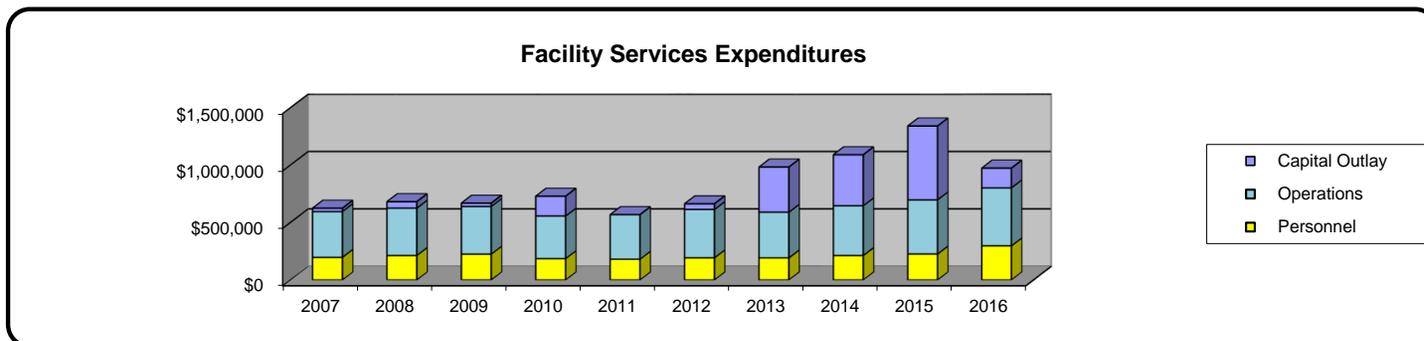
Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
PS - Personnel Services						
40200	Salaries	155,707	162,053	117,911	206,177	206,177
40300	Part-time Salaries	1,589	4,194	1,194	8,388	8,388
40500	FICA	11,371	12,724	8,575	16,267	15,845
40600	Group Insurance	22,706	24,226	17,823	33,954	36,048
40701	General Retirement	10,995	11,576	8,336	13,901	13,901
40705	401K General	7,776	8,104	5,896	10,211	10,211
40801	Workers Comp	2,524	2,901	2,337	5,962	5,962
<b>Account Classification Total: PS - Personnel Services</b>		<b>212,668</b>	<b>225,778</b>	<b>162,072</b>	<b>294,860</b>	<b>296,532</b>
OP - Operations						
41100	Telephone and Postage	2,430	3,000	1,347	2,000	2,000
41300	Utilities	75,329	75,000	47,674	75,000	75,000
41400	Travel and Training	4,509	6,000	2,998	6,000	6,000
41500	Building Maint and Repair - Town Hall	56,959	44,125	25,312	40,000	40,000
41501	Building Maint and Repair - Depot Bldg	1,418	4,000	4,190	5,000	5,000
41600	Equipment Maintenance and Repair	160	4,000	498	2,000	2,000
41700	Vehicle Maintenance and Repair	1,462	1,500	1,318	2,000	2,000
42101	Equipment Rental	0	1,000	0	1,000	1,000
42600	Advertising	0	500	0	500	500
43100	Automotive Supplies	7,869	6,000	1,426	5,000	5,000
43300	Supplies and Materials	8,753	14,000	5,664	10,000	10,000
43302	Safety Supplies	0	500	0	500	500
43600	Uniforms	1,818	1,500	1,154	1,500	1,500
44500	Contracted Services	247,245	306,244	218,901	330,492	350,492
44600	Professional Services	24,800	3,000	0	3,000	3,000
45300	Dues and Subscriptions	271	1,000	504	1,000	1,000
<b>Account Classification Total: OP - Operations</b>		<b>433,023</b>	<b>471,369</b>	<b>310,986</b>	<b>484,992</b>	<b>504,992</b>
CO - Capital Outlay						
47300	Capital Outlay - Improvements	434,246	643,894	411,461	1,082,017	171,640
47400	Capital Outlay - Equipment	10,145	0	0	33,000	
<b>Account Classification Total: CO - Capital Outlay</b>		<b>444,391</b>	<b>643,894</b>	<b>411,461</b>	<b>1,115,017</b>	<b>171,640</b>
<b>Department Total: 5000 - Facility Services</b>		<b>\$1,090,082</b>	<b>\$1,341,041</b>	<b>\$884,519</b>	<b>\$1,894,869</b>	<b>\$973,164</b>

# GENERAL FUND EXPENDITURES

## Facility Services - 5000 (Continued)

### Budget Notes: Facility Services

<u>Contracted Services</u>	<u>Cost</u>	<u>Capital Outlay Equipment</u>	<u>Cost</u>
1. Custodial Contract	122,472	1. PSS4 Driveway Repair / Replacement Work	7,500
2. Landscape Contract (Non-Parks)	49,952	2. FS3 Driveway / Parking Apron Repair Work	7,500
3. Miscellaneous Equipment Maintenance	25,000	3. Design/const services Fleet Services office areas	50,000
4. Building Automation System Contract	16,140	4. Soffit Replacement/Repair at Chamber of Commerce	19,463
5. Additional Custodial Services	14,211	5. Window lentils painting at TH & CC	8,500
6. Pest Control Contract	15,141	6. Parking Lot Remediation and Repairs at Town Hall	10,000
7. Town Campus & PSS4 Fire Protection Contract	2,200	7. Modular Building Controller Panel Upgrade at TH	12,000
8. Generator Contract	16,688	8. Modular Building Controller Panel Upgrade at CAC	15,000
9. Load Bank Test for Generator at PD	1,713	9. Replace ATS at Public Works Operations Building	18,816
10. PW Rugs, Shop Rags, etc.	3,840	10. Enclosing Cubicle Workspace in Planning	22,861
11. Maintenance Management Software	4,647		<hr/> 171,640
12. Annual Fire Alarm Monitoring Contract	3,762		
13. Annual Fire Alarm Test & Inspect Contract	12,800	<u>New Personnel</u>	
14. Fire Extinguisher Contract	3,200	1. Facility Maintenance Mechanic	54,018
15. Chiller Maintenance Agreement	6,490	2. LSE - Admin Support (add 5 hours/week)	4,528
16. Overhead Door PM Contract	6,000		<hr/> 58,546
17. Wireless Equipment & Service	1,644		
18. Town Hall Coffee Contract	800		
19. Elevator Inspections (NCDOL)	950		
20. Town Hall Water Contract	2,005		
21. Elevator Maint. Contract (TH, FS3, CAC, PW)	4,855		
22. Elevator Maint. Contract (PD)	3,060		
23. Operable Wall System Maintenance	750		
24. Water Purification System Contract - TH	540		
25. CAC - Inverter Maintenance Agreement	750		
26. Copier Lease Agreement for Facility Services	2,500		
27. Depot Courtyard renovations and brick work	20,000		
28. Boiler Safety Inspections	210		
28. Secure Access Brivo Webservice Ann. Fee PW	3,643		
30. Secure Access Brivo Webservice Ann. Fee CC	1,750		
31. Secure Access Brivo Webservice Ann. Fee TH	2,385		
32. Secure Access Brivo Webservice Ann. Fee CAC	394		
	<hr/> 350,492		



# GENERAL FUND EXPENDITURES

## Police - 5100

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
PS - Personnel Services						
40200	Salaries	4,479,292	4,992,082	3,449,246	5,737,692	5,469,182
40300	Part-Time Salaries	23,015	31,867	22,771	47,488	47,488
40500	FICA	324,966	377,406	249,721	432,891	406,549
40600	Group Insurance	596,787	715,295	487,555	873,943	855,245
40701	General Retirement	57,485	59,390	44,403	62,982	62,982
40703	Police Retirement	265,146	312,926	208,141	345,096	323,449
40705	401K General	40,654	41,417	31,403	46,795	46,795
40707	401K Police	182,032	204,535	140,446	236,706	221,859
40709	Separation Allowance	110,000	120,000	120,000	125,000	125,000
40801	Workers Comp	68,658	89,388	65,007	157,459	148,204
<b>Account Classification Total: PS - Personnel Services</b>		<b>6,148,035</b>	<b>6,944,306</b>	<b>4,818,693</b>	<b>8,066,052</b>	<b>7,706,753</b>
OP - Operations						
41100	Telephone and Postage	103,200	120,578	77,812	121,550	121,550
41200	Printing	3,650	5,000	637	5,000	5,000
41300	Utilities	76,552	75,000	41,783	80,000	80,000
41400	Travel and Training	62,591	72,000	42,253	70,000	70,000
41500	Building Maintenance and Repair	46,634	73,350	18,634	77,500	77,500
41600	Equipment Maintenance and Repair	10,044	14,000	5,129	20,650	20,650
41700	Vehicle Maintenance and Repair	49,652	60,000	29,109	60,000	60,000
42104	PIN Terminal	9,660	12,750	10,740	12,540	12,540
42600	Advertising	508	1,000	0	1,000	1,000
43100	Automotive Supplies	172,238	165,000	91,548	175,000	175,000
43300	Supplies and Materials	220,689	478,577	424,758	312,930	228,630
43503	Crime Prevention	22,284	20,000	14,343	20,000	20,000
43600	Uniforms	46,248	86,048	108,394	88,000	70,500
44500	Contracted Services	147,646	270,660	130,252	308,300	308,300
44600	Professional Services	38,240	58,900	15,640	60,000	60,000
45300	Dues and Subscriptions	4,848	5,600	4,600	5,000	5,000
47502	Restricted Police Funds	6,000	6,000	6,000	6,000	6,000
<b>Account Classification Total: OP - Operations</b>		<b>1,020,684</b>	<b>1,524,463</b>	<b>1,021,632</b>	<b>1,423,470</b>	<b>1,321,670</b>
CO - Capital Outlay						
47300	Capital Outlay - Improvements	13,998	0	0	0	0
47400	Capital Outlay - Equipment	556,856	677,737	264,767	1,025,840	734,640
<b>Account Classification Total: CO - Capital Outlay</b>		<b>570,854</b>	<b>677,737</b>	<b>264,767</b>	<b>1,025,840</b>	<b>734,640</b>
<b>Department Total: 5100 - Police</b>		<b>\$7,739,573</b>	<b>\$9,146,506</b>	<b>\$6,105,092</b>	<b>\$10,515,362</b>	<b>\$9,763,063</b>

# GENERAL FUND EXPENDITURES

## Police - 5100 (Continued)

### Budget Notes: Police

#### Contracted Services (Significant)

	<u>Cost</u>
1. SunGard (RMS)	77,300
2. Wireless Communications	43,000
3. In Car Camera Lease (20)	40,000
4. Wake County Communications	32,000
5. Janitorial Services	20,000
6. In Car Video	10,000
7. Cable & Data Circuits	11,000
8. Copier Leases	10,700
9. Security System	9,500
10. Net Motion	8,400
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	261,900

#### New Personnel

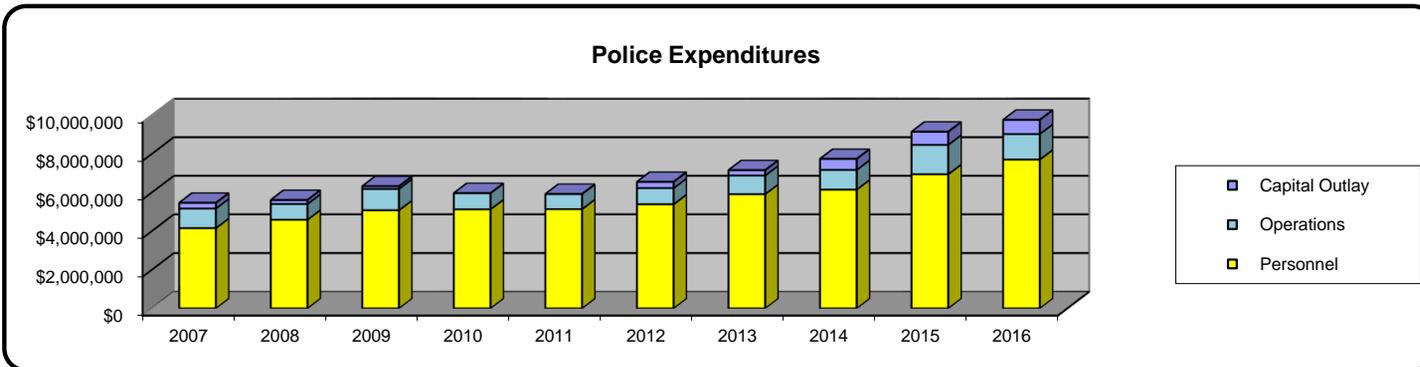
1. Officer-Patrol (2)	125,780
2. Telecommunicator	52,126
3. Detective	62,890
4. LSE-Evidence/Quartermaster-19 hours/week	17,068
5. LSE-School Crossing Guard-Scott's Ridge	7,751
	<hr/>
	265,615

#### Capital Outlay - Equipment

	<u>Cost</u>
1. New Marked Patrol Vehicles (9)	414,000
2. Replacement Vehicles (3)	138,000
3. New Marked Vehicles (2 new positions)	92,000
4. Crystal Report Server & Software	21,300
5. Mobile camera systems (11 new vehicles)	63,800
6. Lobby Guard	5,540
	<hr/>
	734,640

#### Supplies & Materials (Significant)

1. Server & Software for NCIC Security Authentica	27,710
2. Ammunition	27,200
3. Laptops (20 replacements)	22,000
4. Golden Eagle Radar Units (8 replacements)	16,616
5. Taser X26P (10 replacements w/batteries, cartridges)	12,800
6. EOC Radio System	11,850
7. Sig Sauer 5.56 Rifles (7)	7,000
8. SRT Ballistic Gear (2 sets)	5,500
9. Traffic Analyzers (2)	5,200
10. Civil Disturbance Gear	5,000
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	140,876



# GENERAL FUND EXPENDITURES

## Fire - 5300

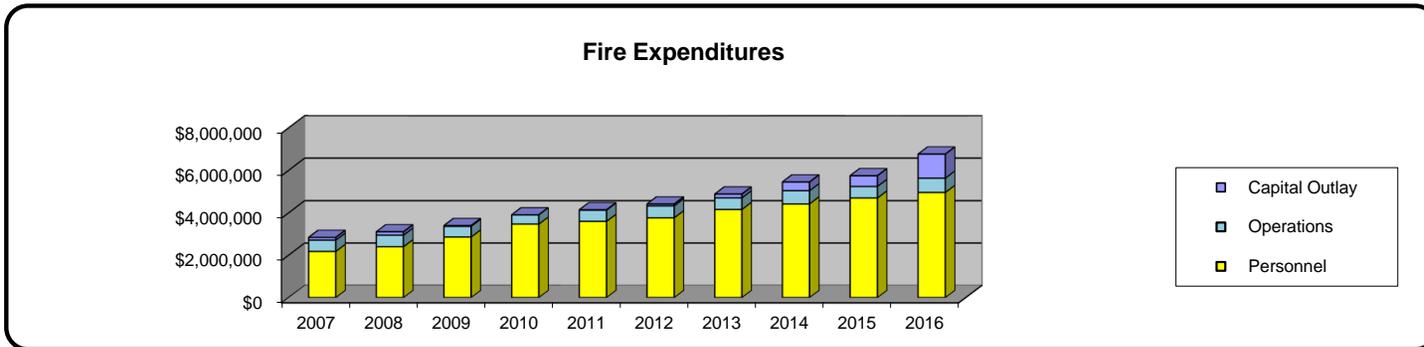
Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
PS - Personnel Services						
40200	Salaries	3,118,698	3,311,389	2,381,384	4,184,484	3,422,879
40300	LSE / Stipend	175,402	157,588	134,925	164,385	164,385
40500	FICA	237,792	259,323	180,065	326,618	265,811
40600	Group Insurance	450,805	490,581	361,247	725,877	581,089
40701	General Retirement	218,695	235,674	167,474	280,216	229,040
40705	401K General	154,669	164,354	118,439	208,190	170,168
40801	Workers Comp	74,243	84,977	70,181	161,235	134,466
<b>Account Classification Total: PS - Personnel Services</b>		<b>4,430,304</b>	<b>4,703,886</b>	<b>3,413,715</b>	<b>6,051,005</b>	<b>4,967,838</b>
OP - Operations						
41100	Telephone and Postage	8,933	10,000	7,384	10,500	10,500
41200	Printing	1,723	2,000	1,016	2,000	2,000
41300	Utilities	50,641	40,000	28,539	50,000	50,000
41400	Travel and Training	15,392	17,000	8,919	26,100	26,100
41500	Building Maintenance and Repair	31,577	40,000	11,073	62,600	62,600
41600	Equipment Maintenance and Repair	27,560	25,000	14,235	25,000	25,000
41700	Vehicle Maintenance and Repair	61,558	65,000	65,282	70,000	70,000
43100	Automotive Supplies	75,821	55,000	53,742	77,000	77,000
43300	Supplies and Materials	172,496	124,416	91,866	129,600	129,600
43600	Uniforms	107,109	57,000	54,757	96,000	96,000
44500	Contracted Services	38,342	80,000	49,749	80,600	80,600
44600	Professional Services	19,820	23,000	17,373	36,500	36,500
45300	Dues and Subscriptions	9,458	8,500	6,297	8,500	8,500
<b>Account Classification Total: OP - Operations</b>		<b>620,430</b>	<b>546,916</b>	<b>410,232</b>	<b>674,400</b>	<b>674,400</b>
HZ - Hazmat Program						
44707	Wake County Hazmat	17,346	17,500	17,773	17,747	17,747
<b>Account Classification Total: HZ - Hazmat Program</b>		<b>17,346</b>	<b>17,500</b>	<b>17,773</b>	<b>17,747</b>	<b>17,747</b>
CO - Capital Outlay						
47100	Capital Outlay - Land	311,411	0	0	0	0
47300	Capital Outlay - Improvements	0	0	0	0	0
47400	Capital Outlay - Equipment	96,924	501,654	487,283	1,115,780	1,127,180
<b>Account Classification Total: CO - Capital Outlay</b>		<b>408,335</b>	<b>501,654</b>	<b>487,283</b>	<b>1,115,780</b>	<b>1,127,180</b>
<b>Department Total: 5300 - Fire</b>		<b>\$5,476,415</b>	<b>\$5,769,956</b>	<b>\$4,329,003</b>	<b>\$7,858,932</b>	<b>\$6,787,165</b>

