

ZONING VERIFICATION LETTER

Town of Apex, North Carolina

Last updated December 2015



Zoning Verification Letter: Applications may be turned in at any time. Letters typically take five business days to process.

Fee: \$100.00

Date Submitted: _____

Application #: _____

Payment Method: _____

Amount Paid \$ _____

Application Requirements:

- Zoning Verification Letter Application
- Fee

Letter Information:

A Zoning Verification Letter is frequently used by banks to confirm that a given property or parcel is in compliance with the Town's Unified Development Ordinance. It typically answers the following questions:

1. How a specific property is zoned.
2. Whether or not the current or proposed use is permitted in that zoning district.
3. Whether or not there are any legal non-conformities present.
4. Whether or not there are any outstanding Notices of Violation for the property.

You may pay the fee by check or over the phone with a credit card. If you decide to mail a check, please make it out to "Town of Apex" and mail it to the address at the bottom of the page. To pay over the phone, please call 919-249-3426. Please email Planner [Shelly Mayo](#) with questions.

Applicant Information:

Name: _____

Company: _____

Address: _____

City, State ZIP: _____

Phone: _____ Email: _____

Property Information:

Address: _____

Wake Co. PIN: _____

Additional Questions: _____
