



2017 REZONING & CONDITIONAL REZONING SCHEDULE

Town of Apex, North Carolina

(1) Pre-application meeting <u>required</u> with Planner	(2) Initial Submittal Date <i>No later than 12 p.m.</i>	(3) Planning Staff Reviews Application and Works with Applicant to Finalize Conditions	(4) Final Conditions due to Planning <i>No later than 12 p.m.</i>	(5) Published notice posted to Town's Website	(6) Written Notification Mailed	(7) Town Council to set Public Hearing	(8) Planning Board Meeting 1 st Public Hearing	(9) Town Council Meeting 2 nd Public Hearing
See #1 below	Jan 3*	Jan 3 – Feb 23	Feb 23	Feb 24 – Mar 21	Feb 24	Mar 7	Mar 13	Mar 21
See #1 below	Feb 1	Feb 1 – Mar 23	Mar 23	Mar 24 – Apr 18	Mar 24	Apr 4	Apr 10	Apr 18
See #1 below	Mar 1	Mar 1 – Apr 20	Apr 20	Apr 21 – May 16	Apr 21	May 2	May 8	May 16
See #1 below	Apr 3	Apr 3 – May 25	May 25	May 26 – June 20	May 26	June 6	June 12	June 20
See #1 below	May 1	May 1 – June 22	June 22	June 23 – July 18	June 23	June 20*	July 10	July 18
See #1 below	June 1	June 1 – July 20	July 20	July 21 – Aug 15	July 21	Aug 1	Aug 14	Aug 15
See #1 below	July 3	July 3 – Aug 24	Aug 24	Aug 25 – Sept 19	Aug 25	Sept 5	Sept 11	Sept 19
See #1 below	Aug 1	Aug 1 – Sept 21	Sept 21	Sept 22 – Oct 17	Sept 22	Oct 3	Oct 9	Oct 17
See #1 below	Sept 1	Sept 1 – Oct 26	Oct 26	Oct 27 – Nov 21	Oct 27	Nov 7	Nov 13	Nov 21
See #1 below	Oct 2	Oct 2 – Nov 22*	Nov 22*	Nov 27* – Dec 19	Nov 27*	Dec 5	Dec 11	Dec 19
See #1 below	Nov 1	Nov 1 – Dec 21	Dec 21	Dec 22 – Jan 16	Dec 22	Jan 2	Jan 8	Jan 16
See #1 below	Dec 1	Dec 1 – Jan 25	Jan 25	Jan 26 – Feb 20	Jan 26	Feb 6	Feb 12	Feb 20

* Date changed due to holidays/scheduling.

NOTE: If this rezoning petition is for a TND, PUD, or MEC, please refer to the PD Plan Schedule.

- (1) Applicant is **required** to meet with a Planner at a pre-application meeting to discuss rezoning or conditional zoning petition.
- (2) Applicant submits petition as indicated in the attached instructions by **12:00 p.m.** on the date indicated above.
- (3) Staff reviews petition for completeness, writes staff report. Incomplete applications are returned to applicant.
- (4) Final signed conditions due to Planning Department. This is the last day staff can accept revised conditions associated with a conditional zoning case.
- (5) Staff prepares and posts legal advertisement to the Town's website for the Planning Board public hearing.
- (6) Planning staff prepares and mails, via 1st class mail, written notification of the Planning Board public hearing to all property owners within 300 feet of the subject property.
- (7) Town Council to set public hearing for the next meeting date.
- (8) The Planning Board reviews petition and makes a recommendation to the Town Council.
- (9) Town Council will consider recommendations from the Planning Board and Planning Department Staff to make a final decision.