# GENERAL FUND EXPENDITURES

## Fire - 5300 (Continued)

### Budget Notes: Fire

<u>Contracted Services</u>	<u>Cost</u>	<u>Capital Outlay Equipment</u>	<u>Cost</u>
1. Air Gas (medical gases)	10,500	1. Engine for Station 5 (including equipment)	420,000
2. Jordan Oil (propane for Station 2 New Hill)	4,500	(Engine \$385,000) Equipment (\$35,000)	
3. Verizon (Wi-Fi Capability on apparatus)	6,500	2. Rescue 4 Replacement	445,000
4. Wake County 800 Mhz system (radio)	16,000	3. SCBA Replacement	170,400
5. Xerox Firehouse Software (Records Mgmt)	18,500	4. SCBA Voice Amplifiers	11,400
6. American Ladder Testing (annual testing)	2,500	4. Radio Replacement - Fire	42,380
7. Safe Air (required air quality test on compressor)	1,500	5. 2015/16 Tahoe 4WD(Replace '05 Expedition, 114K)	38,000
8. Battalion 3 Technology (ICS Software)	2,300		1,127,180
9. Wireless Maintenance Contract (pagers)	5,000	<u>New Personnel</u>	
10. Physio Control (defibrillator maintenance)	2,300	12 Firefighters (6/6/16 start)	22,468
11. Landscaping Contract (Stations 2-4)	11,000		
	80,600		
<u>Professional Services</u>			
1. NFPA 1582 Compliant physicals (78 employees)	31,500		
2. NFPA 1582 Compliant physicals (#5 new hires)	5,000		
	36,500		



# GENERAL FUND EXPENDITURES

## EMS - 5310

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
PS - Personnel Services						
40200	Salaries	637,775	735,679	554,290	910,483	864,085
40300	Part-time Salaries	162,160	142,080	110,083	157,339	157,339
40500	FICA	59,621	65,614	49,092	79,299	76,277
40600	Group Insurance	88,367	18,688	78,028	159,605	149,590
40701	General Retirement	44,133	52,719	38,761	61,426	60,039
40705	401K General	31,212	36,792	27,459	45,535	44,505
40801	Workers Comp	26,224	33,087	26,647	40,424	38,897
<b>Account Classification Total: PS - Personnel Services</b>		<b>1,049,492</b>	<b>1,084,659</b>	<b>884,360</b>	<b>1,454,111</b>	<b>1,390,732</b>
41100	Telephone and Postage	1,723	1,300	1,034	1,500	1,500
41200	Printing	282	300	0	475	475
41300	Utilities	5,475	3,600	3,442	3,650	3,650
41400	Travel and Training	3,895	4,000	1,674	4,000	4,000
41500	Building Maintenance and Repair	5,005	6,000	6,314	9,750	9,750
41600	Equipment Maintenance and Repair	3,661	4,500	2,356	5,475	5,475
41700	Vehicle Maintenance and Repair	11,105	12,000	7,646	17,554	17,554
43100	Automotive Supplies	37,155	35,000	24,003	33,500	33,500
43300	Supplies and Materials	4,398	5,000	8,330	8,500	8,500
43305	Medical Supplies and Equipment	60,612	60,684	43,887	57,500	57,500
43600	Uniforms	9,137	10,500	8,725	11,900	11,900
44500	Contracted Services	10,004	13,240	7,752	13,000	15,000
44505	Medical Billing Services	0	0	0	0	0
44600	Professional Services	507	1,500	942	1,500	1,500
44900	Lease Payments	0	0	0	31,236	31,236
45300	Dues and Subscriptions	1,434	2,000	3,722	2,000	2,000
<b>Account Classification Total: OP - Operations</b>		<b>154,393</b>	<b>159,624</b>	<b>119,827</b>	<b>201,540</b>	<b>203,540</b>
CO - Capital Outlay						
47300	Capital Outlay - Improvements	0	0	0	0	0
47400	Capital Outlay - Equipment	0	203,000	0	0	0
<b>Account Classification Total: CO - Capital Outlay</b>		<b>0</b>	<b>203,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Department Total: 5310 - EMS</b>		<b>\$1,203,885</b>	<b>\$1,447,283</b>	<b>\$1,004,187</b>	<b>\$1,655,651</b>	<b>\$1,594,272</b>

# GENERAL FUND EXPENDITURES

## EMS - 5310 (Continued)

### Budget Notes: EMS

New Personnel  
1. New Personnel (2) added 4Q 2015 for 2x12

Cost  
91,113

Capital Outlay Equipment (included in Wake County Funding Request)

1. Replace Veh #182 via WC leasing program -

Contracted Services

1. Jones Landscaping
2. Stericycle (Disposal of Bio-hazard/Sharps)
3. Copier Support Service
4. Town of Cary (Space Rental - Amb. & crew)
5. Praxair (Oxygen)

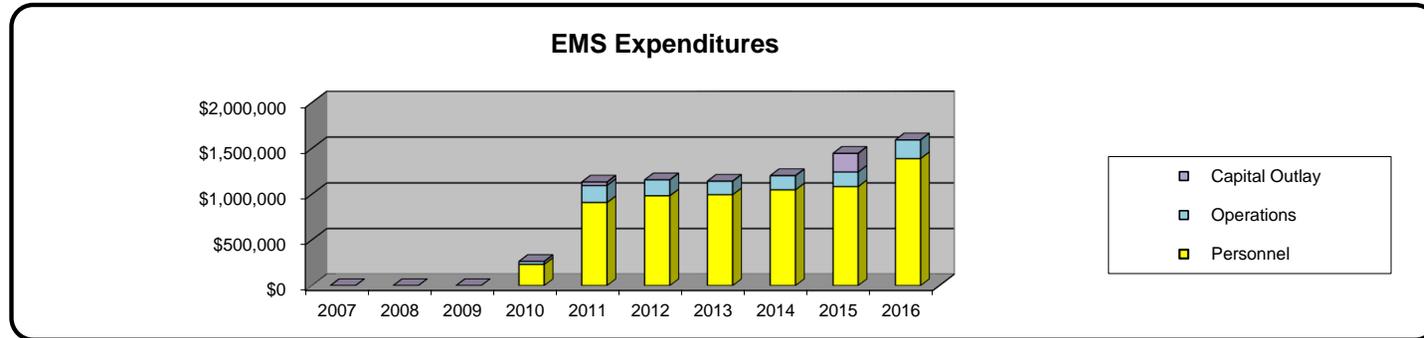
4,800  
2,000  
2,000  
5,000  
1,200  

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15,000

Professional Services

1. Medical Questionnaire (For New Employees) 500
  2. Random Drug Testing 750
  3. DEA License Renewal 250
- 
- 1,500



# GENERAL FUND EXPENDITURES

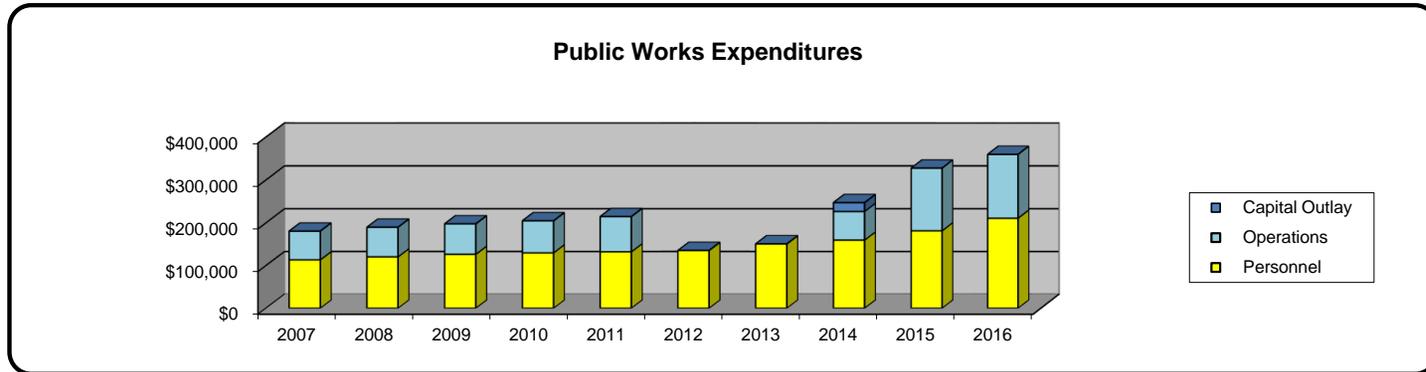
## Public Works Administration - 5400

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
PS - Personnel Services						
40200	Salaries	121,588	137,968	97,016	160,860	160,860
40500	FICA	8,538	10,224	6,757	11,908	11,908
40600	Group Insurance	14,024	15,462	10,809	16,584	17,012
40701	General Retirement	8,582	9,897	6,859	10,829	10,829
40705	401K General	6,070	6,902	4,851	8,045	8,045
40801	Workers Comp	877	910	798	2,240	2,240
<b>Account Classification Total: PS - Personnel Services</b>		<b>159,679</b>	<b>181,363</b>	<b>127,090</b>	<b>210,466</b>	<b>210,894</b>
OP - Operations						
41100	Telephone and Postage	6,415	10,500	7,548	11,500	11,500
41200	Printing	0	500	0	500	500
41300	Utilities	36,729	80,000	54,979	80,000	80,000
41400	Travel and Training	742	3,500	632	3,500	3,500
41500	Building Maintenance and Repair	6,268	17,000	10,736	17,000	17,000
41600	Equipment Maintenance and Repair	0	5,000	1,354	5,000	5,000
41700	Vehicle Maintenance and Repair	1,109	1,000	16	1,000	1,000
43100	Automotive Supplies	1,342	2,400	637	2,000	2,000
43300	Supplies and Materials	3,363	12,000	8,049	12,000	12,000
43600	Uniforms	76	300	104	300	300
44500	Contracted Services	10,597	13,000	8,419	15,000	15,000
44600	Professional Services	0	500	0	500	500
45300	Dues and Subscriptions	343	600	75	400	400
<b>Account Classification Total: OP - Operations</b>		<b>66,984</b>	<b>146,300</b>	<b>92,549</b>	<b>148,700</b>	<b>148,700</b>
CO - Capital Outlay						
47400	Capital Outlay - Equipment	20,516	0	0	30,000	0
<b>Account Classification Total: CO - Capital Outlay</b>		<b>20,516</b>	<b>0</b>	<b>0</b>	<b>30,000</b>	<b>0</b>
<b>Department Total: 5400 - Public Works</b>		<b>\$247,179</b>	<b>\$327,663</b>	<b>\$219,639</b>	<b>\$389,166</b>	<b>\$359,594</b>

# GENERAL FUND EXPENDITURES

## Public Works Administration - 5400 (Continued)

Budget Notes: Public Works Administration



# GENERAL FUND EXPENDITURES

## Streets - 5600

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
PS - Personnel Services						
40200	Salaries	138,775	219,671	151,842	298,448	265,896
40300	Part-Time Salaries	2,993	10,000	1,037	0	0
40500	FICA	9,607	17,577	10,678	20,030	16,486
40600	Group Insurance	31,736	44,712	33,478	66,533	59,746
40701	General Retirement	9,803	16,440	10,735	20,031	17,840
40705	401K General	6,933	11,486	7,590	14,871	13,243
40801	Workers Comp	4,267	7,984	5,853	14,499	12,826
<b>Account Classification Total: PS - Personnel Services</b>		<b>204,114</b>	<b>327,870</b>	<b>221,213</b>	<b>434,412</b>	<b>386,037</b>
OP - Operations						
41100	Telephone and Postage	5,873	5,500	4,089	20,100	20,100
41300	Utilities	165,695	150,000	109,229	150,000	150,000
41400	Travel and Training	1,000	2,000	399	2,000	2,000
41600	Equipment Maintenance and Repair	24,951	30,000	17,210	30,000	30,000
41700	Vehicle Maintenance and Repair	19,164	21,000	14,088	21,000	21,000
43100	Automotive Supplies	40,094	54,000	28,274	54,000	54,000
43300	Supplies and Materials	90,990	133,750	127,639	130,000	32,000
43600	Uniforms	2,630	8,000	3,069	8,000	8,000
44300	Railroad Crossing Maintenance	6,209	6,500	1,044	6,500	6,500
44500	Contracted Services	198,726	250,000	212,525	492,600	534,475
44600	Professional Services	31,020	0	0	20,000	20,000
45300	Dues and Subscriptions	0	200	270	200	200
<b>Account Classification Total: OP - Operations</b>		<b>586,352</b>	<b>660,950</b>	<b>517,836</b>	<b>934,400</b>	<b>878,275</b>
CO - Capital Outlay						
47300	Capital Outlay - Improvements	291,236	311,221	59,254	0	264,000
47400	Capital Outlay - Equipment	0	248,983	31,988	34,500	5,000
<b>Account Classification Total: CO - Capital Outlay</b>		<b>291,236</b>	<b>560,204</b>	<b>91,242</b>	<b>34,500</b>	<b>269,000</b>
<b>Department Total: 5600 - Streets</b>		<b>\$1,081,702</b>	<b>\$1,549,024</b>	<b>\$830,291</b>	<b>\$1,403,312</b>	<b>\$1,533,312</b>

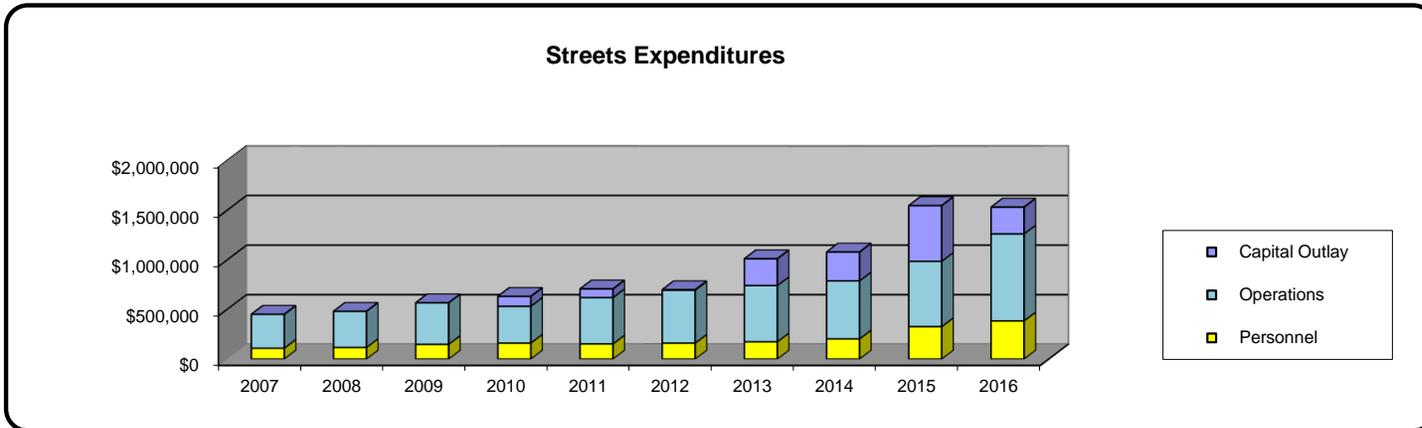
# GENERAL FUND EXPENDITURES

## Streets - 5600 (Continued)

### Budget Notes: Streets

<u>Contracted Services</u>	<u>Cost</u>
1. Jones Landscaping	249,600
2. Enhancements to Landscape Contract	41,875
3. Sidewalk grinding & repair	43,000
4. Culvert Maintenance in Buckingham	70,000
5. Contracted Services Misc.	100,000
6. Storm Pipe Replacement - Sholon Ct.	30,000
	<hr/>
	534,475
 <u>Professional Services</u>	
1. City Works	12,000
2. Mobile 311	3,250
3. Freeance	4,750
	<hr/>
	20,000

