

TREE REMOVAL PLAN
Town of Apex, North Carolina



TREE REMOVAL PLAN: Applications are accepted during regular business hours.
TREE REMOVAL PLAN FEE: \$100.00

Application #: _____ Submittal Date: _____
Fee Paid \$ _____ Check # _____

Hard Copy Submittal Requirements: Submit to Planning Department

- One (1) copy of Tree Removal Plan Application
- Existing conditions plan sheet
- Tree Removal Plan Submittal fee
- Tree removal plan sheet

Project Information

Location: _____
Property PIN: _____
Acreage: _____ Zoning _____
Jurisdiction: Inside corporate limits In ETJ Outside corporate limits and ETJ
Is the site inside a Primary or Secondary Watershed Protection Overlay District? Yes No
Does the site contain a FEMA designated 100-year floodplain? Yes No
Does the site have an historic structure on it? Yes No

Applicant Information

Applicant: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Email: _____
Signature: _____

Plans prepared by: _____
Contact: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Email: _____
Signature: _____

TREE REMOVAL PLAN

Application #: _____ Submittal Date: _____

Tree removal company: _____

Contact: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Signature: _____

Existing Conditions Plan

- Vicinity map showing the location of the property and adjacent streets within a maximum of a ½ mile radius.
- Provide tree survey locating all trees 8" caliper and larger on site (aerial photograph which shows property lines and locations of trees 8" caliper and larger is acceptable).
- Show riparian buffers using latest version of USDA Soil Survey and/or USGS Topographic Map (50' buffer on each side of all intermittent streams and 100' buffer on each side of all perennial streams).
- Show location of the 100 year floodplain and 100 year floodway based upon the FIRM maps, the FEMA detailed study, and field measurements. If not applicable, certify that there is no FEMA floodplain on the subject property by giving FIRM map # and date.

Tree Removal Plan

- Provide boundaries of the site in metes and bounds (recorded survey is acceptable).
- Identify which existing trees will be saved and which will be removed.
- Indicate location of tree protection fencing or flagging. Fencing must be 1 foot away from the tree trunk for every 1 inch caliper of the tree.
- Location and type of soil and erosion control measures for access roads.

Please note:

- The grubbing or removal of stumps is prohibited (any proposed grading will require a full site plan to be submitted and approved).
- The burning of debris is prohibited.
- The burial of trees, limbs, and debris on site is prohibited.

AGENT AUTHORIZATION FORM

Application #: _____ Submittal Date: _____

_____ is the owner of the property for which the attached application is being submitted:

- Land Use Amendment
- Rezoning
- Site Plan
- Subdivision
- Variance
- Other: _____

The property is located at: _____

The agent for this project is: _____

I am the owner of the property and will be acting as my own agent

Name: _____

Address: _____

Telephone _____

Number: _____

Fax _____

Number: _____

E-Mail _____

Address: _____

Signature(s) of Owner(s)

Type or print name

Type or print name

Type or print name

Attach additional sheets if there are additional owners.

***Owner of record as shown on the latest equalized assessment rolls of Wake County. (An option to purchase does not constitute ownership). If ownership has been recently transferred, a copy of the deed must accompany this authorization.**

Application #: _____ Submittal Date: _____

PLANNING APPROVAL

This plan has been reviewed by Town of Apex staff and to the best of our knowledge and belief, meets the Town of Apex Unified Development Ordinance and does not increase any existing non-conformity. This signature does not constitute a variance from any requirements of an originally approved subdivision or site plan, or any federal, state or local code, law, specification, rule, guideline, or ordinance, such as but not limited to grading and building permits. It is the sole responsibility of the owner/developer, or any of his agents or contract professionals to ensure that this plan meets all the aforementioned requirements.

Planning Staff Signature Date

Comments or Conditions:

The applicant will sign below after Planning Staff approval to acknowledge receipt of Town Staff conditions (if any).

Applicant Signature Date