

FAÇADE GRANT APPLICATION

Town of Apex, North Carolina

Last updated February 2014



Submittal Date _____

FAÇADE GRANT APPLICATION: Accepted on a rolling basis.

Hard Copy Submittal Requirements: (Submit to Planning Department)

- One (1) copy of Façade Grant Application Architectural Plans/Drawings and Colors

Applicant Information

Applicant: _____ Tax ID: _____

Address: _____

City: _____ State: _____ ZIP: _____

Phone: _____ Email: _____

Project Information

Address: _____

Property PIN: _____ Owner or Tenant Occupied? _____

Amount of Street Frontage: _____ # of Floors: _____

Current Building Use: _____

Proposed Building Use: _____

Major Repairs Needed? _____

Cost of Overall Project: _____ Façade Grant Funds Requested: _____

Renovation Information

1. Please provide as much detail as possible about the types and extent of renovation to be completed. Attach separate sheet if necessary. _____

2. On a separate sheet, provide a detailed cost estimate or construction bid for the façade renovation or landscaping. Once the work is completed, please provide the Planning Department with a copy of the receipt for all labor and supplies. Façade Grant funds will not be released without a receipt.

3. Please describe how this renovation will significantly contribute to the historic character of the Central Business District. _____

FAÇADE GRANT APPLICATION

Owner/Applicant Signatures

I understand the limits and requirements of this program and if approved, agree to complete the project according to plan. In addition, I shall indemnify and hold harmless, the Town of Apex from and against any and all claims, actions, causes of action, demands, damages, losses, costs, expenses, and compensation of whatsoever kind and nature which may hereafter accrue on account of or in any way growing out of any and all known or unknown, foreseen and unforeseen bodily and personal injuries and property damage and consequences thereof, which might result from any occurrence in connection with this grant.

Owner Signature

Date

Approved By

Date

Conditions of Approval:

Building Permit Required

1. The Façade Grant Program is designed to provide incentive funds to tenants/property owners to increase rehabilitation activity in the Central Business District. The grant can provide 50% of the cost of the exterior rehabilitation up to a maximum of \$1000.00 per façade.
2. Complete the attached application and provide any architectural drawings and/or a detailed description of renovation with price estimates.
3. Applications must be made and approved before work begins.
4. Renovations must be completed within four (4) months of application approval. A one-time request for an extension of two (2) months may be approved with an explanation of the delay.
5. Grant is to be calculated and used for exterior facades only.
6. Grant amount shall be paid only when construction is completed and receipts are submitted to the Planning Department.
7. Renovations on historic buildings (buildings over 30 years old) should follow the [Secretary of the Interior's Guidelines for Rehabilitation of Historic Structures](#).
8. Grants may be used for approved types of renovation only, i.e.
 - a. Removal of false fronts (such as aluminum panels)
 - b. Repair or replacement of windows, doors and cornices
 - c. Repair or replacement of façade materials
 - d. New signage
 - e. New awnings
 - f. Exterior lighting
 - g. Exterior painting (when associated with a larger rehabilitation effort)
 - h. Design and construction costs
9. For more information on the Façade Grant Program, please contact the Apex Planning Department at 73 Hunter Street or at 919-249-3426.