<u>Telephone &amp; Postage</u>	<u>Cost</u>
1. Phones	12,500
2. Radios	6,600
3. Postage	1,000
	<hr/>
	20,100
 <u>Personnel</u>	
Street Maintenance Worker	49,730
 <u>Capital Outlay Improvements</u>	
1. Lake Pine Drive Improvements	34,000
2. School Zone Flashing Beacons (20)	230,000
	<hr/>
	264,000
 <u>Capital Outlay Equipment</u>	
Loading Stand for Swenson Spreader	5,000



# GENERAL FUND EXPENDITURES

## Powell Bill - 5610

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
PS - Personnel Services						
40200	Salaries	200,481	194,943	131,708	195,939	195,939
40500	FICA	14,467	14,919	9,308	14,994	14,467
40600	Group Insurance	36,287	32,881	22,627	35,949	37,378
40701	General Retirement	14,157	14,014	9,312	13,190	13,190
40705	401K General	10,012	9,750	6,585	9,800	9,800
40801	Workers Comp	6,825	7,275	5,468	10,074	10,074
<b>Account Classification Total: PS - Personnel Services</b>		<b>282,229</b>	<b>273,782</b>	<b>185,008</b>	<b>279,946</b>	<b>280,848</b>
OP - Operations						
42600	Advertising	0	500	0	0	0
43300	Supplies and Materials	(156)	25,000	408	35,000	85,000
44500	Contracted Services	63,112	2,044,451	1,332,220	1,000,000	1,050,000
44600	Professional Services	0	0	0	50,000	0
<b>Account Classification Total: OP - Operations</b>		<b>62,956</b>	<b>2,069,951</b>	<b>1,332,628</b>	<b>1,085,000</b>	<b>1,135,000</b>
CO - Capital Outlay						
47400	Capital Outlay - Equipment	0	0	0	27,500	27,500
<b>Account Classification Total: CO - Capital Outlay</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>27,500</b>	<b>27,500</b>
<b>Department Total: 5610 - Powell Bill</b>		<b>\$345,185</b>	<b>\$2,343,733</b>	<b>\$1,517,636</b>	<b>\$1,392,446</b>	<b>\$1,443,348</b>

# GENERAL FUND EXPENDITURES

## Powell Bill - 5610 (Continued)

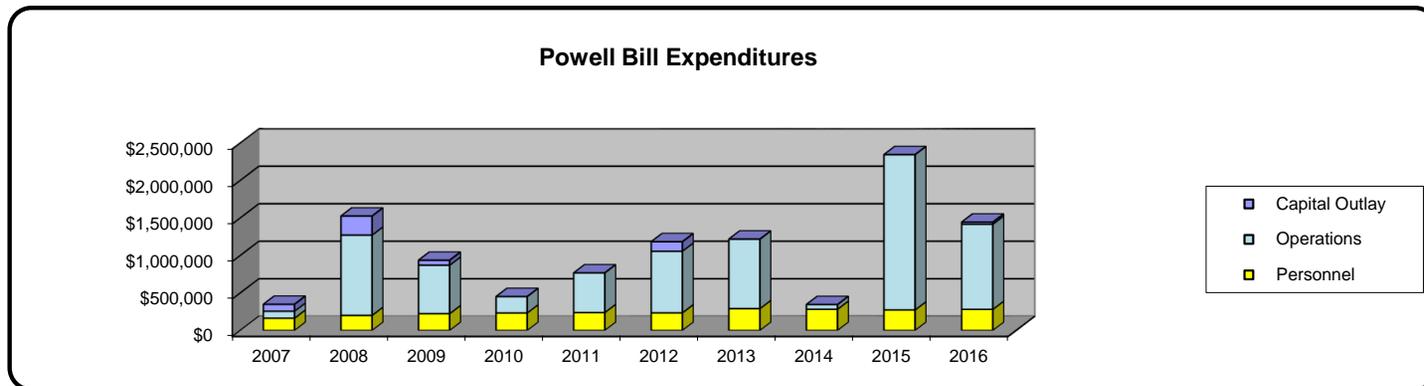
### Budget Notes: Powell Bill

Capital Outlay Equipment

1. 8' Snow Plow	8,500
2. 1,620 gal Anti-icing tank and spray equipment	12,000
3. 535 gal. Anti-icing tank and spray equipment	7,000
	27,500

Supplies and Materials

1. Road Salt	50,000
2. Other supplies	35,000
	85,000



# GENERAL FUND EXPENDITURES

## Environmental Services - 5700

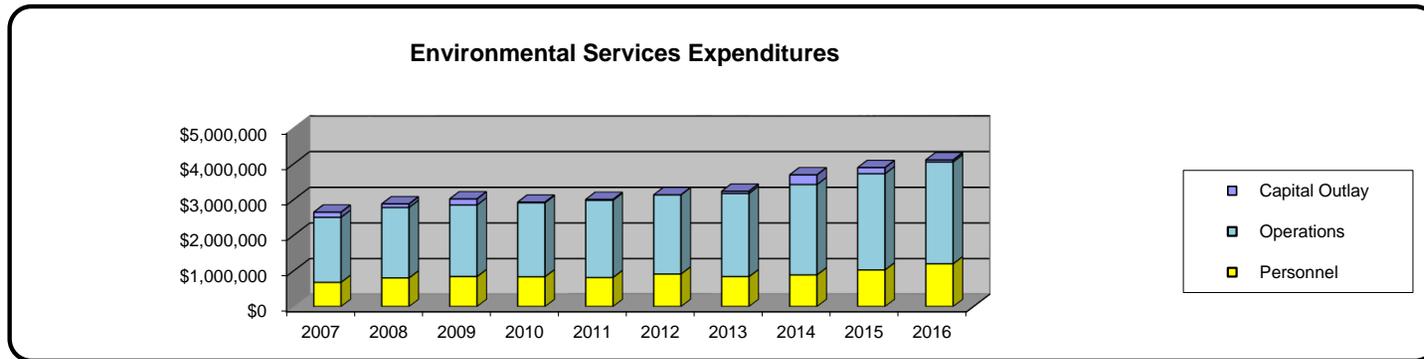
Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
PS - Personnel Services						
40200	Salaries	645,184	735,739	528,363	850,441	850,441
40500	FICA	46,843	56,012	37,936	64,243	61,608
40600	Group Insurance	104,601	131,023	89,136	155,405	163,173
40701	General Retirement	45,559	52,726	37,355	56,635	56,635
40705	401K General	32,220	36,794	26,418	41,744	41,744
40801	Workers Comp	16,200	19,594	15,298	29,754	29,754
<b>Account Classification Total: PS - Personnel Services</b>		<b>890,607</b>	<b>1,031,888</b>	<b>734,506</b>	<b>1,198,222</b>	<b>1,203,355</b>
OP - Operations						
41100	Telephone and Postage	11,783	14,200	8,893	18,000	18,000
41400	Travel and Training	3,541	6,000	3,346	7,000	7,000
41600	Equipment Maintenance and Repair	48,112	86,500	23,647	82,700	82,700
41700	Vehicle Maintenance and Repair	58,425	40,000	30,489	40,000	40,000
43100	Automotive Supplies	119,973	120,000	75,419	125,000	125,000
43300	Supplies and Materials	26,814	24,900	23,274	24,500	24,500
43600	Uniforms	7,312	8,000	5,423	8,500	8,500
44500	Contracted Services	125,648	162,600	103,679	175,300	175,300
44600	Professional Services	0	13,500	530	10,000	10,000
44701	Sanitation	2,125,821	2,210,000	1,482,070	2,350,000	2,350,000
44702	Electronics Recycling	2,237	3,500	1,962	3,500	3,500
45300	Dues and Subscriptions	6,171	8,000	5,525	10,100	10,100
<b>Account Classification Total: OP - Operations</b>		<b>2,535,837</b>	<b>2,697,200</b>	<b>1,764,257</b>	<b>2,854,600</b>	<b>2,854,600</b>
CO - Capital Outlay						
47400	Capital Outlay - Equipment	270,641	170,500	150,118	83,000	55,000
<b>Account Classification Total: CO - Capital Outlay</b>		<b>270,641</b>	<b>170,500</b>	<b>150,118</b>	<b>83,000</b>	<b>55,000</b>
<b>Department Total: 5700 - Environmental Services</b>		<b>\$3,697,085</b>	<b>\$3,899,588</b>	<b>\$2,648,881</b>	<b>\$4,135,822</b>	<b>\$4,112,955</b>

# GENERAL FUND EXPENDITURES

## Environmental Services - 5700 (Continued)

### Budget Notes: Environmental Services

<u>Capital Outlay Equipment</u>	<u>Cost</u>	<u>Contracted Services</u>	<u>Cost</u>
Replacement Chipper (#510, 2003 model)	55,000	1. Street Sweeping Contract	120,000
<u>Professional Services</u>		2. Town Owned BMP Maintenance Contract	40,000
Miscellaneous (Flood studies, Phase 1 ESA)	10,000	3. Miscellaneous Service Contracts	15,300
			175,300
		<u>New Personnel</u>	
		1. Solid Waste Equipment Operator	53,858
		2. Environmental Specialist	73,273
			127,131



# GENERAL FUND EXPENDITURES

## Fleet Services - 5800

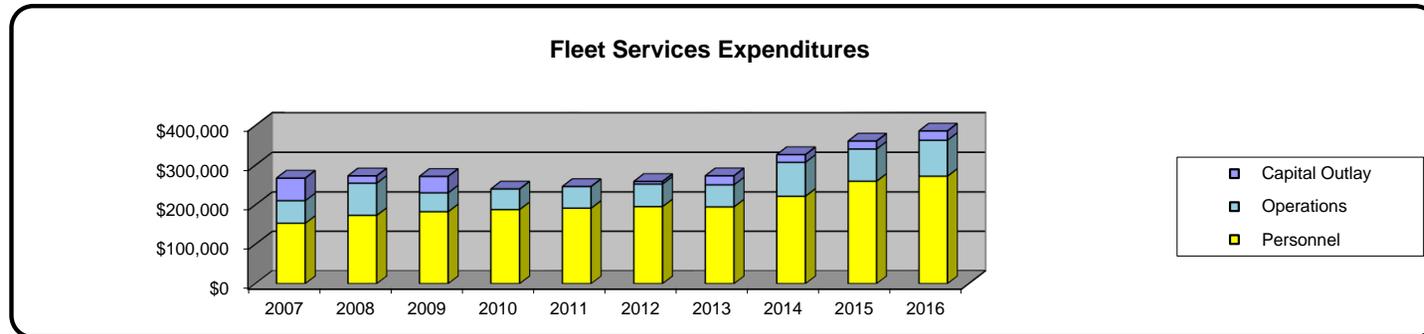
Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
PS - Personnel Services						
40200	Salaries	163,365	188,327	136,507	194,466	194,466
40500	FICA	11,931	14,417	9,984	14,885	14,490
40600	Group Insurance	23,922	30,039	21,963	33,219	34,127
40701	General Retirement	11,530	13,507	9,651	13,092	13,092
40705	401K General	8,154	9,418	6,826	9,727	9,727
40801	Workers Comp	3,220	4,335	3,334	6,615	6,615
<b>Account Classification Total: PS - Personnel Services</b>		<b>222,122</b>	<b>260,043</b>	<b>188,265</b>	<b>272,004</b>	<b>272,517</b>
OP - Operations						
41100	Telephone and Postage	2,175	1,500	1,497	1,500	1,500
41400	Travel and Training	1,803	3,000	1,315	4,000	4,000
41600	Equipment Maintenance and Repair	5,816	5,000	6,899	6,000	6,000
41700	Vehicle Maintenance and Repair	3,075	3,000	315	2,000	2,000
43100	Automotive Supplies	6,292	5,000	3,065	5,000	5,000
43300	Supplies and Materials	41,133	26,500	16,922	31,825	31,825
43302	Safety Supplies	224	500	0	500	500
43600	Uniforms	2,126	3,000	2,168	3,500	3,500
44500	Contracted Services	22,517	33,050	21,117	35,880	35,880
45300	Dues and Subscriptions	345	500	0	500	500
<b>Account Classification Total: OP - Operations</b>		<b>85,506</b>	<b>81,050</b>	<b>53,298</b>	<b>90,705</b>	<b>90,705</b>
CO - Capital Outlay						
47400	Capital Outlay - Equipment	19,276	20,000	0	41,325	23,400
<b>Account Classification Total: CO - Capital Outlay</b>		<b>19,276</b>	<b>20,000</b>	<b>-</b>	<b>41,325</b>	<b>23,400</b>
<b>Department Total: 5800 - Fleet Services</b>		<b>\$326,904</b>	<b>\$361,093</b>	<b>\$241,563</b>	<b>\$404,034</b>	<b>\$386,622</b>

# GENERAL FUND EXPENDITURES

## Fleet Services - 5800 (Continued)

### Budget Notes: Fleet Services

<u>Contracted Services</u>	<u>Cost</u>	<u>Capital Outlay Equipment</u>	<u>Cost</u>
1. Oil Recycling Services	5,000	1. Misc. Tools for Service Truck & Shop	5,000
2. OTC Update	800	2. Industrial Floor Cleaner for New Shop Floor	9,600
3. ALLDATA	1,800	3. New Heavy Duty Oil Filter Crusher	8,800
4. FIMS - TMT ASP Annual Charge	19,200		<hr/> 23,400
5. Welding Supplies and Services	1,500		
6. Wireless Equipment & Service	2,280		
7. Ford IDS Update	800		
8. Computer & Workstation for TMT-New Shop	2,500		
9. Jay-Pro Heavy Duty Truck Update	2,000		
	<hr/> 35,880		



# GENERAL FUND EXPENDITURES

## Construction Management - 5900

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
PS - Personnel Services						
40200	Salaries	1,410,107	1,698,002	1,213,599	1,866,124	1,815,663
40300	Part-Time Salaries	0	0	4,536	19,760	19,760
40500	FICA	100,757	129,299	86,930	143,353	138,965
40600	Group Insurance	161,332	222,099	159,771	262,836	279,016
40701	General Retirement	95,131	121,564	85,801	125,335	121,938
40705	401K General	70,504	84,776	60,680	92,623	90,099
40801	Workers Comp	14,195	12,798	11,695	21,455	20,708
<b>Account Classification Total: PS - Personnel Services</b>		<b>1,852,025</b>	<b>2,268,538</b>	<b>1,623,012</b>	<b>2,531,486</b>	<b>2,486,149</b>
OP - Operations						
41100	Telephone and Postage	6,125	9,700	4,453	7,500	7,500
41400	Travel and Training	11,444	18,000	7,602	24,000	24,000
41600	Equipment Maintenance and Repair	1,138	1,900	0	1,900	1,900
41700	Vehicle Maintenance and Repair	5,978	7,300	1,805	6,000	6,000
43100	Automotive Supplies	20,432	21,000	13,084	19,000	19,000
43300	Supplies and Materials	10,583	17,400	7,999	18,000	18,000
43600	Uniforms	2,738	3,800	1,630	4,000	4,000
44500	Contracted Services	91,545	91,500	77,941	88,000	88,000
44600	Professional Services	3,939	14,555	1,555	27,000	19,500
45300	Dues and Subscriptions	22,129	24,250	21,146	25,000	25,000
<b>Account Classification Total: OP - Operations</b>		<b>176,050</b>	<b>209,405</b>	<b>137,215</b>	<b>220,400</b>	<b>212,900</b>
CO - Capital Outlay						
47400	Capital Outlay - Equipment	40,189	27,000	26,220	60,000	30,000
<b>Account Classification Total: CO - Capital Outlay</b>		<b>40,189</b>	<b>27,000</b>	<b>26,220</b>	<b>60,000</b>	<b>30,000</b>
<b>Department Total: 5900 - Construction Management</b>		<b>\$2,068,264</b>	<b>\$2,504,943</b>	<b>\$1,786,447</b>	<b>\$2,811,886</b>	<b>\$2,729,049</b>

