



2016 PLANNED UNIT DEVELOPMENT SCHEDULE

Town of Apex, North Carolina

(1) Pre-application meeting <u>encouraged</u> with TRC	(2) Initial Submittal Date <i>No later Than 12 p.m.</i>	(3) TRC Comments Forwarded to Applicant	(4) TRC Meeting Date (Time to be Determined)	(5) Re-submittal Date for Revised Plans <i>No later Than 12 p.m.</i>	(6) TRC Comments Forwarded to Applicant	(7) TRC Meeting Date (Time to be Determined)	(8) Re-submittal Date for Revised Plans <i>No later Than 12 p.m.</i>	(9) Decision to go to Boards or back through TRC is made (Submit revised plans on re-submittal date of next month)	(10) Published Notice Posted to Town's Website Planning Board & Town Council	(11) Written Notification Mailed Planning Board & Town Council	(12) Town Council to set Public Hearing Date	(13) Planning Board Meeting (4:30)	(14) Town Council Meeting (7:00 p.m.)
See #1 below	Jan 4	Jan 25	Jan 28 or 29	Feb 12	Feb 22	Feb 25 or 26	Mar 11	Mar 24	Mar 28 – Apr 19	Mar 28	Apr 5	Apr 11	Apr 19
See #1 below	Feb 1	Feb 22	Feb 25 or 26	Mar 11	Mar 21	Mar 24	Apr 15	Apr 29	Apr 28 – May 17	Apr 25	May 3	May 9	May 17
See #1 below	Mar 7	Mar 21	Mar 24	Apr 15	Apr 25	Apr 28 or 29	May 13	May 27	May 31 – June 21	May 31*	Jun 7	Jun 13	June 21
See #1 below	Apr 4	Apr 25	Apr 28 or 29	May 13	May 23	May 26 or 27	June 10	June 24	June 27 – July 19	Jun 27	Jul 5	Jul 11	July 19
See #1 below	May 2	May 23	May 26 or 27	June 10	June 20	June 23 or 24	July 15	July 29	July 25 – Aug 16	Jul 25	Aug 2	Aug 8	Aug 16
See #1 below	June 6	June 20	June 23 or 24	July 15	July 25	July 28 or 29	Aug 12	Aug 26	Aug 29 – Sep 20	Aug 29	Sept 6	Sept 12	Sept 20
See #1 below	July 1	July 25	July 28 or 29	Aug 12	Aug 22	Aug 25 or 26	Sept 9	Sept 23	Sept 26 – Oct 18	Sept 26	Oct 4	Oct 10	Oct 18
See #1 below	Aug 1	Aug 22	Aug 25 or 26	Sept 9	Sept 19	Sept 22 or 23	Oct 14	Oct 28	Oct 31 – Nov 15	Oct 31	Nov 1	Nov 14	Nov 15
See #1 below	Sept 1	Sept 19	Sept 22 or 23	Oct 14	Oct 24	Oct 27 or 28	Nov 4	Nov 18	Nov 28 – Dec 20	Nov 28	Dec 6	Dec 12	Dec 20
See #1 below	Oct 3	Oct 24	Oct 27 or 28	Nov 4	Nov 14	Nov 17 or 18*	Dec 9	Dec 22	Dec 22* – Jan 17	Dec 22*	Jan 3	Jan 9	Jan 17
See #1 below	Nov 1	Nov 14	Nov 17 or 18*	Dec 9	Dec 19	Dec 22	Jan 13	Jan 27	Jan 30 – Feb 21	Jan 30	Feb 7	Feb 13	Feb 21
See #1 below	Dec 1	Dec 19	Dec 22	Jan 13	Jan 23	Jan 26 or 27	Feb 10	Feb 24	Feb 27 – Mar 21	Feb 27	Mar 7	Mar 13	Mar 21

*Dates changed due to holidays/scheduling.

** Legal ads published before decision to go to Board is made in order to meet ordinance requirements.

- (1) Applicant is encouraged to meet with TRC members (pre-application meeting) to discuss proposed PD Plan.
- (2) Applicant submits rezoning petition and PD Plan for PUD as indicated in the attached instructions by **12:00 p.m.** on date indicated above.
- (3) TRC Coordinator compiles TRC member comments and forwards to applicant via e-mail or fax.
- (4) TRC meeting with applicant. Applicant notified of date and time of appointment.
- (5) Applicant re-submits revised PD Plan for PUD from TRC comments.
- (6) TRC Coordinator compiles TRC member comments and forwards to applicant via e-mail or fax.
- (7) 2nd TRC meeting with applicant. Applicant notified of date and time of appointment.
- (8) Applicant re-submits revised PD Plan for PUD from TRC comments.
- (9) ***If plans are ready to go to the Planning Board, staff report written by project planner. If not, revised plans to be submitted on the re-submittal date of next month.***
- (10) Planning staff prepares and posts legal advertisement on the Town's website for the public hearing before the Planning Board and Town Council.
- (11) Planning staff prepares and mails via 1st class mail, written notifications to all property owners within 300 feet of the subject site.
- (12) Town Council to set public hearing for the next meeting date.
- (13) Planning Board reviews petition and makes a recommendation to the Town Council.
- (14) Town Council will consider recommendations from the Planning Board and Planning Department Staff to make a final decision.