



# 2020 REZONING & CONDITIONAL REZONING SCHEDULE

Town of Apex, North Carolina

NOTE: If this rezoning petition is for a TND, PUD, or MEC, please refer to the PD Plan Schedule.

(1) Pre-application meeting <u>required</u> with Planner	(2) Initial Submittal Date <i>No later than 12 p.m.</i>	(3) Check Submittal for Completeness <i>Due by 12 p.m.</i>	(4) TRC Comments Forwarded to Applicant	(5) TRC Meeting Date <i>Time to be Determined</i>	(6) Re-submittal Date for Revised Plans <i>No later Than 12 p.m.</i>	(7) TRC Comments Forwarded to Applicant	(8) TRC Meeting Date <i>Time to be Determined</i>	(9) Published notice posted to Town's Website  Planning Board & Town Council	(10) Written Notification Mailed  Planning Board & Town Council	(11) Town Council to set Public Hearing Date	(12) Planning Board Meeting (4:30 p.m.)  1 <sup>st</sup> Public Hearing	(13) Town Council Meeting (6:00 p.m.)  2 <sup>nd</sup> Public Hearing
See #1 below	Jan 2*	Jan 3	Jan 21*	Jan 23 or 24	Feb 14	Feb 24	Feb 27 or 28	Feb 21 - Mar 17	Feb 21	Mar 4	Mar 9	Mar 17
See #1 below	Feb 3	Feb 4	Feb 24	Feb 27 or 28	Mar 13	Mar 23	Mar 26 or 27	Mar 27 - Apr 21	Mar 27	Apr 7	Apr 13	Apr 21
See #1 below	Mar 2	Mar 3	Mar 23	Mar 26 or 27	Apr 9*	Apr 20	Apr 23 or 24	Apr 24 - May 19	Apr 24	May 5	May 11	May 19
See #1 below	Apr 1	Apr 2	Apr 20	Apr 23 or 24	May 15	May 26*	May 28 or 29	May 29 - June 16	May 29	June 2	June 8	June 16
See #1 below	May 1	May 4	May 26*	May 28 or 29	June 12	June 22	June 25 or 26	June 26 - July 21	June 26	June 16	July 13	July 21
See #1 below	June 1	June 2	June 22	June 25 or 26	July 10	July 20	July 23 or 24	July 24 - Aug 18	July 24	Aug 4	Aug 10	Aug 18
See #1 below	July 1	July 2	July 20	July 23 or 24	Aug 14	Aug 24	Aug 27 or 28	PB: Aug 28 - Sept 15 TC: Sept 11 - Oct 6	PB: Aug 28 TC: Sept 11	Sept 1	Sept 14	Oct 6
See #1 below	Aug 3	Aug 4	Aug 24	Aug 27 or 28	Sept 11	Sept 21	Sept 24 or 25	Sept 25 - Oct 20	Sept 25	Oct 6	Oct 12	Oct 20
See #1 below	Sept 1	Sept 2	Sept 21	Sept 24 or 25	Oct 9	Oct 19	Oct 22 or 23	Oct 23 - Nov 17	Oct 23	Nov 4	Nov 9	Nov 17
See #1 below	Oct 1	Oct 2	Oct 19	Oct 22 or 23	Nov 6	Nov 16*	Nov 19* or 20*	PB: Nov 20 - Dec 15 TC: Dec 18 - Jan 12	PB: Nov 20 TC: Dec 18	Dec 1	Dec 14	Jan 12
See #1 below	Nov 2	Nov 3	Nov 16*	Nov 19* or 20*	Dec 4	Dec 14*	Dec 17* or 18*	Jan 4 - Jan 26	Jan 4	Jan 12	Jan 11	Jan 26
See #1 below	Dec 1	Dec 2	Dec 14*	Dec 17* or 18*	Jan 15	Jan 25	Jan 28 or 29	Jan 29 - Feb 23	Jan 29	Feb 9	Feb 8	Feb 23

\* Date changed due to holidays/scheduling.

- (1) Applicant is **required** to meet with a planner at a pre-application meeting to discuss the rezoning or conditional rezoning petition.
- (2) Applicant submits petition as indicated in the attached instructions by **12:00 p.m.** on the date indicated above.
- (3) Staff reviews petition for completeness. Incomplete applications are returned to applicant.
- (4) TRC Coordinator compiles TRC member comments and forwards to applicant via e-mail.
- (5) TRC meeting with applicant. Applicant notified in advance of date and time of appointment.
- (6) Applicant re-submits revised PD Plan for PUD from TRC comments.
- (7) TRC Coordinator compiles TRC member comments and forwards to applicant via e-mail.
- (8) 2<sup>nd</sup> TRC meeting with applicant. Applicant notified in advance of date and time of appointment.
- (9) Planning staff prepares and posts legal advertisement on the Town's website for the public hearing before the Planning Board and Town Council.
- (10) Planning staff prepares and mails via 1<sup>st</sup> class mail, written notifications to all property owners within 300 feet of the subject site.
- (11) Town Council to set public hearing for the next meeting date unless otherwise noted.
- (12) Planning Board reviews petition and makes a recommendation to the Town Council.
- (13) Town Council will consider recommendations from the Planning Board and Planning Department Staff to make a final decision.