# GENERAL FUND EXPENDITURES

## Construction Management - 5900 (Continued)

### Budget Notes: Construction Management

<u>Dues &amp; Subscriptions</u>	<u>Cost</u>
1. IDT Plans, electronic plans review for TRC	16,500
2. Software, AutoCAD	3,000
3. Prof.Licenses and Certifications, Org. Dues	5,500
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	25,000

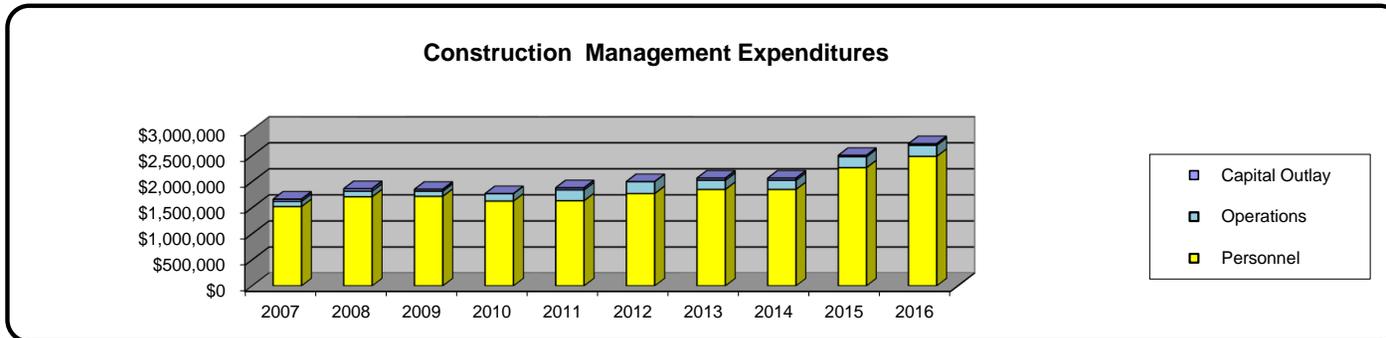
<u>Professional Services</u>	<u>Cost</u>
1. IAS, Building Department Accreditation	7,500
2. Professional Engineering Services (small projects)	12,000
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	19,500

<u>New Personnel</u>	<u>Cost</u>
1. Administrative Specialist	52,130
2. Code Enforcement Officer (10/1/15)	46,994
3. LSE - Permit Specialist (19 hours/week)	21,335
	<hr/>
	120,459

<u>Capital Outlay Equipment</u>	<u>Cost</u>
New Vehicle for building inspector	30,000

<u>Contracted Services</u>	<u>Cost</u>
1. GIS - SGELA Townwide Contract	40,000
2. Bank Card Fees, Building Permits	25,000
3. File Transfer Holding	600
4. ArcGIS Database Conversions	1,000
5. Office Equipment Lease Payments	7,800
6. Internet, LAN for Inspector Laptops	3,600
7. Traffic Signal & Opticom Maintenance	10,000
	<hr/>
	88,000

<u>Travel &amp; Training</u>	<u>Cost</u>
1. State Required Continuing Education	20,000
2. Customer Service Skills	1,500
3. Administrative Skills	800
4. Technical Skills	1,700
	<hr/>
	24,000



# GENERAL FUND EXPENDITURES

## Recreation - 6200

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
PS - Personnel Services						
40200	Salaries	862,000	1,028,074	785,406	1,195,944	1,148,474
40300	LSE	182,051	194,363	120,769	228,274	228,274
40500	FICA	75,132	88,614	65,296	101,628	96,413
40600	Group Insurance	132,843	178,105	131,605	215,339	215,267
40701	General Retirement	58,102	73,726	55,520	80,252	77,057
40705	401K General	43,062	51,414	39,265	59,626	57,252
40801	Workers Comp	21,481	21,036	17,608	31,970	30,816
<b>Account Classification Total: PS - Personnel Services</b>		<b>1,374,671</b>	<b>1,635,332</b>	<b>1,215,469</b>	<b>1,913,033</b>	<b>1,853,553</b>
OP - Operations						
41100	Telephone and Postage	8,524	14,800	7,111	17,937	17,937
41300	Utilities	167,059	161,000	129,214	210,000	210,000
41400	Travel and Training	26,682	17,635	12,524	25,635	25,635
41500	Building Maintenance and Repair	37,964	61,167	44,115	83,327	83,327
41600	Equipment Maintenance and Repair	23,396	17,017	11,730	15,000	15,000
41700	Vehicle Maintenance and Repair	6,443	10,000	3,610	10,000	10,000
42101	Equipment Rental	15,091	14,500	10,521	14,500	14,500
42102	Vehicle Rental	0	4,300	2,169	5,000	5,000
42103	Facilities Rental	31,527	32,000	31,924	32,000	32,000
42600	Advertising	9,542	17,100	7,182	17,100	17,100
43100	Automotive Supplies	32,500	37,400	22,863	37,400	37,400
43300	Supplies and Materials	281,019	283,660	233,026	313,051	313,051
44500	Contracted Services	636,238	827,794	554,452	741,812	741,812
44600	Professional Services	46,364	15,000	9,460	149,000	74,000
45300	Dues and Subscriptions	185	2,410	1,053	4,660	4,660
<b>Account Classification Total: OP - Operations</b>		<b>1,322,536</b>	<b>1,515,783</b>	<b>1,080,954</b>	<b>1,676,422</b>	<b>1,601,422</b>
CO - Capital Outlay						
47300	Capital Outlay - Improvements	258,802	304,000	44,225	291,203	262,703
47400	Capital Outlay - Equipment	57,216	0	0	152,500	88,500
<b>Account Classification Total: CO - Capital Outlay</b>		<b>316,017</b>	<b>304,000</b>	<b>44,225</b>	<b>443,703</b>	<b>351,203</b>
<b>Department Total: 6200 - Recreation</b>		<b>\$3,013,225</b>	<b>\$3,455,115</b>	<b>\$2,340,648</b>	<b>\$4,033,158</b>	<b>\$3,806,178</b>

# GENERAL FUND EXPENDITURES

## Recreation - 6200 (Continued)

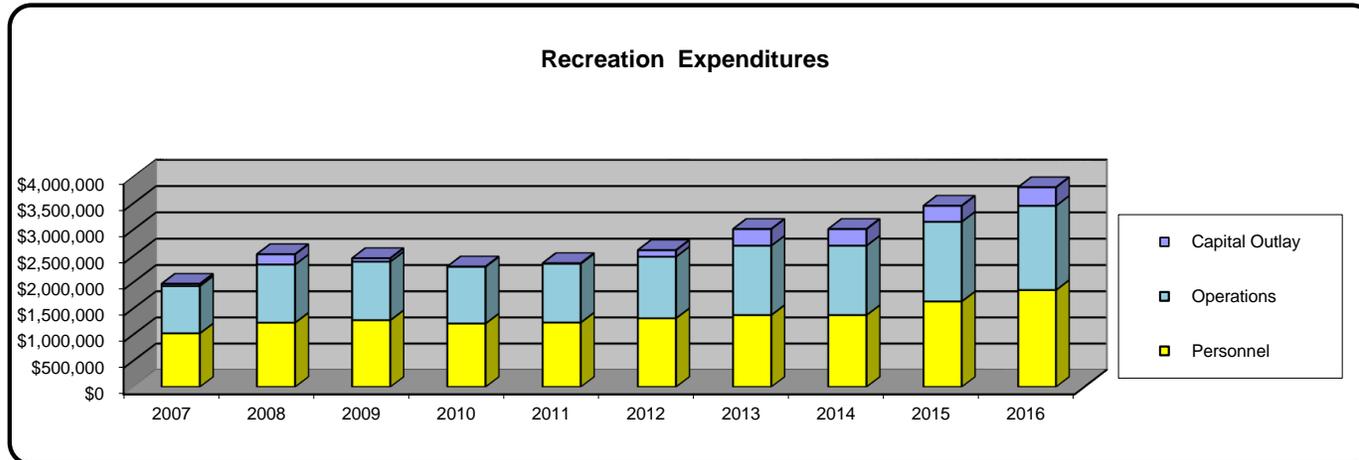
### Budget Notes: Parks & Recreation

<u>Contracted Services (partial list - major expenses)</u>	<u>Cost</u>
1. Grounds Maintenance	194,054
2. Sports Officials	231,400
3. Program Instructors (Non Athletic)	193,400
4. Porta-John Rental	13,040
5. Copiers	14,000
6. Communications (Radios/Phones)	8,600
7. Greenway Signage / Wayfinding (Phase II)	12,000
8. Turf & Miscellaneous Maintenance Projects	50,000
	<hr/>
	716,494
 <u>New Personnel</u>	
1. Park Maintenance Worker (EST)	45,195
2. Park & Greenway Planner (EST)	70,717
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	115,912
 <u>Capital Outlay Equipment</u>	
1. 52" Toro Mower (Park Maint Takeover)	8,500
2. Ven-Trac Mower Attach (Park Maint Takeover)	35,000
3. John Deere Field Conditioner	12,000
4. Replace Truck #120 F250 (Fleet Services)	33,000
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	88,500

<u>Capital Outlay Improvements</u>	<u>Cost</u>
1. Pre-Fab Restroom Lake Pine	142,203
2. Pipe Dog Park Drainage Control	30,000
3. Swings at Seagroves Farm	20,000
4. Repair greenways / trails (Phase II)	30,000
5. Lake Pine Parking Lot (patch and overlay)	40,500
	<hr/>
	262,703

<u>Professional Services</u>	
1. Kelly Road to Nature Park G-way design	28,000
2. Middle Creek Greenway Design	28,000
3. Haddon Hall Greenway Design (Brittley/Blackburn)	15,000
4. Seagroves Farm Dam Inspection	3,000
	<hr/>
	74,000

<u>Travel &amp; Training</u>	
1. Employee Training / Certification	8,350
2. Coaches Training / Certification	7,060
3. Senior Programs (recovered under revenue)	10,225
	<hr/>
	25,635



# GENERAL FUND EXPENDITURES

## Cultural Arts Center - 6210

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
PS - Personnel Services						
40200	Salaries	110,796	158,971	82,866	117,536	165,006
40300	LSE	33,012	42,475	25,180	42,475	42,475
40500	FICA	10,722	15,416	8,085	12,247	15,880
40600	Group Insurance	15,384	22,932	11,577	17,074	25,589
40701	General Retirement	7,475	11,401	5,859	7,912	11,107
40705	401K General	7,660	7,951	4,143	5,878	8,252
40801	Workers Comp	1,978	1,760	1,774	2,256	3,410
<b>Account Classification Total: PS - Personnel Services</b>		<b>187,027</b>	<b>260,906</b>	<b>139,484</b>	<b>205,378</b>	<b>271,719</b>
OP - Operations						
41100	Telephone and Postage	2,779	1,176	1,072	1,176	1,176
41200	Printing	1,748	4,300	284	1,720	1,720
41300	Utilities	21,437	35,000	14,209	25,000	25,000
41400	Travel and Training	111	700	105	700	700
41500	Building Maintenance and Repair	9,581	20,773	14,366	24,078	24,078
41600	Equipment Maintenance and Repair	2,227	2,500	419	2,500	2,500
42600	Advertising	6,362	15,000	10,402	16,200	16,200
43300	Supplies and Materials	17,982	27,322	16,448	40,977	40,977
44500	Contracted Services	51,068	78,543	58,257	91,050	91,050
44600	Professional Services	0	0	670	0	0
45300	Dues and Subscriptions	1,399	1,805	672	2,638	2,638
<b>Account Classification Total: OP - Operations</b>		<b>114,693</b>	<b>187,119</b>	<b>116,904</b>	<b>206,039</b>	<b>206,039</b>
<b>Department Total: 6210 - Cultural Arts Center</b>		<b>\$301,720</b>	<b>\$448,025</b>	<b>\$256,388</b>	<b>\$411,417</b>	<b>\$477,758</b>

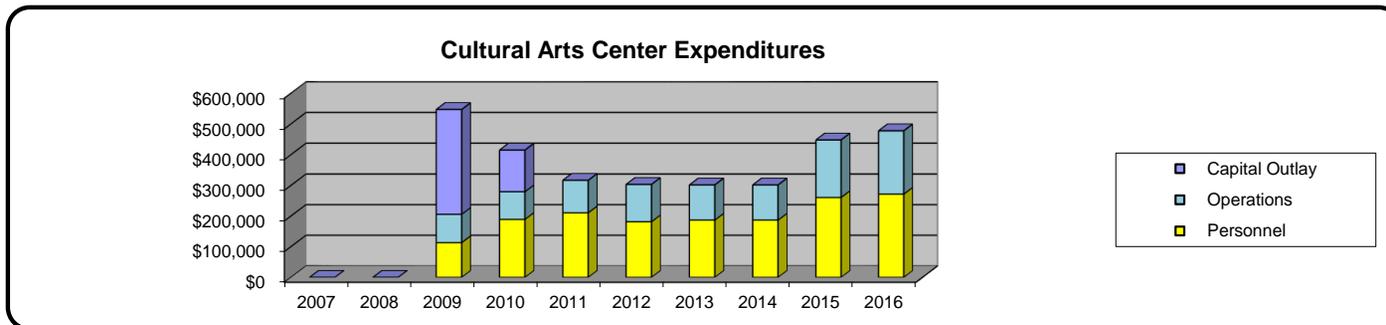
# GENERAL FUND EXPENDITURES

## Cultural Arts Center - 6210 (Continued)

### Budget Notes: Cultural Arts Center

<u>Contracted Services</u>	<u>Cost</u>
1. Town Sponsored Programs & Events	67,054
2. Copier	3,000
3. Outdoor Events / Programs	14,000
4. Communications	456
5. Building	1,275
6. Arts Grant Share	3,515
7. Gallery Openings	1,750
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	91,050

<u>Supplies and Materials</u>	<u>Cost</u>
1. Theater Supplies	3,472
2. Replace Tables	5,775
3. Replace Chairs	13,200
4. Door counter equipment	720
5. Events	5,250
6. Digital display and stand	6,460
7. Other supplies and materials	6,100
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	40,977



## GENERAL FUND EXPENDITURES

### Cemetery - 6400

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
43300	Supplies and Materials	200	500	0	500	500
44500	Contracted Services	23,551	21,400	16,732	22,500	22,500
<b>Account Classification Total: OP - Operations</b>		<b>23,751</b>	<b>21,900</b>	<b>16,732</b>	<b>23,000</b>	<b>23,000</b>
<b>Department Total: 6400 - Cemetery</b>		<b>\$23,751</b>	<b>\$21,900</b>	<b>\$16,732</b>	<b>\$23,000</b>	<b>\$23,000</b>

## GENERAL FUND EXPENDITURES

### Special Appropriations - 9010

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
49104	TRACS	15,000	15,000	15,000	15,000	15,000
49105	Wake County Hospice	10,000	5,000	5,000	5,000	5,000
49106	Payments to Schools - Fines & Forfeitures	0	269,271	269,271	0	0
<b>Account Classification Total: HS - Wake County Human Services</b>		<b>25,000</b>	<b>289,271</b>	<b>289,271</b>	<b>20,000</b>	<b>20,000</b>
DM - Downtown Development						
49300	Downtown Development (moved to Planning)	0	0	0	0	0
49301	Apex Arts Council / Downtown Advertising	10,000	10,000	10,000	10,000	10,000
<b>Account Classification Total: DM - Downtown Development</b>		<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
<b>Department Total: 9010 - Special Appropriations</b>		<b>\$35,000</b>	<b>\$299,271</b>	<b>\$299,271</b>	<b>\$30,000</b>	<b>\$30,000</b>

### Debt Service - 9020 / Other Financing Uses - 9030 / Contingency - 9040

#### Department: 9020 - Debt Service

DS - Debt Service						
48100	Principal	2,133,651	2,088,495	812,495	1,937,000	2,493,250
48200	Interest	815,664	795,298	507,723	686,988	775,988
48300	Bond Issuance Costs	0	35,221	32,247	0	0
<b>Account Classification Total: DS - Debt Service</b>		<b>2,949,315</b>	<b>2,919,014</b>	<b>1,352,465</b>	<b>2,623,988</b>	<b>3,269,238</b>
<b>Department Total: 9020 - Debt Service</b>		<b>\$2,949,315</b>	<b>\$2,919,014</b>	<b>\$1,352,465</b>	<b>\$2,623,988</b>	<b>\$3,269,238</b>

#### Other Financing Uses

OFU - Other Financing Uses						
48400	Payment to Refund Debt	4,903,072	6,388,779	6,388,779	0	
49677	Transfer to Parks & Recreation Reserve	442,000	330,000	330,000	0	
<b>Account Classification Total: OFU - Other Financing Uses</b>		<b>5,345,072</b>	<b>6,718,779</b>	<b>6,718,779</b>	<b>0</b>	<b>0</b>
<b>Department Total: 9030 - Other Financing Uses</b>		<b>\$5,345,072</b>	<b>\$6,718,779</b>	<b>\$6,718,779</b>	<b>\$0</b>	<b>\$0</b>

#### Contingency

OFU - Other Financing Uses						
49900	Contingency	0	249,229	0	0	106,171
<b>Account Classification Total: OFU - Other Financing Uses</b>		<b>0</b>	<b>249,229</b>	<b>0</b>	<b>0</b>	<b>106,171</b>
<b>Department Total: 9040 - Contingency</b>		<b>\$0</b>	<b>\$249,229</b>	<b>\$0</b>	<b>\$0</b>	<b>\$106,171</b>

<b>Total General Fund Expenditures</b>	<b>\$39,843,060</b>	<b>\$48,112,811</b>	<b>\$34,331,126</b>	<b>\$45,535,107</b>	<b>\$43,167,675</b>
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# ELECTRIC FUND REVENUES

## All Electric Department Operations

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
IE - Investment Earnings						
36100	Interest Earned	4,532	10,000	2,153	5,000	5,000
<b>Account Classification Total: IE - Investment Earnings</b>		<b>4,532</b>	<b>10,000</b>	<b>2,153</b>	<b>5,000</b>	<b>5,000</b>
MI - Miscellaneous						
37100	Miscellaneous Revenue	117,340	30,000	59,064	40,000	40,000
37801	Town of Cary Reimbursement	595,256	0	0	0	0
<b>Account Classification Total: MI - Miscellaneous</b>		<b>712,596</b>	<b>30,000</b>	<b>59,064</b>	<b>40,000</b>	<b>40,000</b>
CS - Charges for Services						
35111	Sales - Residential	19,110,164	19,400,000	14,172,644	19,899,000	19,899,000
35112	Sales - Demand	1,592,280	1,700,000	1,275,803	2,000,000	2,000,000
35114	Sales - Commercial	8,351,189	8,700,000	6,096,869	9,000,000	9,000,000
35130	Reconnection Fees	34,734	34,000	25,347	35,000	35,000
35140	Penalties	61,438	60,000	52,171	70,000	70,000
<b>Account Classification Total: CS - Charges for Services</b>		<b>29,149,805</b>	<b>29,894,000</b>	<b>21,622,834</b>	<b>31,004,000</b>	<b>31,004,000</b>
OR - Other Operating Revenues						
35121	Sales Tax	1,004,380	2,086,000	1,504,883	2,163,000	2,163,000
35511	Underground Primary	324,496	210,000	123,035	150,000	170,000
35512	Underground Secondary	282,645	240,000	208,455	270,000	270,000
35513	Electric Meters	70,209	70,000	52,717	70,000	70,000
35521	Pole Rent - BellSouth	273	273	273	273	273
35522	Pole Rent - TWC	3,408	3,500	5,677	5,700	5,700
35524	Pole Rent - DukeNet	2,748	2,700	2,920	3,000	3,000
<b>Account Classification Total: OR - Other Operating Revenues</b>		<b>1,688,159</b>	<b>2,612,473</b>	<b>1,897,960</b>	<b>2,661,973</b>	<b>2,681,973</b>
OFS - Other Financing Sources						
39101	Sale of Capital Assets	0	0	430		14,000
39763	Transfer from Street Projects	50,000	0	0	0	
39901	Fund Bal Appropriated - Budget	0	0	0	0	1,825,000
39902	Fund Bal Appropriated - Amend	0	75,000	0	0	
39903	Fund Bal App - PO Carryover	0	36,203	0	0	
<b>Account Classification Total: OFS - Other Financing Sources</b>		<b>\$50,000</b>	<b>\$111,203</b>	<b>\$430</b>	<b>\$0</b>	<b>\$1,839,000</b>
<b>Department Total: 0000 - Other</b>		<b>\$31,605,092</b>	<b>\$32,657,676</b>	<b>\$23,582,441</b>	<b>\$33,710,973</b>	<b>\$35,569,973</b>
<b>Total Electric Fund Revenues</b>		<b>\$31,605,092</b>	<b>\$32,657,676</b>	<b>\$23,582,441</b>	<b>\$33,710,973</b>	<b>\$35,569,973</b>

# ELECTRIC FUND EXPENDITURES

## All Electric Department Operations

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
PS - Personnel Services						
40200	Salaries	2,411,451	2,511,452	1,722,475	2,628,836	2,589,576
40300	Part-Time Salaries	0	0	8,303	1,478	1,478
40500	FICA	171,754	191,388	123,173	200,245	174,656
40600	Group Insurance	323,793	352,783	241,449	408,493	423,183
40701	General Retirement	169,460	180,109	121,926	176,803	174,160
40705	401K General	120,153	125,607	86,229	131,352	129,389
40801	Workers Comp	41,251	49,443	36,585	65,421	63,922
<b>Account Classification Total: PS - Personnel Services</b>		<b>3,237,862</b>	<b>3,410,782</b>	<b>2,340,140</b>	<b>3,612,628</b>	<b>3,556,364</b>
OP - Operations						
41100	Telephone and Postage	12,634	14,000	7,673	24,500	24,500
41400	Travel and Training	17,062	19,000	7,061	20,000	20,000
41600	Equipment Maintenance and Repair	25,255	40,000	40,259	45,000	45,000
41700	Vehicle Maintenance and Repair	57,708	50,000	41,178	50,000	50,000
41800	Utility System Maintenance	99,677	192,000	160,869	210,000	210,000
43100	Automotive Supplies	100,390	80,000	59,092	88,000	88,000
43300	Supplies and Materials	196,617	192,000	89,318	192,000	192,000
43600	Uniforms	22,798	25,000	20,210	36,500	36,500
43700	Sales Tax	680,161	2,086,000	1,543,307	2,163,000	2,163,000
44400	Customer Rebates	102,100	50,000	3,300	50,000	50,000
44500	Contracted Services	191,649	238,050	196,769	293,834	293,834
44600	Professional Services	66,173	76,700	66,379	100,000	100,000
45300	Dues and Subscriptions	27,761	30,000	28,325	46,000	46,000
45401	Insurance	77,446	100,000	89,561	100,000	100,000
45402	Insurance Deductibles	43,407	30,000	26,905	37,500	33,631
45700	Customer Deposit Interest	30,546	30,000	24,010	0	0
<b>Account Classification Total: OP - Operations</b>		<b>1,751,384</b>	<b>3,252,750</b>	<b>2,404,216</b>	<b>3,456,334</b>	<b>3,452,465</b>
PUR - Purchases for Resale						
44800	Purchases for Resale	22,619,529	23,400,000	15,331,703	24,263,000	24,263,000
<b>Account Classification Total: PUR - Purchases for Resale</b>		<b>22,619,529</b>	<b>23,400,000</b>	<b>15,331,703</b>	<b>24,263,000</b>	<b>24,263,000</b>

# ELECTRIC FUND EXPENDITURES

## All Electric Department Operations (Continued)

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
47100	Capital Outlay - Easements	56,468	175,000	114,749	150,000	150,000
47300	Capital Outlay - Improvements	1,374,017	1,517,360	1,495,910	1,680,000	1,680,000
47307	Capital Outlay - Service to WWTP	120,163	9,503	0	0	0
47400	Capital Outlay - Equipment	170,159	253,000	249,782	325,000	325,000
<b>Account Classification Total: CO - Capital Outlay</b>		<b>1,720,807</b>	<b>1,954,863</b>	<b>1,860,441</b>	<b>2,155,000</b>	<b>2,155,000</b>
DS - Debt Service						
48100	Principal	432,000	448,000	0	464,000	464,000
48200	Interest	206,919	191,281	95,640	175,064	175,064
<b>Account Classification Total: DS - Debt Service</b>		<b>638,919</b>	<b>639,281</b>	<b>95,640</b>	<b>639,064</b>	<b>639,064</b>
<b>Department Total: 8300 - Electric</b>		<b>\$29,968,501</b>	<b>\$32,657,676</b>	<b>\$22,032,140</b>	<b>\$34,126,026</b>	<b>\$34,065,893</b>
<b>Department: 9040 - Contingency</b>						
OFU - Other Financing Uses						
49665	Transfer to W/S Project Fund	3,850,000	0	0	0	
49666	Transfer to Electric Sub Proj	0	108,363	0	1,500,000	1,500,000
49900	Contingency	0	19,936	0	0	4,080
<b>Account Classification Total: OFU - Other Financing Uses</b>		<b>3,850,000</b>	<b>128,299</b>	<b>0</b>	<b>1,500,000</b>	<b>1,504,080</b>
<b>Department Total: 9040 - Contingency</b>		<b>\$3,850,000</b>	<b>\$128,299</b>	<b>\$0</b>	<b>\$1,500,000</b>	<b>\$1,504,080</b>
<b>Total Electric Fund Expenditures</b>		<b>\$33,818,501</b>	<b>\$32,785,975</b>	<b>\$22,032,140</b>	<b>\$35,626,026</b>	<b>\$35,569,973</b>

# ELECTRIC FUND EXPENDITURES

## All Electric Department Operations (Continued)

### Budget Notes: Electric

<u>Contracted Services</u>	<u>Cost</u>
1. Substation Maintenance	25,000
2. Metering System Support	30,000
3. Bank Card Services	90,500
4. GIS Mapping	25,000
5. Radio Maintenance	20,000
6. Load Management	21,500
7. SCADA Support	7,000
8. Testing Equipment Calibration	7,000
9. NC One Call	6,500
10. Miscellaneous Distribution Maintenance	25,000
11. Copiers/Printers	3,000
12. Operations Building Upgrade	33,334
	<hr/>
	293,834
 <u>Telephone &amp; Postage</u>	
1. Back Call Communications for collectors	9,000
2. Postage	500
3. Verizon	15,000
	<hr/>
	24,500
 <u>Transfer to Electric Substation Project</u>	
1. Mt. Zion Transformer	1,500,000

<u>Capital Outlay Improvements</u>	<u>Cost</u>
1. Residential	815,000
2. Commercial	665,000
3. Miscellaneous Improvements	200,000
	<hr/>
	1,680,000
 <u>Capital Outlay Equipment</u>	
1. Replace 2003 580K Backhoe	95,000
2. Line Truck (rep 2001 Intl, 25,908 mi)	230,000
	<hr/>
	325,000
 <u>Dues &amp; Subscriptions</u>	
1. IVR System	16,000
2. NCEMPA	30,000
	<hr/>
	46,000
 <u>New Personnel</u>	
1. Power line ROW Technician	55,273

# WATER / SEWER FUND REVENUES

## All Water / Sewer Operations

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
IE - Investment Earnings						
36100	Interest Earned	9,042	15,000	4,504	6,000	6,000
<b>Account Classification Total: IE - Investment Earnings</b>		<b>9,042</b>	<b>15,000</b>	<b>4,504</b>	<b>6,000</b>	<b>6,000</b>
CS - Charges for Services						
35311	Water Sales	5,289,448	5,300,000	3,906,541	5,500,000	5,500,000
35312	Sales of Bulk Water	47,047	35,000	54,256	60,000	60,000
35411	Sewer Charges	6,866,344	6,800,000	5,008,979	7,050,000	7,050,000
35514	Water Taps	131,120	125,000	132,660	140,000	140,000
<b>Account Classification Total: CS - Charges for Services</b>		<b>12,333,959</b>	<b>12,260,000</b>	<b>9,102,436</b>	<b>12,750,000</b>	<b>12,750,000</b>
OO - Other Operating Revenues						
35523	Rentals - Water Tanks	132,888	110,000	103,040	120,000	120,000
<b>Account Classification Total: IE - Other Operating Revenues</b>		<b>132,888</b>	<b>110,000</b>	<b>103,040</b>	<b>120,000</b>	<b>120,000</b>
MI - Miscellaneous						
34104	Reinspection Fees	1,200	0	1,875	0	0
37100	Miscellaneous Revenue	34,923	34,374	24,035	28,000	28,000
37800	Insurance Refunds	13,686	0	0	0	0
<b>Account Classification Total: MI - Miscellaneous</b>		<b>49,809</b>	<b>34,374</b>	<b>25,910</b>	<b>28,000</b>	<b>28,000</b>
OFS - Other Financing Sources						
39101	Sale of Capital Assets	28,037	0	2,315	0	14,100
39772	Transfer from W/S Reserve	0	2,000,000	0	2,000,000	4,605,000
39901	Fund Bal Appropriated - Budget	0	0	0	0	651,972
39902	Fund Bal Appropriated - Amend	0	0	0	0	0
39903	Fund Bal App - PO Carryover	0	706,187	0	0	0
<b>Account Classification Total: OFS - Other Financing Sources</b>		<b>\$28,037</b>	<b>\$2,706,187</b>	<b>\$2,315</b>	<b>\$2,000,000</b>	<b>\$5,271,072</b>
<b>Department Total: 0000 - Other</b>		<b>\$12,553,735</b>	<b>\$15,125,561</b>	<b>\$9,238,205</b>	<b>\$14,904,000</b>	<b>\$18,175,072</b>
<b>Total Water / Sewer Fund Revenues</b>		<b>\$12,553,735</b>	<b>\$15,125,561</b>	<b>\$9,238,205</b>	<b>\$14,904,000</b>	<b>\$18,175,072</b>

# WATER / SEWER FUND EXPENDITURES

## Water Treatment - 8120

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
OP - Operations						
41100	Telephone and Postage	0	1,000	0	4,800	4,800
41200	Printing	0	5,000	0	5,000	5,000
41300	Utilities	930	2,000	251	2,000	2,000
41600	Equipment Maintenance and Repair	3	2,000	0	2,000	2,000
41800	Utility System Maintenance	38	0	82	0	0
43300	Supplies and Materials	22,652	26,000	18,947	40,000	40,000
44500	Contracted Services	75,135	21,000	54,566	45,000	45,000
44600	Professional Services	143,956	226,714	167,348	25,000	25,000
45300	Dues and Subscriptions	260	0	2,925	4,000	4,000
45401	Insurance	76,775	100,000	90,513	100,000	100,000
45402	Insurance Deductibles	53,727	40,000	3,020	40,000	40,000
<b>Account Classification Total: OP - Operations</b>		<b>373,476</b>	<b>423,714</b>	<b>337,652</b>	<b>267,800</b>	<b>267,800</b>
PUR - Purchases for Resale						
44800	Purchases for Resale	1,280,337	1,250,000	707,816	1,350,000	1,350,000
<b>Account Classification Total: PUR - Purchases for Resale</b>		<b>1,280,337</b>	<b>1,250,000</b>	<b>707,816</b>	<b>1,350,000</b>	<b>1,350,000</b>
CO - Capital Outlay						
47300	Capital Outlay - Improvements	0	0	0	960,000	960,000
47400	Capital Outlay - Equipment	0	0	0	90,000	45,000
<b>Account Classification Total: CO - Capital Outlay</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>1,050,000</b>	<b>1,005,000</b>
DS - Debt Service						
48100	Principal	0	0	0	654,000	654,000
48200	Interest	0	0	0	204,093	204,093
<b>Account Classification Total: DS - Debt Service</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>858,093</b>	<b>858,093</b>
<b>Department Total: 8120 - Water Treatment</b>		<b>\$1,653,813</b>	<b>\$1,673,714</b>	<b>\$1,045,468</b>	<b>\$3,525,893</b>	<b>\$3,480,893</b>

**Budget Notes: Water Treatment**

<u>Contracted Services</u>	<u>Cost</u>	<u>Professional Services</u>	<u>Cost</u>
1. Miscellaneous	25,000	1. Miscellaneous (prior IBT and Jordan Lake P	25,000
2. Lead and Copper Sampling	5,000		
3. Compliance Sampling	5,000		
4. Non-Compliance Sampling	10,000	<u>Supplies &amp; Materials (significant)</u>	
	<u>45,000</u>	1. Laptop	3,000
		2. Metal Detectors	2,000
<u>Capital Equipment</u>		3. Water Quality Testing Supplies	10,000
1. Van (repl. 2004 Sprinter, 107,000 mi)	45,000	4. Flushing Equipment	10,000
		5. Sampling Stations	10,000
			<u>35,000</u>
<u>Capital Improvements</u>			
1. S-scan online drinking water chemical analyzers Green Level Entry Point	55,000		
2. Hwy 55 & Jenks Entry Point	55,000		
4. Lake Aeration Mixing System	850,000		
	<u>960,000</u>		

# WATER / SEWER FUND EXPENDITURES

## Water Maintenance - 8130

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
PS - Personnel Services						
40200	Salaries	1,083,890	1,157,464	741,609	1,152,043	1,123,532
40300	Part-time Salaries	0	0	0	739	739
40500	FICA	77,617	88,198	53,758	87,587	81,096
40600	Group Insurance	148,003	172,453	104,825	175,494	170,588
40701	General Retirement	75,771	83,016	52,524	77,357	75,438
40705	401K General	53,542	57,911	37,146	57,475	56,050
40801	Workers Comp	14,357	17,133	11,870	25,841	24,798
<b>Account Classification Total: PS - Personnel Services</b>		<b>1,453,180</b>	<b>1,576,175</b>	<b>1,001,732</b>	<b>1,576,536</b>	<b>1,532,241</b>
OP - Operations						
41100	Telephone and Postage	7,831	8,200	5,164	25,400	25,400
41400	Travel and Training	5,960	7,500	7,599	8,000	8,000
41600	Equipment Maintenance and Repair	23,228	30,000	6,469	30,000	30,000
41700	Vehicle Maintenance and Repair	18,667	20,000	10,974	20,000	20,000
41800	Utility System Maintenance	46,265	70,000	105,555	300,000	300,000
42600	Advertising	0	500	0	1,000	1,000
43100	Automotive Supplies	43,185	40,000	23,208	40,000	40,000
43300	Supplies and Materials	201,683	280,180	115,525	100,000	102,000
43600	Uniforms	4,599	8,000	4,769	9,000	9,000
44500	Contracted Services	187,072	113,047	43,329	487,334	487,334
44600	Professional Services	1,340	36,260	38,475	40,000	40,000
45300	Dues and Subscriptions	5,135	5,000	729	5,000	5,000
<b>Account Classification Total: OP - Operations</b>		<b>544,965</b>	<b>618,687</b>	<b>361,796</b>	<b>1,065,734</b>	<b>1,067,734</b>
CO - Capital Outlay						
47100	Capital Outlay - Land	0	0	0	10,000	10,000
47300	Capital Outlay - Improvements	300,452	514,786	276,757	1,603,500	1,603,500
47400	Capital Outlay - Equipment	202,394	103,100	89,966	206,000	164,000
<b>Account Classification Total: CO - Capital Outlay</b>		<b>502,846</b>	<b>617,886</b>	<b>366,723</b>	<b>1,819,500</b>	<b>1,777,500</b>
<b>Department Total: 8130 - Water Maintenance</b>		<b>\$2,500,991</b>	<b>\$2,812,748</b>	<b>\$1,730,251</b>	<b>\$4,461,770</b>	<b>\$4,377,475</b>

# WATER / SEWER FUND EXPENDITURES

## Water Maintenance - 8130 (continued)

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
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### Budget Notes: Water Maintenance

	<u>Cost</u>		<u>Cost</u>
<u>Capital Outlay Improvements</u>		<u>Capital Outlay Equipment</u>	
1. Radio Read Meter Change out Program	200,000	1. Itron Leak Detection Equipment	74,000
2. Shang ri la Mobile Home Park BFP	13,500	2. Volumetric Meter Test Bench	50,000
3. Hwy 55 & US 1 Water Line Project	1,000,000	3. Pick-up truck (repl 2006 F-350D, 162,000)	40,000
4. New Meter Installs	150,000		164,000
5. Waterline - Purchasing Bldg Jaycee Park	240,000		
	1,603,500		
<u>Professional Services</u>		<u>Contracted Services</u>	
1. City Works Support & Server	12,000	1. Water Tank Maintenance	382,000
2. Miscellaneous	20,000	2. Altitude Valve Maintenance	3,000
3. Mobile 311	3,250	3. Water Tank Ground Maintenance	8,000
4. Freeance (mobile app)	4,750	4. Contracted Services - Misc.	50,000
	40,000	5. Maintenance Contracts	11,000
		6. Operations Building Upgrade	33,334
			487,334
<u>New Personnel</u>		<u>Telephone &amp; Postage</u>	
1. Utility Maintenance Worker	49,071	1. Phones	16,000
		2. Radios	8,400
		3. Postage	1,000
			25,400

# WATER / SEWER FUND EXPENDITURES

## Sewer Treatment - 8220

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
PS - Personnel Services						
40200	Salaries	593,497	638,444	432,816	636,159	636,159
40500	FICA	42,514	48,855	31,567	48,116	48,116
40600	Group Insurance	77,304	86,484	59,188	94,289	97,046
40701	General Retirement	40,029	45,783	30,600	42,324	42,324
40705	401K General	28,309	31,928	21,641	31,449	31,449
40801	Workers Comp	10,646	12,555	9,400	18,762	18,762
<b>Account Classification Total: PS - Personnel Services</b>		<b>792,299</b>	<b>864,049</b>	<b>585,212</b>	<b>871,099</b>	<b>873,856</b>
OP - Operations						
41100	Telephone and Postage	28,246	28,000	18,526	29,000	29,000
41200	Printing	2,700	3,000	1,901	3,000	3,000
41300	Utilities	574,321	400,000	309,358	400,000	400,000
41400	Travel and Training	2,457	5,000	1,901	5,000	5,000
41500	Building Maintenance and Repair	11,656	12,000	5,208	12,000	12,000
41600	Equipment Maintenance and Repair	137,373	190,438	72,154	190,000	190,000
41700	Vehicle Maintenance and Repair	1,227	5,000	464	5,000	5,000
43100	Automotive Supplies	4,718	6,000	3,520	10,000	10,000
43300	Supplies and Materials	188,510	210,000	99,974	190,000	190,000
43600	Uniforms	5,464	6,000	5,052	6,000	6,000
44500	Contracted Services	376,917	260,000	164,625	185,000	185,000
44600	Professional Services	1,928	0	0	5,000	5,000
44802	Colvin Park Sewer	0	0	2,500	5,000	5,000
45300	Dues and Subscriptions	46,454	60,000	56,812	60,000	60,000
<b>Account Classification Total: OP - Operations</b>		<b>1,381,971</b>	<b>1,185,438</b>	<b>741,995</b>	<b>1,105,000</b>	<b>1,105,000</b>
PUR - Purchases for Resale						
44800	Purchases for Resale	328,851	1,100,000	432,288	1,000,000	1,000,000
<b>Account Classification Total: PUR - Purchases for Resale</b>		<b>328,851</b>	<b>1,100,000</b>	<b>432,288</b>	<b>1,000,000</b>	<b>1,000,000</b>
DS - Debt Service						
48100	Principal	0	2,300,000	0	1,635,453	1,635,453
48200	Interest	1,144,235	1,700,000	689,517	1,558,980	1,558,980
<b>Account Classification Total: DS - Debt Service</b>		<b>1,144,235</b>	<b>4,000,000</b>	<b>689,517</b>	<b>3,194,433</b>	<b>3,194,433</b>
CO - Capital Outlay						
47400	Capital Outlay - Equipment	92,259	100,000	0	175,000	0
<b>Account Classification Total: CO - Capital Outlay</b>		<b>92,259</b>	<b>100,000</b>	<b>0</b>	<b>175,000</b>	<b>0</b>

# WATER / SEWER FUND EXPENDITURES

## Sewer Treatment - 8220 (continued)

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
49665	Transfer to W/S Project	235,113	0	0	0	0
<b>Account Classification Total: OFU - Other Financing Uses</b>		<b>235,113</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Department Total: 8220 - Sewer Treatment</b>		<b>\$3,974,728</b>	<b>\$7,249,487</b>	<b>\$2,449,012</b>	<b>\$6,345,532</b>	<b>\$6,173,289</b>

### Budget Notes: Sewer Treatment

<u>Contracted Services</u>	<u>Cost</u>
1. Biosolids Disposal	125,000
2. Grounds Contract	10,000
3. Printer/Copier/Fax machine service	4,000
4. Laboratory	21,000
5. Miscellaneous	25,000
	<hr/>
	185,000

# WATER / SEWER FUND EXPENDITURES

## Sewer Maintenance - 8230

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
PS - Personnel Services						
40200	Salaries	1,144,772	1,221,632	889,727	1,368,421	1,374,021
40300	Part-Time Salaries	0	0	0	739	739
40500	FICA	80,552	93,132	63,487	104,169	93,884
40600	Group Insurance	170,383	195,455	140,050	239,415	245,509
40701	General Retirement	79,893	87,644	62,911	91,941	92,318
40705	401K General	56,500	61,116	44,552	68,323	68,604
40801	Workers Comp	16,048	19,471	15,625	33,389	33,407
<b>Account Classification Total: PS - Personnel Services</b>		<b>1,548,148</b>	<b>1,678,450</b>	<b>1,216,352</b>	<b>1,906,397</b>	<b>1,908,482</b>
OP - Operations						
41100	Telephone and Postage	8,195	7,500	4,664	26,000	26,000
41300	Utilities	144,865	127,000	63,870	127,000	127,000
41400	Travel and Training	6,372	7,500	679	7,500	7,500
41600	Equipment Maintenance and Repair	116,858	164,871	44,605	130,000	130,000
41700	Vehicle Maintenance and Repair	27,001	30,000	19,175	40,000	40,000
41800	Utility System Maintenance	12,921	460,000	157,179	520,000	520,000
42600	Advertising	285	500	285	1,000	1,000
43100	Automotive Supplies	72,278	60,000	43,387	75,000	75,000
43300	Supplies and Materials	193,351	300,000	106,341	100,000	102,000
43600	Uniforms	7,317	10,000	6,617	11,500	11,500
44500	Contracted Services	58,115	112,500	64,400	306,833	306,833
44600	Professional Services	5,268	52,863	535	55,000	55,000
45300	Dues and Subscriptions	1,000	2,000	580	0	600
<b>Account Classification Total: OP - Operations</b>		<b>653,826</b>	<b>1,334,734</b>	<b>512,317</b>	<b>1,399,833</b>	<b>1,402,433</b>
CO - Capital Outlay						
47100	Capital Outlay - Land	0	0	3,634	10,000	10,000
47300	Capital Outlay - Improvements	36,528	336,428	317,317	540,000	540,000
47400	Capital Outlay - Equipment	123,673	40,000	35,178	282,500	282,500
<b>Account Classification Total: CO - Capital Outlay</b>		<b>160,201</b>	<b>376,428</b>	<b>356,129</b>	<b>832,500</b>	<b>832,500</b>
<b>Department Total: 8230 - Sewer Maintenance</b>		<b>\$2,362,175</b>	<b>\$3,389,612</b>	<b>\$2,084,798</b>	<b>\$4,138,730</b>	<b>\$4,143,415</b>



## POLICE - STATE FUNDS

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
<b>Department: 5100 - Police</b>						
IE - Investment Earnings						
36100	Interest Earned	21	30	7	16	16
<b>Account Classification Total: IE - Investment Earnings</b>		<b>21</b>	<b>30</b>	<b>7</b>	<b>16</b>	<b>16</b>
MI - Miscellaneous						
37501	Police Revenues	1,946	3,000	936	1,000	1,000
<b>Account Classification Total: MI - Miscellaneous</b>		<b>1,946</b>	<b>3,000</b>	<b>936</b>	<b>1,000</b>	<b>1,000</b>
OFS - Other Financing Sources						
39901	Fund Bal Appropriated - Budget	0	2,000	0	2,000	2,000
39902	Fund Bal Appropriated - Amend	0	10,000	0	0	0
<b>Account Classification Total: OFS - Other Financing Sources</b>		<b>0</b>	<b>12,000</b>	<b>0</b>	<b>2,000</b>	<b>2,000</b>
<b>Total Police - State Fund Revenues</b>		<b>\$1,967</b>	<b>\$15,030</b>	<b>\$943</b>	<b>\$3,016</b>	<b>\$3,016</b>

## EXPENDITURES

<b>Department: 5100 - Police</b>						
OP - Operations						
41400	Travel and Training	0	0	0	0	0
43300	Supplies and Materials	9,559	15,030	6,284	3,016	3,016
44600	Professional Services	1,643	0	1,252	0	0
<b>Account Classification Total: OP - Operations</b>		<b>11,202</b>	<b>15,030</b>	<b>7,536</b>	<b>3,016</b>	<b>3,016</b>
<b>Total Police - State Fund Expenditures</b>		<b>\$11,202</b>	<b>\$15,030</b>	<b>\$7,536</b>	<b>\$3,016</b>	<b>\$3,016</b>

## POLICE - FEDERAL FUNDS

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
<b>Department: 0000 - Police</b>						
IE - Investment Earnings						
36100	Interest Earned	4	10	2	10	10
<b>Account Classification Total: IE - Investment Earnings</b>		<b>4</b>	<b>10</b>	<b>2</b>	<b>10</b>	<b>10</b>
MI - Miscellaneous						
37501	Police Revenues	0	1,000	0	1,000	1,000
<b>Account Classification Total: MI - Miscellaneous</b>		<b>0</b>	<b>1,000</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>
<b>Total Police - Federal Fund Revenues</b>		<b>\$4</b>	<b>\$1,010</b>	<b>\$2</b>	<b>\$1,010</b>	<b>\$1,010</b>

## EXPENDITURES

<b>Department: 5100 - Police</b>						
OP - Operations						
43300	Supplies and Materials	0	1,010	0	1,010	1,010
<b>Account Classification Total: OP - Operations</b>		<b>0</b>	<b>1,010</b>	<b>0</b>	<b>1,010</b>	<b>1,010</b>
<b>Total Police - Federal Fund Expenditures</b>		<b>\$0</b>	<b>\$1,010</b>	<b>\$0</b>	<b>\$1,010</b>	<b>\$1,010</b>

## POLICE - DONATIONS

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
<b>Department: 0000 - Police</b>						
IE - Investment Earnings						
36100	Interest Earned	13	20	7	20	20
<b>Account Classification Total: IE - Investment Earnings</b>		<b>13</b>	<b>20</b>	<b>7</b>	<b>20</b>	<b>20</b>
MI - Miscellaneous						
37701	Crime Prevention Contributions	1,955	1,000	0	0	0
37704	Police Contributions	8,578	5,000	2,803	5,000	5,000
<b>Account Classification Total: MI - Miscellaneous</b>		<b>\$10,533</b>	<b>\$6,000</b>	<b>\$2,803</b>	<b>\$5,000</b>	<b>5,000</b>
<b>Total Police - Donations Revenues</b>		<b>\$10,546</b>	<b>\$6,020</b>	<b>\$2,810</b>	<b>\$5,020</b>	<b>\$5,020</b>

## EXPENDITURES

<b>Department: 5100 - Police</b>						
OP - Operations						
43300	Supplies and Materials	6,259	6,020	5,061	5,020	5,020
<b>Account Classification Total: OP - Operations</b>		<b>6,259</b>	<b>6,020</b>	<b>5,061</b>	<b>5,020</b>	<b>5,020</b>
<b>Total Police - Donations Expenditures</b>		<b>\$6,259</b>	<b>\$6,020</b>	<b>\$5,061</b>	<b>\$5,020</b>	<b>\$5,020</b>

## FIRE - DONATIONS

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
<b>Department: 0000 - Fire</b>						
<b>Fund: 15 - Fire-Donations</b>						
<u>Revenues</u>						
<b>Department: 0000 - Other</b>						
IE - Investment Earnings						
36100	Interest Earned	8	10	4	10	10
<b>Account Classification Total: IE - Investment Earnings</b>		<b>8</b>	<b>10</b>	<b>4</b>	<b>10</b>	<b>10</b>
MI - Miscellaneous						
37703	Fire Dept Donations	1,394	2,000	8,283	2,000	2,000
<b>Account Classification Total: MI - Miscellaneous</b>		<b>1,394</b>	<b>2,000</b>	<b>8,283</b>	<b>2,000</b>	<b>2,000</b>
<b>Total Fire - Donations Revenues</b>		<b>\$1,402</b>	<b>\$2,010</b>	<b>\$8,287</b>	<b>\$2,010</b>	<b>\$2,010</b>

## EXPENDITURES

<b>Department: 5300 - Fire</b>						
OP - Operations						
43300	Supplies and Materials	0	2,010	0	2,010	2,010
<b>Account Classification Total: OP - Operations</b>		<b>0</b>	<b>2,010</b>	<b>0</b>	<b>2,010</b>	<b>2,010</b>
CO - Capital Outlay						
47400	Capital Outlay - Equipment	8,520	0	0	0	0
<b>Account Classification Total: CO - Capital Outlay</b>		<b>8,520</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Fire - Donations Expenditures</b>		<b>\$8,520</b>	<b>\$2,010</b>	<b>\$0</b>	<b>\$2,010</b>	<b>\$2,010</b>

## EMS - DONATIONS

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
<b>Department: 0000 - EMS</b>						
<b>Fund: 16 - EMS Donations</b>						
Revenues						
<b>Department: 0000 - Other</b>						
IE - Investment Earnings						
36100	Interest Earned	14	20	8	20	20
37703	EMS Donations	6,695	2,000	6,157	2,000	2,000
<b>Account Classification Total: IE - Investment Earnings</b>		<b>6,709</b>	<b>2,020</b>	<b>6,165</b>	<b>2,020</b>	<b>2,020</b>
<b>TOTAL EMS - DONATION REVENUES</b>		<b>\$6,709</b>	<b>\$2,020</b>	<b>\$6,165</b>	<b>\$2,020</b>	<b>\$2,020</b>

## EXPENDITURES

<b>Department: 5310 - EMS</b>						
OP - Operations						
41400	Travel and Training	0	0	0	0	0
43300	Supplies and Materials	1,982	2,020	0	2,020	2,020
43600	Uniforms	1,957	0	0	0	0
<b>Account Classification Total: OP - Operations</b>		<b>3,939</b>	<b>2,020</b>	<b>0</b>	<b>2,020</b>	<b>2,020</b>
<b>TOTAL EMS - DONATION EXPENDITURES</b>		<b>\$3,939</b>	<b>\$2,020</b>	<b>\$0</b>	<b>\$2,020</b>	<b>\$2,020</b>

# HEALTH AND DENTAL FUND

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
MI - Miscellaneous						
35070	Health Premiums	2,426,782	2,500,000	1,947,961	2,833,918	2,833,918
35071	Spouse/Dependent Health	721,497	750,000	597,969	864,421	864,421
35075	Dental Premiums	227,347	230,000	167,463	223,554	223,554
35076	Spouse/Dependent Dental	160,365	160,000	116,576	155,583	155,583
<b>Account Classification Total: Miscellaneous</b>		<b>3,535,991</b>	<b>3,640,000</b>	<b>2,829,969</b>	<b>4,077,476</b>	<b>4,077,476</b>

<b>Total Health and Dental Fund Revenues</b>	<b>\$3,535,991</b>	<b>\$3,640,000</b>	<b>\$2,829,969</b>	<b>\$4,077,476</b>	<b>\$4,077,476</b>
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## EXPENDITURES

OP - Operations						
40901	Health Claims	2,487,237	2,425,000	2,221,448	2,915,396	2,915,396
40902	Dental Claims	288,163	300,000	216,067	281,346	281,346
40903	Admin Fees - Health	610,047	600,000	521,145	685,016	685,016
40901	Health Claims - Retirees	248,490	300,000	141,088	183,486	183,486
40902	Dental Claims - Retirees	652	0	142	0	0
40903	Admin Fees - Retirees	8,671	15,000	6,883	12,232	12,232
<b>Account Classification Total: OP - Operations</b>		<b>3,643,260</b>	<b>3,640,000</b>	<b>3,106,773</b>	<b>4,077,476</b>	<b>4,077,476</b>

<b>Total Health and Dental Fund Expenditures</b>	<b>\$3,643,260</b>	<b>\$3,640,000</b>	<b>\$3,106,773</b>	<b>\$4,077,476</b>	<b>\$4,077,476</b>
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## CEMETERY FUND

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
<b>Department: 0000 - Cemetery</b>						
SS - Sales and Services						
35610	Sale of Cemetery Plots	750	0	500	0	0
<b>Account Classification Total: SS - Sales and Services</b>		<b>750</b>	<b>0</b>	<b>500</b>	<b>0</b>	<b>0</b>
IE - Investment Earnings						
36100	Interest Earned	905	1,000	421	600	600
<b>Account Classification Total: IE - Investment Earnings</b>		<b>905</b>	<b>1,000</b>	<b>421</b>	<b>600</b>	<b>600</b>
<b>Department Total: 0000 - Other</b>		<b>\$1,655</b>	<b>\$1,000</b>	<b>\$921</b>	<b>\$600</b>	<b>\$600</b>
<b>Total Cemetery Fund Revenues</b>		<b>\$1,655</b>	<b>\$1,000</b>	<b>\$921</b>	<b>\$600</b>	<b>\$600</b>

## EXPENDITURES

<b>Department: 6400 - Cemetery</b>						
OFU - Other Financing Uses						
49800	Reserved for Future Expenditures	0	1,000	0	600	600
<b>Account Classification Total: OFU - Other Financing Uses</b>		<b>0</b>	<b>1,000</b>	<b>0</b>	<b>600</b>	<b>600</b>
<b>Department Total: 6400 - Cemetery</b>		<b>\$0</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$600</b>	<b>\$600</b>
<b>Total Cemetery Fund Expenditures</b>		<b>\$0</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$600</b>	<b>\$600</b>

## WATER / SEWER CAPITAL RESERVE FUND

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
<b>Department: 0000 - Water/Sewer</b>						
IE - Investment Earnings						
36100	Interest Earned	12,013	15,000	4,478	0	5,000
<b>Account Classification Total: IE - Investment Earnings</b>		<b>12,013</b>	<b>15,000</b>	<b>4,478</b>	<b>0</b>	<b>5,000</b>
CS - Charges for Services						
35721	Acreage Fees - Residential	460,524	200,000	680,365	400,000	1,000,000
35722	Acreage Fees - Commercial	41,297	50,000	112,525	50,000	135,000
35731	Capacity Fees - Residential	3,111,274	2,500,000	2,794,913	3,000,000	3,600,000
35732	Capacity Fees - Commercial	318,436	250,000	210,796	259,000	275,000
<b>Account Classification Total: CS - Charges for Services</b>		<b>3,931,531</b>	<b>3,000,000</b>	<b>3,798,599</b>	<b>3,709,000</b>	<b>5,010,000</b>
OF - Other Financing Sources						
39732	Transfer from W/S Fund	0	0	0	0	0
39763	Transfer from Street Project	350,000	0	0	0	0
39901	Fund Bal Appropriated - Budget	0	0	0	0	1,590,000
39902	Fund Bal Appropriated - Amend	0	147,644	0	0	0
<b>Account Classification Total: OF - Other Financing Sources</b>		<b>350,000</b>	<b>147,644</b>	<b>0</b>	<b>0</b>	<b>1,590,000</b>
<b>Department Total: 0000 - Other</b>		<b>\$4,293,544</b>	<b>\$3,162,644</b>	<b>\$3,803,077</b>	<b>\$3,709,000</b>	<b>\$6,605,000</b>
<b>Total Water / Sewer Capital Reserve Fund Revenues</b>		<b>\$4,293,544</b>	<b>\$3,162,644</b>	<b>\$3,803,077</b>	<b>\$3,709,000</b>	<b>\$6,605,000</b>

## EXPENDITURES

<b>Department: 0000 - Water/Sewer</b>						
OFU - Other Financing Uses						
49632	Transfer to W/S Fund	0	2,000,000	0	0	4,605,000
49663	Transfer to Western Wake WRF Project	810,200	0	0	0	0
49665	Transfer to W/S Project Fund	8,000,000	147,644	147,644	2,000,000	0
49800	Reserved for Future Expenditures	0	1,015,000	0	1,709,000	2,000,000
<b>Account Classification Total: OFU - Other Financing Uses</b>		<b>8,810,200</b>	<b>3,162,644</b>	<b>147,644</b>	<b>3,709,000</b>	<b>6,605,000</b>
<b>Department Total: 0000 - Other</b>		<b>\$8,810,200</b>	<b>\$3,162,644</b>	<b>\$147,644</b>	<b>\$3,709,000</b>	<b>\$6,605,000</b>
<b>Total Water / Sewer Capital Reserve Fund Expenditures</b>		<b>\$8,810,200</b>	<b>\$3,162,644</b>	<b>\$147,644</b>	<b>\$3,709,000</b>	<b>\$6,605,000</b>

## PERRY LIBRARY FUND

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
<b>Department: 0000 - Perry</b>						
IE - Investment Earnings						
36100	Interest Earned	95	100	44	50	50
<b>Account Classification Total: IE - Investment Earnings</b>		<b>95</b>	<b>100</b>	<b>44</b>	<b>50</b>	<b>50</b>
<b>Department Total: 0000 - Other</b>		<b>\$95</b>	<b>\$100</b>	<b>\$44</b>	<b>\$50</b>	<b>\$50</b>
<b>Total Perry Library Fund Revenues</b>		<b>\$95</b>	<b>\$100</b>	<b>\$44</b>	<b>\$50</b>	<b>\$50</b>

## EXPENDITURES

<b>Department: 0000 - Perry</b>						
OP - Operations						
41500	Building Maintenance and Repair	0	100	0	50	50
<b>Account Classification Total: OP - Operations</b>		<b>0</b>	<b>100</b>	<b>0</b>	<b>50</b>	<b>50</b>
<b>Department Total: 0000 - Other</b>		<b>\$0</b>	<b>\$100</b>	<b>\$0</b>	<b>\$50</b>	<b>\$50</b>
<b>Total Perry Library Fund Expenditures</b>		<b>\$0</b>	<b>\$100</b>	<b>\$0</b>	<b>\$50</b>	<b>\$50</b>

## RECREATION CAPITAL RESERVE FUND

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
<b>Department: 0000 - Recreation</b>						
SS - Sales and Services						
35710	Subdivision Recreation Fees	842,896	800,000	1,032,444	950,000	1,200,000
<b>Account Classification Total: SS - Sales and Services</b>		<b>842,896</b>	<b>800,000</b>	<b>1,032,444</b>	<b>950,000</b>	<b>1,200,000</b>
IE - Investment Earnings						
36100	Interest Earned	2,223	2,000	848	1,000	1,000
<b>Account Classification Total: IE - Investment Earnings</b>		<b>2,223</b>	<b>2,000</b>	<b>848</b>	<b>1,000</b>	<b>1,000</b>
OF - Other Financing Sources						
39710	Transfer from General Fund	0	0	0	0	0
39901	Fund Bal Appropriated - Budget	0	0	0	613,130	755,333
39902	Fund Bal Appropriated - Amend	0	1,227,136	0	0	0
<b>Account Classification Total: OF - Other Financing Sources</b>		<b>0</b>	<b>1,227,136</b>	<b>0</b>	<b>613,130</b>	<b>755,333</b>
<b>Department Total: 0000 - Other</b>		<b>\$845,119</b>	<b>\$2,029,136</b>	<b>\$1,033,292</b>	<b>\$1,564,130</b>	<b>\$1,956,333</b>
<b>Total Recreation Capital Reserve Fund Revenues</b>		<b>\$845,119</b>	<b>\$2,029,136</b>	<b>\$1,033,292</b>	<b>\$1,564,130</b>	<b>\$1,956,333</b>

## EXPENDITURES

<b>Department: 0000 - Recreation</b>						
OFU - Other Financing Uses						
49610	Transfer to General Fund	0	0	0	613,130	755,333
49667	Transfer to Recreation Project	657,000	1,247,136	1,337,136	0	0
49800	Reserved for Future Expenditures	0	782,000	0	951,000	1,201,000
<b>Account Classification Total: OFU - Other Financing Uses</b>		<b>657,000</b>	<b>2,029,136</b>	<b>1,337,136</b>	<b>1,564,130</b>	<b>1,956,333</b>
<b>Department Total: 0000 - Other</b>		<b>\$657,000</b>	<b>\$2,029,136</b>	<b>\$1,337,136</b>	<b>\$1,564,130</b>	<b>\$1,956,333</b>
<b>Total Recreation Capital Reserve Fund Expenditures</b>		<b>\$657,000</b>	<b>\$2,029,136</b>	<b>\$1,337,136</b>	<b>\$1,564,130</b>	<b>\$1,956,333</b>

## TRANSPORTATION CAPITAL RESERVE FUND

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
<b>Department: 0000 - Transportation</b>						
SS - Sales and Services						
35741	Transportation Fees - Res	180,790	180,000	137,975	189,000	189,000
35742	Transportation Fees - Comm	19,558	80,000	171,394	80,000	80,000
<b>Account Classification Total: SS - Sales and Services</b>		<b>200,348</b>	<b>260,000</b>	<b>309,369</b>	<b>269,000</b>	<b>269,000</b>
IE - Investment Earnings						
36100	Interest Earned	473	500	279	350	350
<b>Account Classification Total: IE - Investment Earnings</b>		<b>473</b>	<b>500</b>	<b>279</b>	<b>350</b>	<b>350</b>
<b>Department Total: 0000 - Other</b>		<b>200,821</b>	<b>260,500</b>	<b>309,648</b>	<b>269,350</b>	<b>269,350</b>
<b>Total Transportation Capital Reserve Fund Revenues</b>		<b>\$200,821</b>	<b>\$260,500</b>	<b>\$309,648</b>	<b>\$269,350</b>	<b>\$269,350</b>

## EXPENDITURES

<b>Department: 0000 - Transportation</b>						
OFU - Other Financing Uses						
49800	Reserved for Future Expenditures	0	260,500	0	269,350	269,350
<b>Account Classification Total: OFU - Other Financing Uses</b>		<b>0</b>	<b>260,500</b>	<b>0</b>	<b>269,350</b>	<b>269,350</b>
<b>Department Total: 0000 - Other</b>		<b>\$0</b>	<b>\$260,500</b>	<b>\$0</b>	<b>\$269,350</b>	<b>\$269,350</b>
<b>Total Transportation Capital Reserve Fund Expenditures</b>		<b>\$0</b>	<b>\$260,500</b>	<b>\$0</b>	<b>\$269,350</b>	<b>\$269,350</b>

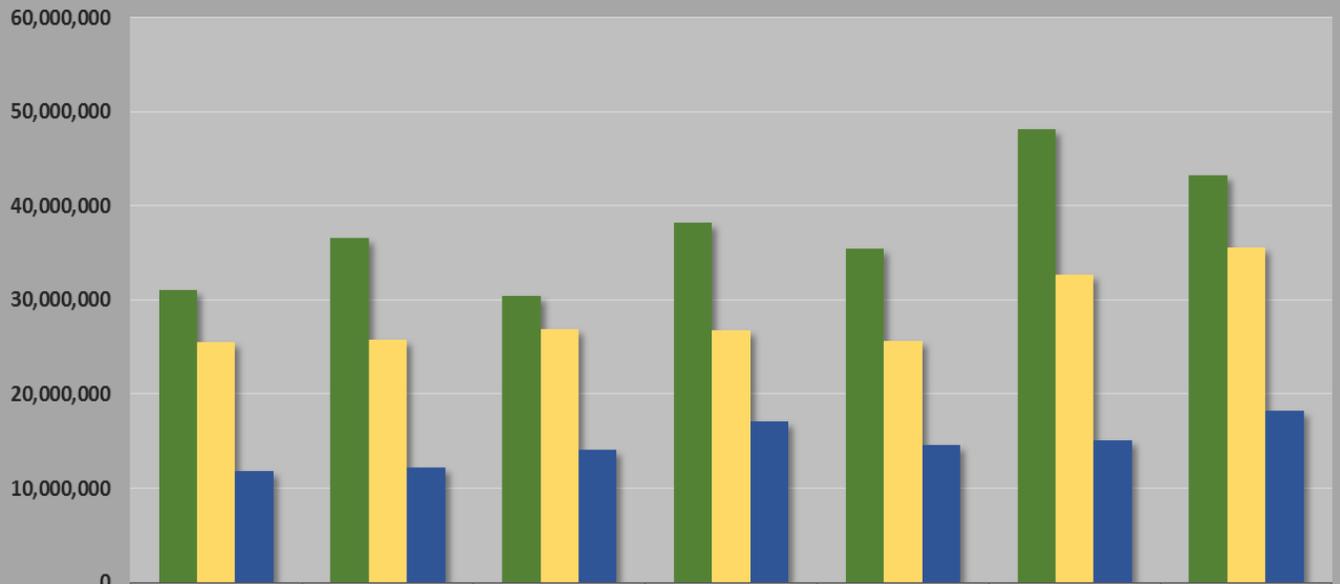
## FIRE / EMS CAPITAL RESERVE FUND

Account Number	Description	2014 Actual 6/30/2014	2015 Amended Budget	2015 Actual 3/31/2015	2016 Department Requested	2016 Manager Recommended
<b>Department: 0000 - Fire/EMS</b>						
IE - Investment Earnings						
36100	Interest Earned	127	200	59	75	75
<b>Account Classification Total: IE - Investment Earnings</b>		<b>127</b>	<b>200</b>	<b>59</b>	<b>75</b>	<b>75</b>
<b>Total Fire / EMS Capital Reserve Fund Revenues</b>		<b>\$127</b>	<b>\$200</b>	<b>\$59</b>	<b>\$75</b>	<b>\$75</b>

## EXPENDITURES

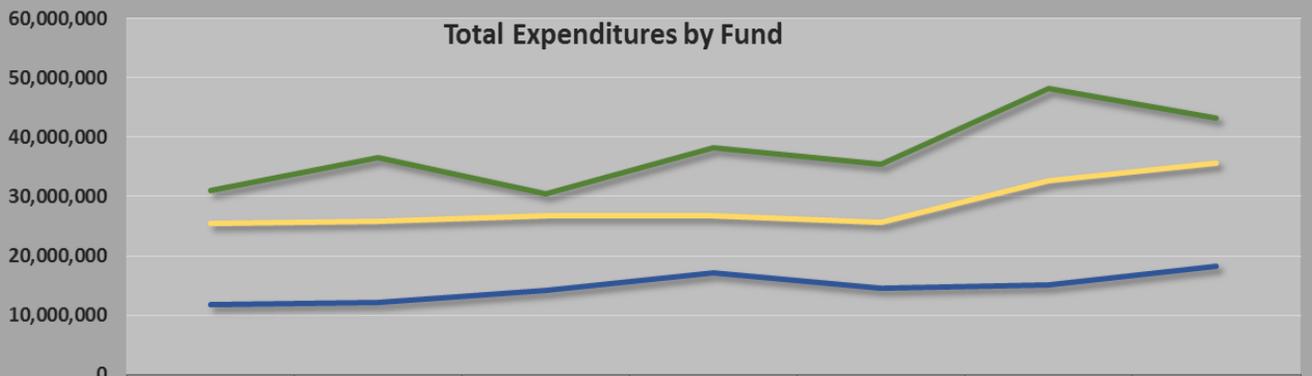
<b>Department: 0000 - Fire/EMS</b>						
OFU - Other Financing Uses						
49800	Reserved for Future Expenditures	0	200	0	75	75
<b>Account Classification Total: OFU - Other Financing Uses</b>		<b>0</b>	<b>200</b>	<b>0</b>	<b>75</b>	<b>75</b>
<b>Department Total: 0000 - Other</b>		<b>\$0</b>	<b>\$200</b>	<b>\$0</b>	<b>\$75</b>	<b>\$75</b>
<b>Total Fire / EMS Capital Reserve Fund Expenditures</b>		<b>\$0</b>	<b>\$200</b>	<b>\$0</b>	<b>\$75</b>	<b>\$75</b>

### Total Expenditures by Fund



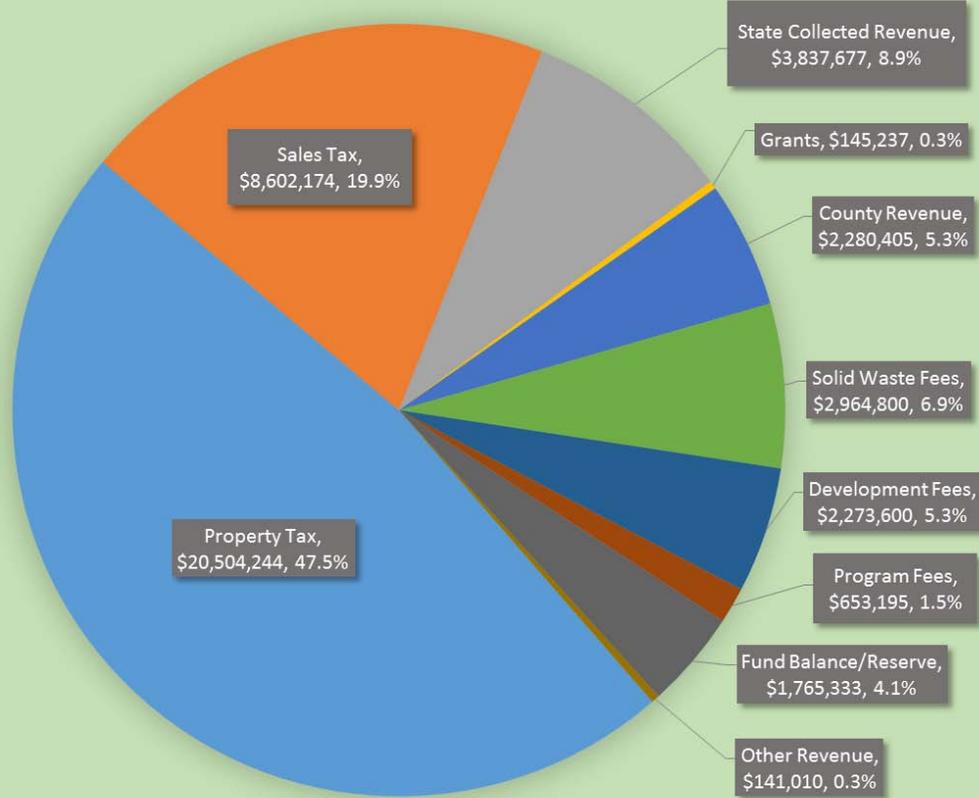
	Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013	Actual FY 2014	Amended Budget FY 2015	Recommended Budget FY 2016
■ General Fund	31,093,086	36,610,015	30,414,591	38,233,462	35,412,136	48,112,811	43,167,675
■ Electric	25,531,969	25,781,103	26,834,172	26,799,587	25,613,726	32,657,676	35,569,973
■ Water & Sewer	11,871,713	12,144,519	14,146,737	17,137,602	14,537,139	15,125,561	18,175,072

### Total Expenditures by Fund

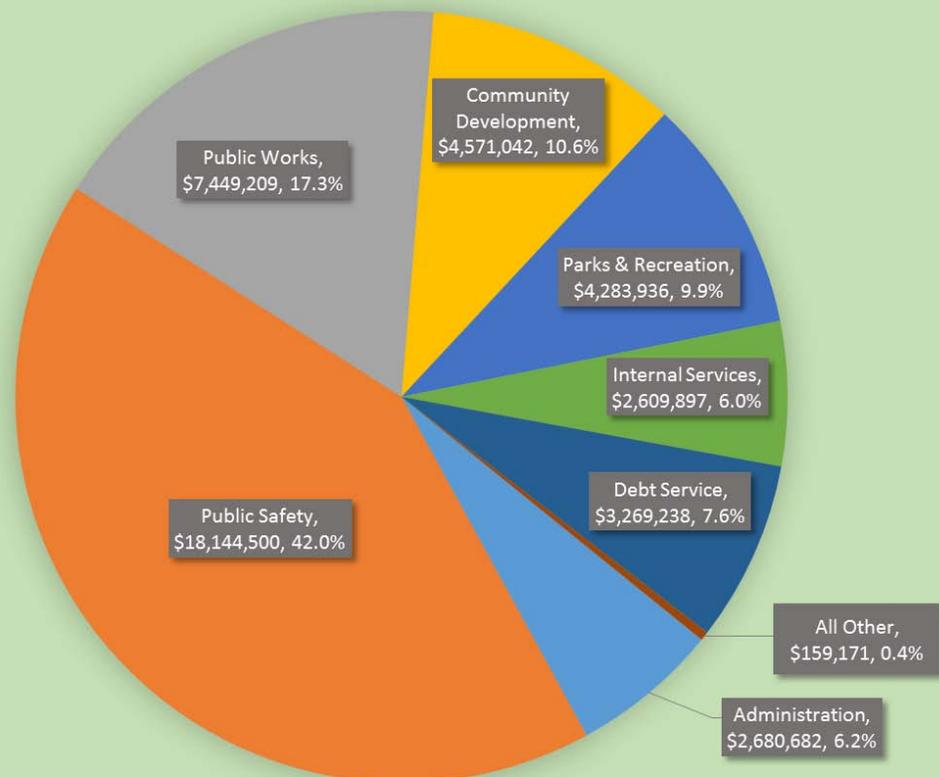


	Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013	Actual FY 2014	Amended Budget FY 2015	Recommended Budget FY 2016
— General Fund	31,093,086	36,610,015	30,414,591	38,233,462	35,412,136	48,112,811	43,167,675
— Electric	25,531,969	25,781,103	26,834,172	26,799,587	25,613,726	32,657,676	35,569,973
— Water & Sewer	11,871,713	12,144,519	14,146,737	17,137,602	14,537,139	15,125,561	18,175,072

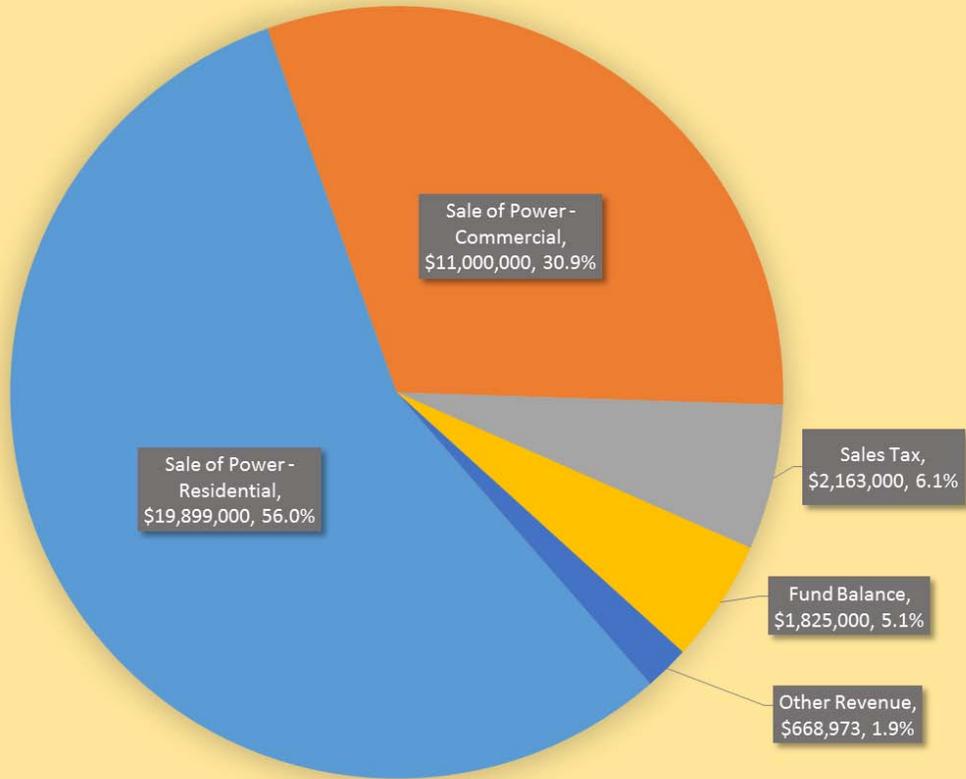
### FY 2015-16 General Fund Revenue



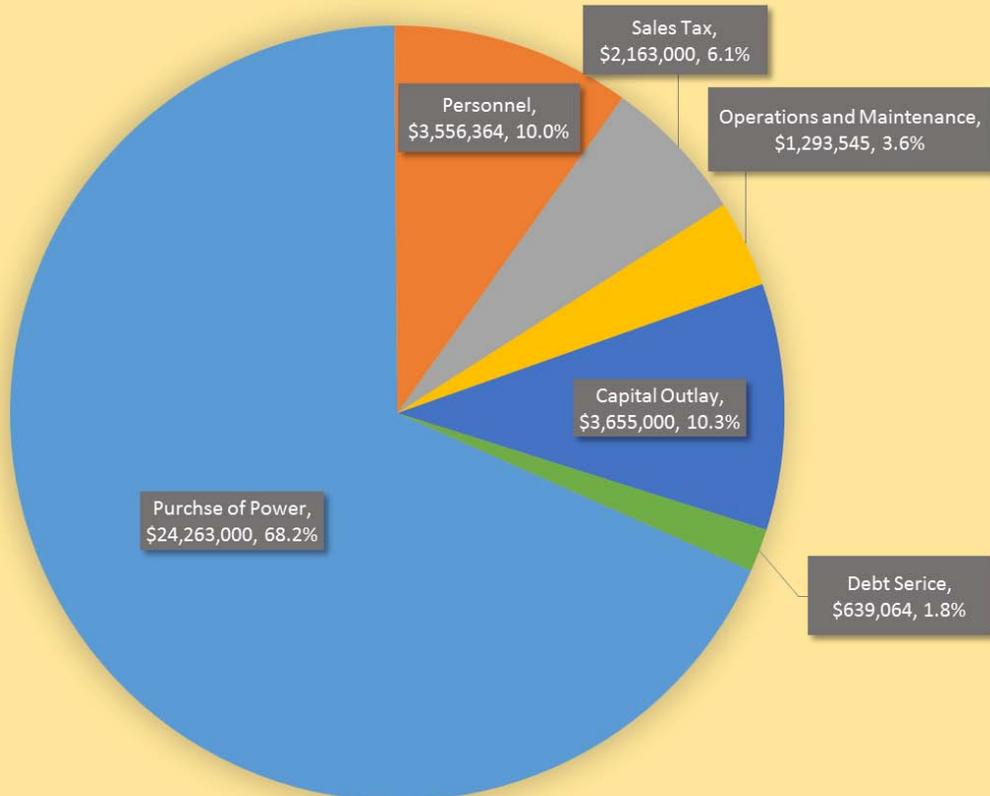
### FY 2015-16 General Fund Expenditures



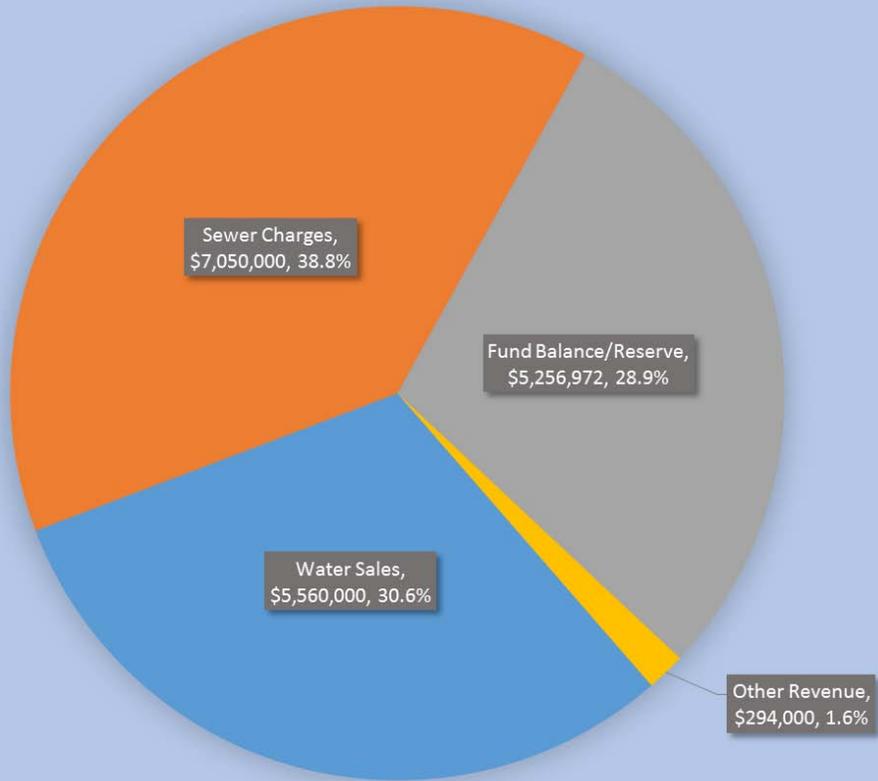
### FY 2015-16 Electric Fund Revenue



### FY 2015-16 Electric Fund Expenditures



### FY 2015-16 Water & Sewer Fund Revenue



### FY 2015-16 Water & Sewer Fund Expenditures

